

SLOUGHHOUSE

Resource Conservation District

HERALD | SLOUGHHOUSE | WILTON

Regular Meeting of the Board Sloughhouse Resource Conservation District Agenda

When: February 14, 2024
Where: **Operating Engineers Training Center**
Building 3 - Learning Center
14738 Cantova Way
Rancho Murieta, CA 95683

or

Via Zoom: <https://us02web.zoom.us/j/84032627877>
Meeting ID: 840 3262 7877

Time: 12:30 pm – 3:30 pm

PUBLIC COMMENT – Any member of the public may address the Board concerning any matter on the agenda before or during its consideration of the matter. Public comment is limited to three (3) minutes per person and no more than fifteen (15) minutes per topic. For good cause, the Board Chairman may waive these limitations.

AGENDA ITEM TIME FRAME – All time allotments are suggested by staff and are an estimate only and subject to change.

ACCESSIBILITY - If you have a disability and require a reasonable accommodation to fully participate in this event, please contact SRCD Staff before the day of the meeting via email [info@SloughhouseRCD.org] or telephone [916-526-5447] to discuss your accessibility needs.

OPENING / CALL TO ORDER

PUBLIC COMMENT FROM THE FLOOR (Non-Agenda Items)

TREASURY REPORT: (10 minutes)

CONSENT CALENDAR: (5 minutes)

Any Board member may request and remove any item from the consent agenda and place that item on the regular portion of the agenda as specified.

- a. Agenda – February 14, 2024
- b. Minutes – January 16, 2024

- c. Financial Report – February 2024

REPORTS: (15 minutes)

- a. USDA Natural Resource Conservation Service (NRCS)
- b. Sacramento County Ag. Commissioners Report
- c. SRCD Board Member Reports

GENERAL BUSINESS ACTION ITEMS: (80 minutes)

- 1. Central Sierra Healthy Soils Program Agreement
- 2. Operational Policies and Board Roles
 - a. Social Media Policy
- 3. Wildeye Monitoring
- 4. Grant Updates
 - a. CAPGP
 - b. WETA
- 5. Spring Monitoring Processes for SRCD

GROUNDWATER SUSTAINABILITY AGENCY ACTION ITEMS: (60 minutes)

- 6. Cosumnes Groundwater Authority
 - a. Board Discussion
 - b. Parcel Appeal Process
- 7. South American Subbasin GSP Implementation
 - a. Presentation from John Woodling

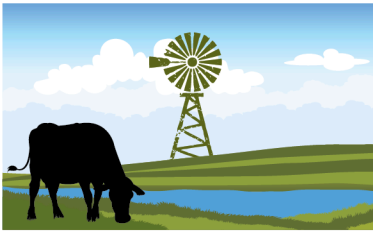
INFORMATIONAL / DISCUSSION ITEMS (10 minutes)

- 8. SRCD Staff Report
 - a. SLEWS Academy

IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS

Board Members may request items to be placed on future agendas.

ADJOURNMENT



SLOUGHHOUSE

Resource Conservation District

HERALD | SLOUGHHOUSE | WILTON

Meeting of the Board - MINUTES Sloughhouse Resource Conservation District

When: Tuesday, January 16, 2024
Where: Rancho Murieta Community Services
15160 Jackson Rd.
Rancho Murieta, CA 95683
Time: 12:30 pm – 3:30 pm

Board Members: Barbara Washburn, Herb Garms, Gary Silva Jr., Lindsay Liebig (absent), Jay Schneider
Associate Directors: Teresa Flewellyn
Staff: Brittany Friedman

***A recording of this meeting can be found on the Sloughhouse RCD website at:
<https://srcd.specialdistrict.org/meetings> ***

OPENING

Chairman Garms called the meeting to order at 12:37pm.

PUBLIC COMMENT

Any member of the public may address the Board concerning any matter not on the Agenda within the Board/District's jurisdiction.

A Public comment was made regarding the Board meeting date changes of recent and it was suggested that notices of any changes be made to the public as early as possible.

TREASURY REPORT

Director and Treasurer Silva provided an update on SRCD's financials including the current invoices for the month and the possibility of lowering some of the invoices in the future such as Google or Quickbooks Subscriptions.

CONSENT CALENDAR:

- a. Agenda – January 16, 2024
- b. Minutes – December 11, 2023
- c. Financial Report – January 2024

Director Schneider moved to approve the consent calendar.

Director Silva seconded the motion.

The motion passed with four in favor (Garms, Silva, Schenider, Washburn) and one absent (Liebig).

Drafted on:
1/16/2024

REPORTS

- a. USDA Natural Resource Conservation Service (NRCS)
Representative Toney Tillman reported that the EQUIP application timeline has expired but there is a second EQUIP program deadline for Spring 2024. There are also some other opportunities/practices available such as the CSP IRA and ACT NOW which addresses climate and energy conservation that are listed on the NRCS website. <https://www.nrcs.usda.gov/>. He also provided information on quotes for Tractor Trade-in which will pay a certain amount per horsepower to the owner. Finally, he presented a flier with information on Climate-Smart Agriculture and Forestry (CSAF) Mitigation Activities that can be found [here](#).
- b. Sacramento County Ag. Commissioners Report
None.
- c. SRCD Board Member Reports
 - Director Schenider spoke about the fees/taxes for the basin (research based on the SCI Fee Study for CGA) falling under an Administrative Fee Assessment. He discussed the difference between a Prop 218 and Prop 26 approach. There was a request to have Sloughhouse Legal Representative Scott Morris at the next meeting to further discuss the Fee Study, policy decision, and what it means for SRCD.
 - Director Silva commented on how he would like to see CGA data/maps of crops on irrigated lands and have this be an annually updated document/interactive map. He will reach out to EKI to discuss this possibility.
 - Associate Director Flewellyn spoke about the CGA Outreach and Engagement Committee hosting a BBQ luncheon for irrigators at the end of February. She confirmed that there will be FFA students available to assist with the distribution and collection of the Farmers Survey. Invitations for the event will be mailed out at the end of month. She also provided an update regarding the Wildeye Installation and presented a possible cost estimate of \$2,934.10. There will be an approximate 2-week timeline for the installation and subsequent training for Board members and staff on the digital database.
 - Director Washburn provided a report on the Domestic Well Advisory Group run by the South American Subbasin. This Group will be meeting on January 30th and she will be in attendance as a Sloughhouse RCD Representative.

GENERAL BUSINESS ACTION ITEMS

1. Grant Updates

a. Conservation Agriculture Planning Grant Program (CAPGP)

The Board discussed updates regarding the CAPGP Grant. Staff provided information on the Planners that are contacted with SRCD to write the plans as well information regarding two early applicants. The Board decided that the Interest Form used to ascertain interested applicants for the CAPGP Conservation

Plans should be advertised through March 7, 2024. At that time the Board will reconvene and select the farmers who will receive their selected plan.

b. Water Efficiency Technical Assistance (WETA) Grant

The Board discussed the update of the Hiring Committee for the WETA position. The first round of applications was not successful. The job will be reposted and a new round of interviews will be held. Prior to being reposted, staff will edit the position description to ensure the exact qualifications and criteria of the Program Coordinator are listed. Staff is also going to reach out to Connor Higgins at Yolo RCD as there is an option of hiring a consultant in the meantime to fill in some of the gaps. Connor had previously expressed that he may be able to assist us in beginning this grant process.

2. Operational Policies and Board Roles

a. Social Media Policy

The Board looked at the Draft Social Media Policy and discussed the possibility of what having a social media presence would look like for the District. There was specific discussion around the option of having comments disabled on a Facebook page, which staff recommends. The Board would like to look at the Policy more in depth before any decision is made. Staff had previously sent the Draft Policy to the legal representative for review and was given the OK. The Board will further review this Policy at the February Meeting.

3. CSDA Policy and Services

The Board reviewed the California Special Districts Association's (CSDA) Financial Agreement with Sloughhouse RCD. This agreement ensures that Rick Wood, our Financial Advisor with CSDA, would continue to provide one-on-one support to Staff and the Board. The current Agreement expired in June 2023 and the updated Agreement would extend the contract through June 2024. The Board unanimously agreed to extend the contract and continue our working relationship with CSDA and Rick Wood.

4. Central Sierra Healthy Soils MOU

Staff presented information on the Central Sierra Healthy Soils MOU and the Central Sierra RCDs as a whole. Placer RCD has been awarded the Healthy Soils Program Block Grant from CDFG in the amount of \$4,000,000. (known as the Central Sierra Region RCD's have met via Zoom to discuss how best to promote this grant across all of the county regions. It was decided a MOU would be best to ensure that every participating agency may be reimbursed from the grant for their staff time attending meetings, promoting materials on their district website and any other assistance given to Placer RCD. The Board agreed that the involvement in this grant promotion may be beneficial for all parties involved. However, they directed staff to double check and reiterate with Placer RCD that compensation is in fact a part of the MOU as well as the exact tasks SRCD would be responsible for.

*Director Schneider moved to authorize and sign the Central Sierra Healthy Soils MOU.
Director Silva seconded the motion.*

The motion passed with four in favor (Garms, Silva, Schenider, Washburn) and one absent (Liebig).

GROUNDWATER SUSTAINABILITY AGENCY ACTION ITEMS

5. Cosumnes Groundwater Authority

a. RCD Board Discussion

The Board discussed the CGA Fee Study and how it may impact SRCD as a GSA. The Board will discuss this matter further at the SRCD February meeting as SCI will be presenting an updated Fee Study Methodology at the CGA February Meeting.

b. Parcel Appeal Process

Staff was recently made aware that a landowner has been charged for irrigating his lands for three years in a row when, as he claims, he has not been. An official Appeal Form will be mailed in soon and Staff will bring it before the Board to discuss and review. If a reimbursement is warranted, then one shall be made to said landowner. The Board recommended that Staff consult with Austin Miller (previous SRCD staff) to go over the Parcel Appeal Process in depth.

At this point in the meeting, there was no longer a Quorum of the Board and no further motions made.

6. South American Subbasin (SASb) GSP Implementation

a. RCD Board Discussion

Board Chair Garms and Staff discussed the upcoming meeting with SASb Representatives John Woodley and Lisa Buetler. The discussion will center around future plans between the South American Subbasin and SRCD, what that may look like for them and us, etc. There will also be follow-up regarding the Member Contribution that SRCD agreed to pay in December 2023.

INFORMATIONAL/DISCUSSION ITEMS

7. SRCD Staff Report

Staff provided a brief report highlighting the California Irrigation Institute Annual Conference which will be held in Sacramento from February 26-27, 2024.. The theme is: Fluid Futures – Adapting to Extremes and focuses on Agriculture, Irrigation, Healthy Soils and more. SRCD Staff member Brittany Friedman will be in attendance all two days.

Staff also provided an update regarding the Sloughhouse phone plan. CARCD will no longer be covering the charge up front for our phone plan. Staff will look into a phone plan with Verizon rather than T-Mobile and cover these costs ourselves going forward. Rancho Murieta CSD is in the process of updating their Integrated Water Management Plan. A draft of the plan is anticipated in the coming months. View the story map here: <https://storymaps.arcgis.com/stories/f1891e0bda0e48f3b7e8281645fd2af2>

IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS

The Board approved the following future agenda items by consensus:

- Future SRCD office space
- Social Media Policy
- CGA Fee Study Discussion
- District Manager Role
- Wildeye Updates and Invoice

ADJOURNMENT

Director Garms adjourned the meeting at 4:03pm.

DRAFT

Sloughouse Resource Conservation District

Expenses Needing Board Approval

All Dates

DATE	AMOUNT	MEMO/DESCRIPTION
CARCD		
02/07/2024	10,138.79	Friedman Wages - January 2024
Total for CARCD	\$10,138.79	
Center for Land-Based Learning		
01/31/2024	3,000.00	SLEWS Academy 2024 Participation Fees
Total for Center for Land-Based Learning	\$3,000.00	
TOTAL	\$13,138.79	

Sloughouse Resource Conservation District

Balance Sheet

As of February 10, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts (Sac County + Five Star Bank)	\$510,014.33
Accounts Receivable	\$0.00
Total Current Assets	\$510,014.33
TOTAL ASSETS	\$510,014.33
LIABILITIES AND EQUITY	
Liabilities (Accounts Payable)	\$13,138.79
Equity	\$496,875.54
TOTAL LIABILITIES AND EQUITY	\$510,014.33

Sloughouse Resource Conservation District

Budget vs. Actuals: SRCD FY 23-24 Budget - FY24 P&L

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4600 Services (Staff Support)	66,929.86	161,000.00	-94,070.14	41.57 %
Billable Expenditure Revenue				
1200 Accounts Receivable	-594.97		-594.97	
Total Billable Expenditure Revenue	-594.97		-594.97	
Contributed income				
4500 Grant Income		194,051.00	-194,051.00	
Total Contributed income		194,051.00	-194,051.00	
Investment income				
4900 Interest Income (94941000)		20,000.00	-20,000.00	
Total Investment income		20,000.00	-20,000.00	
Other Income				
4100 Tax Revenue (91-)	15,667.05	146,500.00	-130,832.95	10.69 %
4200 Groundwater Sustainability Fee		149,413.00	-149,413.00	
4700 Misc. Other Revenue (97979000)	1,247.32	15,000.00	-13,752.68	8.32 %
Total Other Income	16,914.37	310,913.00	-293,998.63	5.44 %
Total Income	\$83,249.26	\$685,964.00	\$ -602,714.74	12.14 %
GROSS PROFIT	\$83,249.26	\$685,964.00	\$ -602,714.74	12.14 %
Expenses				
5370 Office Supplies (Consumable) (20207600)	2,036.88	10,000.00	-7,963.12	20.37 %
Bank fees & service charges				
5200 Assessment/Collections Services (20250700)		1,750.00	-1,750.00	
Total Bank fees & service charges		1,750.00	-1,750.00	
Memberships & subscriptions				
5260 Dues, Memberships, Subscriptions, Publications, etc. (20206100)	1,041.00	4,000.00	-2,959.00	26.03 %
Total Memberships & subscriptions	1,041.00	4,000.00	-2,959.00	26.03 %
Office supplies				
Printing & photocopying				
5240 Printing and Copying	141.67		141.67	
Total Printing & photocopying	141.67		141.67	
Shipping & postage				
5340 Postage/Shipping (20292200)		5,000.00	-5,000.00	
Total Shipping & postage		5,000.00	-5,000.00	
Total 5370 Office Supplies (Consumable) (20207600)	3,363.55	30,750.00	-27,386.45	10.94 %
5510 CDFA Conservation Ag Planning Grant (CAPGP)		40,000.00	-40,000.00	
5520 CDFA Water Efficiency Technical Assistance Grant (WETA)		109,338.00	-109,338.00	
Contract & professional fees				
5330 Other Professional Services (20259100)	220.00	15,000.00	-14,780.00	1.47 %
5380 Cosumnes Groundwater Authority Contribution (20281204)		149,413.00	-149,413.00	
5390 South American Subbasin SGMA Contributions (20289900)		9,000.00	-9,000.00	
Accounting fees	3,450.00	8,000.00	-4,550.00	43.13 %

Sloughouse Resource Conservation District

Budget vs. Actuals: SRCD FY 23-24 Budget - FY24 P&L

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Legal fees				
5350 Legal - General (20253100)	9,100.00	15,000.00	-5,900.00	60.67 %
5355 Legal - Groundwater (20253100)	11,317.57	15,000.00	-3,682.43	75.45 %
Total Legal fees	20,417.57	30,000.00	-9,582.43	68.06 %
Total Contract & professional fees	24,087.57	211,413.00	-187,325.43	11.39 %
Insurance	2,396.00		2,396.00	
5300 Insurance (20205100)		2,500.00	-2,500.00	
Total Insurance	2,396.00	2,500.00	-104.00	95.84 %
Payroll expenses				
Salaries & wages				
5000 Staff Expenses (20254100)				
Staff Costs (Friedman)	74,154.17	96,056.00	-21,901.83	77.20 %
Staff Costs (Miller)	37,557.47	116,900.00	-79,342.53	32.13 %
Staff Costs (WETA)		26,102.00	-26,102.00	
Total 5000 Staff Expenses (20254100)	111,711.64	239,058.00	-127,346.36	46.73 %
Total Salaries & wages	111,711.64	239,058.00	-127,346.36	46.73 %
Total Payroll expenses	111,711.64	239,058.00	-127,346.36	46.73 %
Travel				
5400 Transportation (Travel, Mileage)	260.68		260.68	
Hotels	480.90		480.90	
Total Travel	741.58		741.58	
Uncategorized Expense				
5270 Education, Training, & Staff Development (20203600)	3,300.00	8,000.00	-4,700.00	41.25 %
5320 Misc. Expenses (20227504)	67.14	4,000.00	-3,932.86	1.68 %
Total Uncategorized Expense	3,367.14	12,000.00	-8,632.86	28.06 %
Total Expenses	\$145,667.48	\$645,059.00	\$ -499,391.52	22.58 %
NET OPERATING INCOME	\$ -62,418.22	\$40,905.00	\$ -103,323.22	-152.59 %
NET INCOME	\$ -62,418.22	\$40,905.00	\$ -103,323.22	-152.59 %

**Sloughhouse Resource Conservation District
Board of Directors Meeting**

Agenda Date: February 14, 2024

Agenda Item #: #1

Agenda Item Subject: **Central Sierra Healthy Soils Program Agreement**

To: SRCD Board of Directors

From: SRCD Staff

Background

Placer RCD has been awarded the Healthy Soils Program Block Grant from CDFA in the amount of \$4,000,000 as of December 1, 2023 through November 30, 2027. This grant will serve the counties of: Alpine, Amador, Calaveras, El Dorado, Nevada, Placer, Sacramento and Tuolumne. The RCD's within those regions (known as the Central Sierra Region RCD's) will serve as participating agencies to provide outreach for the grant program to their counties/districts. An agreement has been drawn up between Placer RCD and Sloughhouse RCD which lays out the Scope of Work as well as compensation for attending meetings, information sessions, workshops and conducting any outreach on behalf of the grant.

The MOU for this agreement was signed at the last Sloughhouse Board Meeting. Once the contract is signed, Sloughhouse RCD can begin promoting the outreach materials already prepared by Placer RCD on our website, LinkedIn and Facebook page (pending Board approval on next agenda item).

Attachments: [Central Sierra Healthy Soils Program/SRCD Agreement \(linked to full – Scope of Work printed/included in packet\)](#)

[CDFA Healthy Soils Program Block Grant Agreement \(link only\)](#)

Staff Recommendation

- Sign and authorize the Central Sierra Healthy Soils Program/SRCD Agreement

EXHIBIT A SCOPE OF WORK

Project Overview: The Healthy Soils Block Grant Pilot Program is a part of the Healthy Soils Program (HSP), which stems from the California Healthy Soils Initiative, a collaboration of state agencies and departments that promotes the development of healthy soils on California's farmlands and ranchlands. The objectives of the HSP are to increase statewide implementation of conservation management practices that improve soil health, sequester carbon and reduce atmospheric greenhouse gases (GHGs) by (1) providing financial incentives to California growers and ranchers to implement agricultural management practices that sequester carbon, reduce atmospheric GHGs and improve soil health, (2) funding on-farm demonstration projects that conduct research and/or showcase conservation management practices that mitigate GHG emissions and improve soil health, and (3) creating a platform promoting widespread adoption of conservation management practices throughout the state.

The Healthy Soils Block Grant Pilot Program addresses objective 1, while objectives 2 and 3 are addressed in the Healthy Soils Demonstration Program. The Block Grant Pilot Program is designed to facilitate financial assistance to California agricultural operations through regional block grant recipients who administer the funds and technical assistance. The Block Grant Recipients (BGR) will select projects and disburse funds to California farmers and ranchers as Grant Beneficiaries.

CDFA has awarded the Placer RCD \$4,000,000 for the Healthy Soils Block Grant Pilot Program. With this funding, the district with the support of the parting Resource Conservation Districts will establish the Central Sierra Healthy Soils Program. This program aims to offer cost-share grants to agricultural producers for implementing soil health practices within the service area. The service area encompasses eight counties: Alpine, Amador, Calaveras, El Dorado, Nevada, Placer, Sacramento, and Tuolumne. The purpose of this project is to alleviate financial constraints on producers and enhance climate resiliency through conservation management practices. As part of the project, the Contractor will play a key role in providing administrative assistance listed below.

Deliverables:

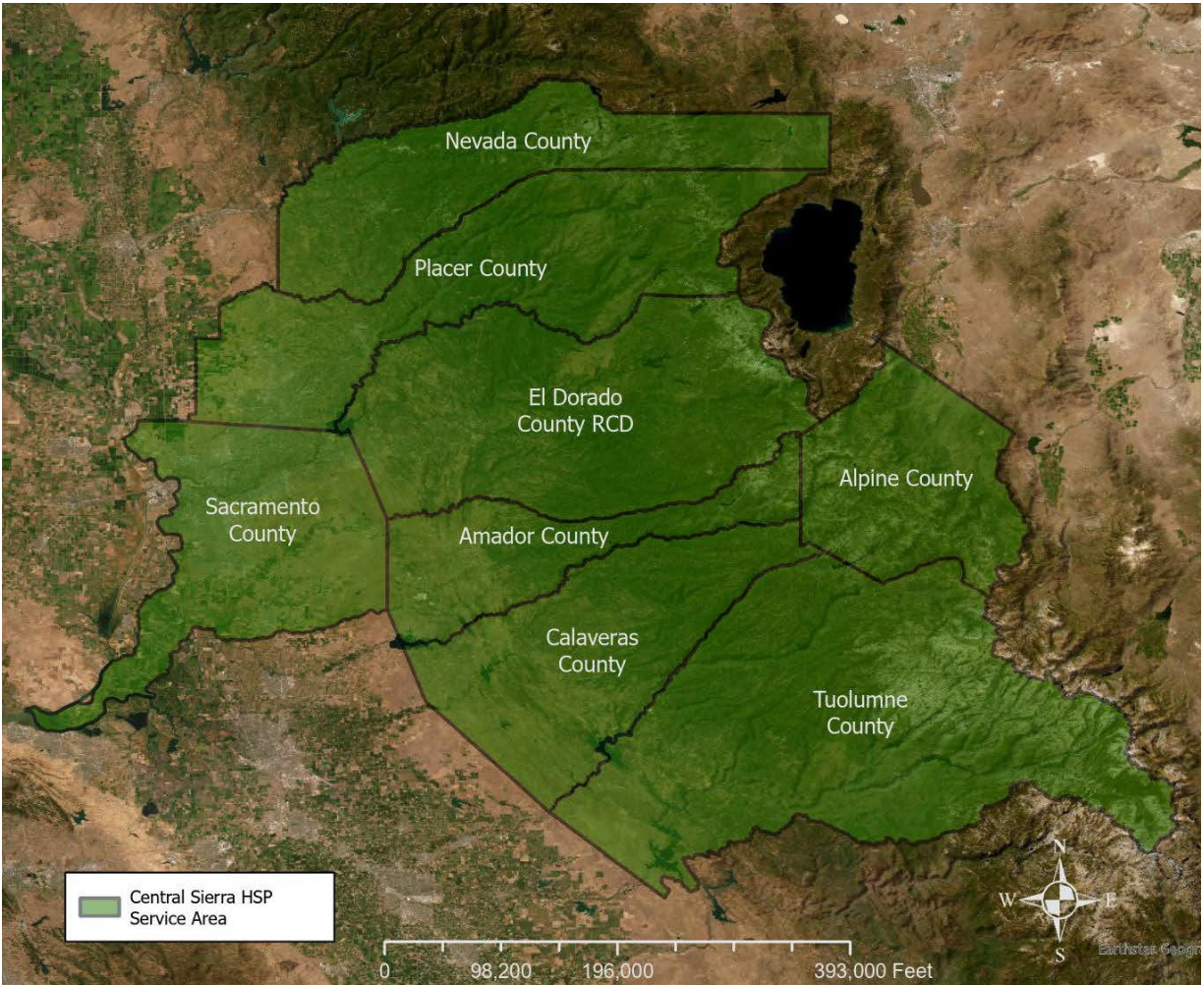
I. Administrative work:

a) Outreach (Fall 2023 – Summer 2024)

- Attending Outreach meetings to identify influential leaders and organizations, discuss implementation strategy, and allocate tasks.
- Circulating information through outreach events and channels such as social media, Craigslist, radio, events, and print media.
- Participate in Workshops and or meetings that aim to educate producers about the Central Sierra HSP Block Grant
- Participate in outreach events to local, regional agricultural agencies, chapters, and associations.

Amendments: Any amendments to this Scope of Work must be agreed upon in writing by both parties.

**EXHIBIT B
SERVICE AREA**



**EXHIBIT C
PAYMENT TERMS**

- I. **Schedule:** At minimum, invoices MUST be submitted to Placer RCD on a monthly basis according to the schedule below. Placer RCD must be notified for approval of any deviation from the schedule listed below. Invoices shall not span fiscal quarters or fiscal years. (Placer RCD fiscal year is July 1 – June 30.)

Work Completed	Invoice Due
January 1 st – January 31 st	Feb 15
February 1 st – February 29 th	March 15
March 1 st – March 31 th	April 15
April 1 st – April 30 st	May 15
May 1 st – May 31 th	June 15
June 1 st – June 30 st	July 15
July 1 st – July 31 th	August 15

- II. **Format:** CONTRACTOR shall submit to RCD an invoice package containing the following:

- A. An invoice cover sheet containing:
- Vendor Company Name and Address
 - Billed to Placer Resource Conservation District
 - Invoice Date
 - Invoice Number
 - The contract number: (noted on Page 1 of this document)
 - The grant name and number: (noted on Page 1 of this document)
 - Dates that work was completed with the month that is being invoiced
 - Administration and Technical assistance costs must be invoiced separately; please use the deliverables listed in Exhibit A to determine if a cost is billed under Administration or Technical Assistance
 - Time & Activity Report

- III. **Timekeeping Requirement (Administrative and Technical Assistance)** Time and Activity reports are required to support salary, wage, and fringe benefit expenditures charged to grants. Each report must account for the activity(ies) for which each hourly and salaried employee is compensated, as well as the hours worked on a particular project. A description of activities must be included, and the description must include enough detail to determine whether the activity is project related. Costs not adequately documented are unallowable and will not be reimbursed.

- A Time & Activity report will be submitted with invoices and follow the invoicing schedule above.

- IV. **Budget** Below is a breakdown of expected costs to complete the deliverables as described in Exhibit A within the service area displayed in Exhibit B. Any rate changes must be discussed and approved by Placer RCD.

Program Deliverable	Estimated Hours	Rate/hr	Total
Outreach	69	\$ 80.00	\$ 5,520.00
Total			\$ 5,520.00

- V. **Executive Order N-6-22 – Russia Sanctions** On March 4, 2022, Governor Gavin Newsom issued Executive Order (EO) N-6-22 regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine, as well as any sanctions imposed under state law. By submitting a bid, proposal, or application, Bidder/Applicant represents that it is not a target of Economic Sanctions. Should the State determine Bidder/Applicant is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for rejection of the Bidder’s/Applicant’s bid/proposal/application any time prior to contract/agreement execution, or, if determined after contract/agreement execution, shall be grounds for termination by the State.
- VI. **Submittal:** Invoices shall be submitted to:
- a. Donna Thomassen – donna@placerrcd.org
 - b. Kate Espinola – kate@placerrcd.org
 - c. Brian Pimentel – brian@placerrcd.org

**Sloughhouse Resource Conservation District
Board of Directors Meeting**

Agenda Date: February 14, 2024

Agenda Item #: #4

Agenda Item Subject: **SRCD Operational Policies**

To: SRCD Board of Directors

From: Brittany Friedman

Background

To ensure Sloughhouse RCD is operating within all laws governing special districts, resource conservation districts, and groundwater sustainability agencies, and to ensure efficient district operations, it is important to periodically review our policies.

Staff is looking to create a Facebook page similar to our LinkedIn page and Website to promote Sloughhouse grants, activities, meetings and to further promote helpful links and information to the community (such as the Central Sierra Healthy Soils Program outreach materials).

Staff has prepared the following policies for review today:

- Social Media Policy

At the direction of the Board, Staff will periodically prepare our other SRCD policies (links below) for review (these are available to review any time at SloughhouseRCD.org/About):

Attachment: [Social Media Draft Policy](#)

Staff Recommendations

- Approve and adopt the Social Media Policy

Sloughouse Resource Conservation District

Social Media Policy

DRAFT POLICY, January 2024

This policy outlines the protocol and procedures for use of social media to publicize District services and events. In addition, this policy addresses the responsibilities of employees and District officials with regard to social media and the use of District resources (time/equipment), as well as responsibilities related to the public records and open meeting laws.

General Guidelines

1. No District social media site may be created without the approval of the District Manager or designated staff. All District social media sites created on behalf of the District, by its employees on District time, or using other District resources are the property of the District and shall be administered and regularly monitored by the District Manager or staff designee. These social media sites shall be used only to inform the public about District business, services and events. The District's website, sloughousercd.org, will remain the primary location for content regarding District business, services and events. Whenever possible, links within social media formats should direct users to the District web site for more information, forms, documents, or online services necessary to conduct business with the District. District social media sites shall clearly state that such sites are public social media sites maintained by the District and that the sites comply with this Social Media Policy.
2. District employees and appointed and elected officials shall not disclose information about confidential District business on the District's social media sites, personal social media sites, or otherwise. In addition, all use of social media sites by elected and appointed officials shall be in compliance with California's open meeting laws, which prohibit serial meetings of a majority of the Board or another legislative body of the District via email or other electronic means. Members of the Board, committees and/or legislative bodies may not use social media sites to discuss business within the subject matter jurisdiction of the legislative body amongst themselves. Employees and elected or appointed officials' posts to non-District social media sites are a reflection of their own views and not necessarily those of the District and should not suggest otherwise.

Posting/Commenting Guidelines:

1. All postings made by the District to social media sites will contain information and content that has already been published or broadcast by the District. The District will not comment on other social media member's sites. All official social media postings by the District will be done solely on the District's social media sites or in response to postings

made on the District's social media sites. Officers, employees and agents of the District representing it on District social media sites shall conduct themselves professionally and in accordance with all District policies.

2. The District reserves the right to remove from its social media sites content that it finds to violate this policy or applicable law, consistent with Federal and State law.
3. The District will only post photos for which it has copyright or the owner's permission.
4. District social media platforms are subject to the California Public Records Act. Any content maintained on a District social media site that is related to District business, including a list of subscribers, posted communication, and communication submitted for posting, may be considered a public record and subject to public disclosure. All postings on District social media sites shall be sent to a District email account and maintained consistently with the Public Records Act, provided, however, that any material removed from a District social media site consistently with this policy shall be considered a preliminary draft, note or memorandum not retained by the District in the ordinary course of business and shall not constitute a public record of the District required to be retained consistently with the District's records retention schedules.
5. The District and its employees will not use chat functions on social media sites including comments which shall be disabled.
6. Links to all social media networks to which the District belongs will be listed on the District's website. Interested parties wishing to interact with these sites will be directed to visit the District's website for more information on how to participate.
7. The District reserves the right to terminate any District social media site without notice or to temporarily or permanently suspend access to District social media as to some or all persons at any time. The District reserves the right to implement or remove any functionality of its social media platforms, in the discretion of the General Manager or his or her designee. This includes, but is not limited to, information, articles, pictures, videos, or any other form of communication that can be posted on a District social media platform.
8. Posts may NOT contain any personal information, except for the names of persons being available for contact by the public as representatives of the District. Posts to District social media sites shall NOT contain any of the following:
 - a. Comments that are not topically related to the information commented upon;
 - b. Comments in support of, or opposition to, political campaigns, candidates or ballot measures;
 - c. Profane language or content;
 - d. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, or status with regard to public assistance, national origin, physical or mental disability, gender identity, gender expression, sexual orientation, or any other category protected by federal, state, or local law;

- e. Sexual content or links to sexual content;
- f. Solicitations of commerce;
- g. Conduct or encouragement of illegal activity;
- h. Information that may tend to compromise the safety or security of the public or public systems; or
- i. Content that violates a legal ownership interest of any other party, such as trademark or copyright infringement; or any content that is confidential, sensitive, or includes proprietary information, or that otherwise violates another person's right to privacy.

Procedures:

1. The District Manager or their designee will be responsible for responding to messages as appropriate. The District will direct users to the District's website for more information, forms, documents or online services necessary to conduct business with the District.
2. The District may invite others to participate in its social media sites. Whether to permit public participation in social media sites will be based upon the best interests of the District, as determined by the District Manager or his or her designee, and the requirements of federal and state law.

Responsibilities:

1. It is the responsibility of employees, and appointed and elected officials to understand the procedures as outlined in this policy.
2. Employees who are not designated by the District Manager to access social media sites for District business are prohibited from accessing social media sites utilizing the District computer equipment and/ or the District's web access. While at work, employees who are not granted access via District systems and computing equipment may use personal computing devices and personal web accounts to access social media sites only during non-working hours such as lunch periods and breaks. State law provides that more than occasional or incidental personal use of District resources is a crime.
3. The District Manager will determine if a requested use of District social media sites or other District resources is appropriate and complies with this policy.
4. All content on District social media sites must comply with District web standards, the rules and regulation of the social media site provider, including privacy policies, and applicable law. Employee or District confidentiality shall be maintained in accordance with all applicable laws and District policies. If a question arises regarding the use or posting of confidential information on a social media site, the matter shall be referred to the District Manager. The information in question shall not be posted, or if already posted, shall be removed until an opinion is rendered by the District Manager or, at his or her request, Legal Counsel. Notwithstanding the opinion of the District counsel, the District Manager reserves the right to restrict or remove District information from a

District social media site if the District Manager concludes the information does not serve the best interest of the District.

5. All social media-based services to be developed, designed, managed by or purchased from any third party source for District use requires appropriate budget authority and approval from the Board of Directors.
6. The District reserves the right to change, modify, or amend all or part of this policy at any time.

**Sloughouse Resource Conservation District
Board of Directors Meeting**

Agenda Date: February 14, 2024
Agenda Item #: 3
Agenda Item Subject: **Wildeye Monitoring Updates**

To: SRCD Board of Directors
From: SRCD Staff

Background

- Wildeye Monitoring offers remote monitoring devices for collecting and interpreting data from meters and sensors as well as training for all users and interested Board members.
- Teresa met with Manuel from Wildeye at Seve Denier's to take a water level baseline measurement on January 23rd – the water level was found at 148'.

Next Steps: Upon arrival of the equipment and services quote, the bubbler equipment will be ordered. Wildeye has confirmed availability of the equipment once the order is placed. It's generally available within a week and then the install will be booked. After the equipment is installed and tested all parties interested in being trained on the dashboard can then book the training. Once the initial training is complete the data from the network that Al Foley manages will be made available to be incorporated into our dashboard.

Attachments

- [Wildeye Monitoring Unit Well Bubbler Quote](#)



Wildeye
5811 E Princeton Ave
Fresno, CA 93727
United States

Quote # 1935
Date 01/06/2023
Expires 30/11/2023
Contact Sergio Torres

T: 559-290-7915
F: 559-314-6232

Prepared for
Sloughhouse Resource Conservation District
8698 Elk Grove Boulevard
Elk Grove
California
95624

T:
E: HerbGarms@sloughhouseRCD.org

Wildeye Well Monitoring Unit Well Bubbler (Demo Unit 120 Days)

ITEM	DESCRIPTION	QTY	PRICE USD	DISCOUNT %	VALUE (EX. TAX) USD
WILD-M-R-NACS-NACS	wildeye Enterprise rechargeable Cat-M (4G) datalogger with 2 input cables: cable #1: M12 cable type (N), with analogue 4-20 mA (A), counter(C) input, and SDI12 (S) inputs	1	\$1,086.73	100.00%	\$0.00
ACC-SOLBRACKET-NP-5W	Rugged aluminum solar mounting bracket with 5W solar panel and birdspikes on fixed frame. [USA]	1	\$203.81	100.00%	\$0.00
ACC-ANT-EXTER-700-3DB-5M	700MHz 4G Antenna, waterproof, with r/a bracket and 5m cable, SMA connector with rubber boot [USA]	1	\$105.08	100.00%	\$0.00
ACC-CON-M12-5POS-M-6	M12 Field Connect: Male, 5-position, 4-6mm cable gland [USA]	1	\$24.36	100.00%	\$0.00
ACC-MET-WB-10-200	Well Bubbler 10-200, 460ft depth max, 30 min max sampling rate [USA]	1	\$2,714.10	0.00%	\$2,714.10
LAB-SURVEY-WELL	Survey of Well to determine if it can be monitored reliably. Survey may include lowering bubbler airline into well and well soundings. Includes labor and mileage, as well as any incidental parts used during survey.	1	\$250.00	100.00%	\$0.00
LAB-INS-WELLDSENSOR	Installation labor & parts for installing new well depth sensor down well access tube. Includes attaching cable appropriately for strain relief. Includes attaching sensor to wildeye and full commissioning and testing time & gas, + parts and labor.	1	\$1,250.00	100.00%	\$0.00
SUBS-ADV-12M PLAN A	Wildeye Annual Subscription for single sensor applications	1	\$220.00	0.00%	\$220.00

Freight	TBC
Subtotal	\$2,934.10
Tax	\$0.00
Total	\$2,934.10



Standard terms

Applicable freight charges for orders directly shipped to clients will be added at the time of shipment and is not included on this quote.

Please allow 4 weeks from receipt of purchase order to delivery.

Payment terms are 30 days from date of invoice

This official quote is merely an indication of price and does not constitute a Sales agreement with the Recipient until Recipient signs and accepts this quote.

We reserve all rights to change the prices with notification to Recipient at any time prior to Recipient's official Purchase Order or written acceptance of this quote.

By accepting this quote, Recipient accepts our Standard Terms and Conditions of Sale which can be found at www.mywildeye.com/terms-and-conditions

Special terms

Demo Location In Galt, as Per Herb

**Sloughhouse Resource Conservation District
Board of Directors Meeting**

Agenda Date: February 14, 2024

Agenda Item #: #4

Agenda Item Subject: **Grant Updates**

To: SRCD Board of Directors

From: SRCD Staff

Background – CAPGP

Sloughhouse RCD was awarded \$199,800 from the [California Department of Food and Agriculture's \(CDFA\) Conservation Agriculture Planning Grant Program \(CAPGP\)](#) and the SRCD Board has already begun to work on the 2-year grant contract agreement.

- SRCD has entered into agreements with these certified conservation planners to write the plans.
 - Matthew Wacker – 2 Grazing Management Plans in Sacramento County and 1 in Tuolumne County
 - Matthew Lunn– 4 Carbon Farming Plans in Tuolumne County
 - Harol Gallardo – 8 Soil Health Plans (1 in Tuolumne, 7 in Sac County), 4 Carbon Farming Plans in Sacramento County and 1 CEMA Carbon Sequestration Plan in Sacramento County
 - Molly Taylor – 3 Carbon Farming Plans in Alpine County **(In Progress)**
 - WETA Program Coordinator – 2 Irrigation Water Management Plans in Sacramento County

- Identifying landowners whose property will receive the conservation plans.
 - Interest form: <https://www.surveymonkey.com/r/SRCDconservationplanning>
 - Form is open until March 7, 2024 when the Board will look at the Applications and approve applicants who will then be matched with their Technical Service Provider for their selected conservation plan.
 - 7 landowners have applied via the interest form at this time.

- SRCD Staff Time for the Grant totals around \$19,250 to reimbursed to us

Background – CDFA Water Efficiency Technical Assistance Grant

On July 28th, the CA Dept. of Food and Agriculture (CDFA) announced that Sloughhouse Resource Conservation District has been selected to receive a Water Efficiency Technical Assistance (WETA) award in the amount of \$ 432,153.00. CDFA staff has finalized the grant agreement documents including the Scope of Work and Budget. The end date for this grant is slated to be March 31, 2026.

The grant application requested funds to cover personnel costs (roughly 4% FTE of the District Manager position, 8% FTE of the Admin Coordinator position, and a Water Efficiency Program Coordinator at 75% FTE), supplies, travel, employee training, outreach supplies, and pump efficiency test. Under this agreement, an outside contractor/consultant can also be hired and utilized to complete project objectives.

A draft agreement has been drawn up to hire Connor Higgins, Mobile Irrigation Land Manager, from Yolo RCD to act as a WETA Consultant.

The Water Efficiency Program Coordinator position will need to re-posted to the [SRCD website](#), [LinkedIn](#), CARCD Website and Indeed.

Attachment: [Draft Agreement between SRCD and YOLO RCD](#)

The WETA role was posted to the Sloughhouse website, LinkedIn, CARCD website and weekly digest, Cal Poly, UC Davis, Sac State, Fresno, Bakersfield job sites.

AGREEMENT NO. 2024-01-04
Between Sloughhouse Resource Conservation District
And Yolo County Resource Conservation District

THIS AGREEMENT (“Agreement”) is made this 1st day of April, 2024 by and between the Sloughhouse Resource Conservation District (“SRCD”), and the Yolo County Resource Conservation District (“YCRCD”) (“CONTRACTOR”), who agree as follows:

TERMS

1. CONTRACTOR shall perform the following professional services: as part of a grant funded by the California Department of Food and Agriculture, onboarding training support to SRCD and Sloughhouse RCD managers and program coordinator to develop the develop a Sloughhouse RCD Mobile Irrigation Lab in order to successfully provide on-farm, one-on-one technical assistance to farmers to evaluate irrigation system efficiency and provide diagnostics, reports and recommendations to growers as well as provide mentorship to SRCD program coordinator and managers on all aspects of training regarding water use efficiency and nutrient managements, practices and technology.
2. CONTRACTOR shall perform said services between April 1, 2024, and March 31, 2026
3. This Agreement shall include the following exhibits attached hereto and incorporated herein: Exhibit A: Insurance Requirements; Exhibit B: Scope of Work and Budget.
4. Subject to CONTRACTOR’S satisfactory and complete performance of all the terms and conditions of this Agreement, and upon CONTRACTOR’S submission of an appropriate claim, SRCD shall pay CONTRACTOR no more than a total amount of \$30,000, as identified in Exhibit B: Scope of Work and Budget.
5. CONTRACTOR, at its sole cost and expense, shall obtain and maintain throughout the entire term of this Agreement, the insurance set forth in Exhibit A: Insurance Requirements attached hereto.
6. To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify, and hold harmless SRCD, its officers, officials, employees and agents from any and all claims, demands, liability, damages, cost or expenses (including but not limited to attorney fees) in law or equity that may at any time arise or be asserted based in whole or in part upon any negligent or other wrongful act or omission of CONTRACTOR, it’s officers, agents, or employees. CONTRACTOR responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnification obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations required by this Agreement.
7. The services and obligations required of CONTRACTOR under this Agreement are not assignable in whole or in part. In addition, CONTRACTOR shall not subcontract any portion of the services required of CONTRACTOR by this Agreement without the express written consent of YCRCD. If any portion of the services required of CONTRACTOR are subcontracted, the subcontractor(s) shall maintain the same insurance as required of CONTRACTOR by this Agreement and CONTRACTOR shall be fully responsible to

YCRCD for all work undertaken by subcontractors. Any SUBCONTRACTOR agrees to be bound to CONTRACTOR and YCRCD in the same manner and to the same extent as CONTRACTOR is bound to YCRCD under this Agreement. A copy of this Agreement will be furnished to any SUBCONTRACTOR upon request.

8. During the performance of this Agreement, CONTRACTOR shall not unlawfully discriminate against, harass, or allow harassment against any employee or applicant for employment because of sex, race, religion, color, national origin, ancestry, disability, medical condition, marital status, age (over 40) or denial of family-care leave, medical-care leave, or pregnancy disability leave. CONTRACTOR shall ensure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination and harassment. CONTRACTOR shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code § 12900 et seq.) and the applicable regulations (Cal. Code Regs., tit. 2, § 7285.0 et seq.). The regulations of the Fair Employment and Housing Commission regarding Contractor Nondiscrimination and Compliance (Chapter 5 of Division 4 of Title 2 of the California Code of Regulations) are incorporated into this Agreement. CONTRACTOR shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. This nondiscrimination clause shall be included in all subcontracts entered into to perform work under this Agreement.
9. CONTRACTOR shall comply with all applicable laws and regulations, including but not limited to any, which are promulgated to protect the public health, welfare and safety or prevent conflicts of interest. CONTRACTOR shall defend SRCD and reimburse it for any fines, damages or costs (including attorney fees) that might be incurred or assessed based upon a claim or determination that CONTRACTOR has violated any applicable law or regulation.
10. This Agreement is subject to SRCD, the State of California and the United States appropriating and approving sufficient funds for the activities required of CONTRACTOR pursuant to this Agreement. If SRCD's adopted budget and/or its receipts from California and the United States do not contain sufficient funds for this Agreement, SRCD may terminate this Agreement by giving thirty (30) days advance written notice thereof to CONTRACTOR, in which SRCD shall have no obligation to pay CONTRACTOR any further funds or provide other consideration and CONTRACTOR shall have no obligation to provide any further services under this Agreement. The determination of whether SRCD's adopted budget contains sufficient funds for this Agreement is in the sole discretion SRCD.
11. If CONTRACTOR fails to perform any part of this Agreement, SRCD may notify CONTRACTOR of then default and CONTRACTOR shall remedy the default. If CONTRACTOR fails to do so, then, in addition to any other remedy that SRCD may have, SRCD may terminate this Agreement and withhold any or all payments otherwise owed to CONTRACTOR pursuant to this Agreement.
12. This Agreement may be terminated by CONTRACTOR only for good cause shown and upon at least thirty (30) days advance written notice to SRCD. Upon such termination, SRCD is entitled to withhold and will be liable for no further payment of any compensation that has not been paid to CONTRACTOR prior to the receipt of that notice, unless the affirmative acts of YCRCD have led to the justifiable termination by CONTRACTOR. Upon such termination, SRCD is entitled to recover from CONTRACTOR any paid compensation that has not been earned by CONTRACTOR, as well as any other costs and damages that SRCD may sustain if the termination is determined not to have been justified. This Agreement may be terminated by SRCD at any time, with or without good cause, by giving at least thirty (30) days advance written notice to CONTRACTOR.

13. Attached, if any, are licenses and/or certificates required by CONTRACTOR's profession (Indicating type; No.; State; & Expiration date), and CONTRACTOR certifies that it shall maintain each throughout this Agreement, and that CONTRACTOR's performance will meet the standards of licensure/certification.
14. CONTRACTOR understands that it, and its employees, are not employees of SRCD and are not eligible for any employee benefits, including but not limited to unemployment, health/dental insurance, worker's compensation, vacation or sick leave from SRCD.
15. CONTRACTOR will hold in confidence all information disclosed to or obtained by CONTRACTOR which relates to activities under this Agreement and/or to SRCD's plans or activities. All documents and information developed under this Agreement and all work products, reports, and related data and materials shall become the property of YCRC. CONTRACTOR shall deliver all of the foregoing to SRCD upon completion of the services hereunder, or upon earlier termination of this Agreement. In addition, CONTRACTOR shall retain all of its own records regarding this Agreement and the services provided hereunder for a period of not less than four (4) years, and shall make them available to SRCD for audit and discovery purposes.
16. All communications to either party by the other shall be deemed given when made in writing and delivered or mailed to such party at its respective address, as follows:

SRCD

Sloughhouse Resource Conservation District
 Attn: Brittany Friedman
 8969 Elk Grove Blvd. Suite 1-207
 Elk Grove, CA 95624

CONTRACTOR

Yolo County Resource Conservation District
 Attn: Heather Nichols
 221 W Court St. Suite 1
 Woodland, CA 95695

17. This Agreement constitutes the entire agreement of the parties, and no other agreements or representations, oral or written, have been made or relied upon by either party. This Agreement may only be amended in writing signed by both parties, and any other purported amendment shall be of no force or effect. This Agreement, including all attachments, may be subject to disclosure pursuant to the California Public Records Act.
18. This Agreement may be executed in counterparts and a digital and/or electronic signature provided by either party shall be deemed the equivalent of an original signature and may be transmitted by one party to the other via electronic mail or facsimile, which taken together shall constitute one in the same agreement, each bearing original signatures, and shall be effective as of the date of the last signature appearing thereon by any electronic, digital, or facsimile signatures.
19. If any part of this Agreement is unenforceable or held to be unenforceable or invalid for any reason, all other enforceable and valid terms and conditions remain in effect.
20. This Agreement shall be deemed to be executed within the State of California and construed in accordance with and governed by laws of the State of California. Any action or proceeding arising out of this Agreement shall be filed and resolved in the Superior Court of the State of California in and for the County of Sacramento located in Elk Grove, California.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first written above by affixing their signatures hereafter.

CONTRACTOR:

YCRCD:

Contractor Signature

Executive Director

Printed Name

Street Address/PO Box

City/State/Zip

Phone

CERTIFICATION: I hereby certify under the penalty of perjury that all statements made in or incorporated into this Agreement are true and complete to the best of my knowledge. I understand and agree that SRCD may, in its sole discretion, terminate this Agreement if any such statements are false, incomplete, or incorrect.

Contractor Signature

EXHIBIT A

SERVICE CONTRACT INSURANCE REQUIREMENTS

A. During the term of this Agreement, Contractor shall at all times maintain, at its expense, the following coverages and requirements. The comprehensive general liability insurance shall include broad form property damage insurance.

1. Minimum Coverages (as applicable) - Insurance coverage shall be with limits not less than the following:

- a. **Comprehensive General Liability** – \$1,000,000/occurrence and \$2,000,000/aggregate
- b. **Automobile Liability** – \$1,000,000/occurrence (general) and \$500,000/occurrence (property) [include coverage for Hired and Non-owned vehicles.]
- c. **Professional Liability/Malpractice/Errors and Omissions** –\$1,000,000/occurrence and \$2,000,000/aggregate (If any engineer, architect, attorney, accountant, medical professional, psychologist, or other licensed professional performs work under an agreement, the contractor must provide this insurance. If not, then this requirement automatically does not apply.)
- d. **Workers' Compensation** – Statutory Limits/**Employers' Liability** - \$1,000,000/accident for bodily injury or disease (If no employees, this requirement automatically does not apply.)

2. SRCD, its officers, agents, employees and volunteers shall be named as additional insured on all but the workers' compensation and professional liability coverages. It shall be a requirement under this agreement that any available insurance proceeds broader than or in excess of the specified minimum Insurance coverage requirements and/or limits shall be available to the Additional Insured. Furthermore, the requirements for coverage and limits shall be (1) the minimum coverage and limits specified in this Agreement; or (2) the broader coverage and maximum limits of coverage of any Insurance policy or proceeds available to the named Insured; whichever is greater.

a. The Additional Insured coverage under the Contractor's policy shall be "primary and non-contributory" and will not seek contribution from SRCD's insurance or self-insurance and shall be at least as broad as CG 20 01 04 13.

b. The limits of Insurance required in this agreement may be satisfied by a combination of primary and umbrella or excess Insurance. Any umbrella or excess Insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of SRCD (if agreed to in a written contract or agreement) before SRCD's own Insurance or self-insurance shall be called upon to protect it as a named insured.

3. Said policies shall remain in force through the life of this Agreement and, with the

exception of professional liability coverage, shall be payable on a “per occurrence” basis unless SRCD specifically consents in writing to a “claims made” basis. For all “claims made” coverage, in the event that the Contractor changes insurance carriers Contractor shall purchase “tail” coverage covering the term of this Agreement and not less than three years thereafter. Proof of such “tail” coverage shall be required at any time that the Contractor changes to a new carrier prior to receipt of any payments due.

4. The Contractor shall declare all aggregate limits on the coverage before commencing performance of this Agreement, and SRCD reserves the right to require higher aggregate limits to ensure that the coverage limits required for this Agreement as set forth above are available throughout the performance of this Agreement.

5. Any deductibles or self-insured retentions must be declared to and are subject to the approval of SRCD. All self-insured retentions (SIR) must be disclosed to SRCD for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied either by the named Insured or SRCD.

6. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days’ prior written notice by certified mail, return receipt requested, has been given to SRCD (ten (10) days for delinquent insurance premium payments).

7. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A:VII, unless otherwise approved by SRCD.

8. The policies shall cover all activities of Contractor, its officers, employees, agents and volunteers arising out of or in connection with this Agreement.

9. For any claims relating to this Agreement, the Contractor’s insurance coverage shall be primary, including as respects SRCD, its officers, agents, employees and volunteers. Any insurance maintained by YCRCD shall apply in excess of, and not contribute with, insurance provided by Contractor’s liability insurance policy.

10. The insurer shall waive all rights of subrogation against SRCD, its officers, employees, agents and volunteers.

B. Prior to commencing services pursuant to this Agreement, Contractor shall furnish SRCD with original endorsements reflecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received by, and are subject to the approval of, SRCD before work commences. Upon SRCD’s request, Contractor shall provide complete, certified copies of all required insurance policies, including endorsements reflecting the coverage required by these specifications.

C. During the term of this Agreement, Contractor shall furnish SRCD with original endorsements reflecting renewals, changes in insurance companies and any other documents reflecting the maintenance of the required coverage throughout the entire term of this Agreement. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. Upon SRCD's request, Contractor shall provide complete, certified copies of all required insurance policies, including endorsements reflecting the coverage required by these specifications. YCRCD reserves the right to obtain a full certified copy of any Insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.

D. Contractor agrees to include with all Subcontractors in their subcontract the same requirements and provisions of this agreement including the indemnity and Insurance requirements to the extent they apply to the scope of the Subcontractor's work. Subcontractors hired by Contractor agree to be bound to Contractor and SRCD in the same manner and to the same extent as Contractor is bound to SRCD under the Contract Documents. Subcontractor further agrees to include these same provisions with any Sub-subcontractor. A copy of the Owner Contract Document Indemnity and Insurance provisions will be furnished to the Subcontractor upon request. Contractor shall require all Subcontractors to provide a valid certificate of insurance and the required endorsements included in the agreement prior to commencement of any work and Contractor will provide proof of compliance to SRCD

E. Contractor shall maintain insurance as required by this Agreement to the fullest amount allowed by law and shall maintain insurance for a minimum of five years following the completion of this project. In the event Contractor fails to obtain or maintain completed operations coverage as required by this Agreement, SRCD at its sole discretion may purchase the coverage required and the cost will be paid by Contractor.

EXHIBIT B

SCOPE OF WORK AND BUDGET

LEAD RCD & CONTACT:	Sloughhouse RCD Brittany Friedman, Interim District Manager Brittany@sloughousercd.org (530) 661-1688
WITH RCD(S):	Yolo County RCD
PROJECT TITLE:	Sloughhouse Water Efficiency Technical Assistance
PERIOD:	April 1, 2024-March 31, 2026
COPY OF ORIGINAL GRANT OR AGREEMENT THAT THE WORK IS BASED ON:	Exhibit A. Memorandum of Understanding Among the Yolo County Resource Conservation District and Sloughhouse Resource Conservation District for Collaborative Efforts Between and Among Districts Exhibit B: CDFA Grant Agreement 23-0648-000-SO
SCOPE OF WORK / TASK(S):	As part of the Sloughhouse Water Efficiency Technical Assistance project, funded by the California Department of Food and Agriculture, Yolo County RCD (YCRCD) Mobile Irrigation Lab (MIL) manager

	<p>Conor Higgins will provide onboarding training support to Sloughhouse RCD (SRCD) program coordinator and managers to develop a Sloughhouse RCD Mobile Irrigation Lab in order to successfully provide on-farm, one-on-one technical assistance to farmers to evaluate irrigation system efficiency and provide diagnostics, reports and recommendations to growers as well as provide mentorship to SRCD program coordinator and managers on all aspects of training regarding water use efficiency and nutrient managements, practices and technology.</p>
<p># OF HOURS TO COMPLETE TASK(S):</p>	<p><u>Work Plan Objective 1:</u> Provide onboarding training support to SRCD program coordinator and managers on all aspects of providing on-farm, one-on-one technical assistance to farmers to evaluate irrigation system efficiency and provide diagnostics, reports and recommendations to growers as well as provide mentorship to SRCD program coordinator and managers on all aspects of training regarding water use efficiency and nutrient managements, practices and technology.</p> <p>Timeline: April 1, 2024-March 31, 2026 150 hours @ \$100/hour = \$15,000.00</p> <p><u>Work Plan Objective 2:</u> Provide on-farm, one-on-one technical assistance evaluations and perform pump efficiency testing through identifying landowners that would benefit from a pump efficiency test. The SRCD program coordinator will work with both the landowner and YCRCD to schedule the test and provide an analysis of results. 20 evaluations total.</p> <p>Timeline: April 1, 2024-March 31, 2026 300 hours @ \$100/hour = \$30,000.00</p>
<p>INDIVIDUALS PERFORMING WORK:</p>	<p>Conor Higgins</p>

HOURLY RATE (INCLUDES OVERHEAD):	\$100/hour plus 20% (indirect cost).
NOT TO EXCEED THIS AMOUNT:	\$45,000.00
SPECIFIC BILLING REQUIREMENTS:	Invoices to be submitted for work in the preceding month by the 10 th of the month the 3 rd Thursday, whichever is earlier. Invoices should detail staff hours and rates, mileage and other expenses, and include a description of work performed.

DATE EXECUTED: _____

X

BY EXECUTIVE DIRECTOR, YOLO COUNTY RESOURCE CONSERVATION DISTRICT

DATE EXECUTED: _____

X

BY DISTRICT MANAGER, SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT

**Sloughhouse Resource Conservation District
Board of Directors Meeting**

Agenda Date: February 14, 2024
Agenda Item #: #5
Agenda Item Subject: Spring Monitoring Processes for SRCD

To: SRCD Board of Directors
From: SRCD Staff

Background

For the last several years, CGA has conducted and carried out the monitoring of Sloughhouse RCD wells. With the addition this year of a Water Efficiency Program Coordinator, SRCD has the opportunity to purchase its own monitoring equipment and carry out its own monitoring efforts.

This item is meant for general Board discussion. An agreement between Sloughhouse well owners and SRCD Staff would need to be established as well as an agreement between SRCD and CGA.

Staff Recommendation

- Direct staff on next steps in Spring Monitoring procedures

**Sloughhouse Resource Conservation District
Board of Directors Meeting**

Agenda Date: February 14, 2024

Agenda Item #: #6

Agenda Item Subject: **Cosumnes Groundwater Authority Update**

To: SRCD Board of Directors

From: SRCD Staff

Cosumnes Groundwater Authority (CGA) Overview

Links: [Board Meeting Materials](#) | [Committee Meeting Materials](#)

Upcoming CGA Board Meetings

Next Regular Meeting

- Wednesday, March 6, 2024, 8:30-11:30am
- Location: Galt Police Department, 455 Industrial Dr., Galt, CA 95632
- A presentation from SCI on the updated Fee Study will be discussed in depth

Parcel Appeal Process

Site owner Wendell & Lana Houck

Address Herald, CA 95638

APN 152-0340-009-0000 160-acre parcel & it is all dryland cattle ground. Has never been irrigated & SRCD has it listed that it irrigates 62+/- acres. In total, they were charged \$623.48 for the last 3 tax years. Wendell was ill and did not catch this error to his tax bill.

Attachments: [Groundwater Sustainability Fee Appeals Form](#)

CGA General Discussion

At the recent CGA Board meeting on February 7th, the Board provided direction to move forward with a draft study on an Administration budget and a \$10 per irrigated acre fee with the 5% contingency escalator cap while utilizing a PPI indicator. A draft Fee Study Report to the Board at the March 2024 meeting.

RECOMMENDATION:

- Determine a course of action in regards to the filed Appeal



SLOUGHHOUSE

Resource Conservation District

HERALD | SLOUGHHOUSE | WILTON

Sloughhouse Resource Conservation District
 Groundwater Sustainability Fee – Appeals Form
 ~This form is also available online at SloughhouseRCD.org~

Parcel Information

Bill Number: tax years 21/22, 22/23 + 23/24

Parcel Number: 152-0340-009

Parcel Owner Name: Wendell + Lana Howck

Fee Billed Amount: \$623.48

Corrected Irrigated Acreage*: 62.348 acres to 0 acres

Grounds for Appeal*: the parcel has never been irrigated however there was a tax assessment in 21-22, 22-23 + 23-24 for \$623.48 each year

* Irrigated acreage should reflect acres irrigated by groundwater only (water originally extracted from a groundwater well). Please provide any relevant proof supporting the correction of the data. SRCD staff will contact you with any questions regarding the information you have provided. Adjustments to your fee are subject to verification.

Contact Name: Lana Howck 13229 Chup Station Rd

Contact Phone: 209 814-5262 Herald, CA

Contact Email: howck65@gmail.com 95638

By signing this form, you agree that the information you provided is accurate.

Lana Howck
 Parcel Owner Signature

2/6/2024
 Date

\$623.48 SRC
\$1,246.96 CG



SLOUGHHOUSE

Resource Conservation District

HERALD | SLOUGHHOUSE | WILTON

Sloughhouse Resource Conservation District
Groundwater Sustainability Fee – Appeals Form
~This form is also available online at SloughhouseRCD.org~

Should a Person wish to contest the projected amount of groundwater extraction on which the Fee is assessed, the Person shall first be required to pay the Fee as charged. Within thirty (30) days following payment of the Fee, the Person may file an appeal with the Sloughhouse Resource Conservation District, via this form, setting forth the basis upon which the appeal is made. The appeal will be considered timely filed if, within the time allowed, 1) the form is postmarked, United States first class mail, 2) delivered to the District Manager by electronic mail, or 3) personally delivered to the District Manager.

Within thirty (30) days of filing the appeal, the District Manager shall contact the Person to discuss the basis of the appeal. After contacting the Person, a determination will be made within fifteen (15) days. If the Person who filed the appeal is dissatisfied with the determination of the District Manager, the Person may file an appeal to the Board within thirty (30) days of delivery of the determination. The appeal will then be placed on the agenda for the next available Sloughhouse Resource Conservation District Board of Directors. The Board shall receive evidence, and hear from the appellant and staff regarding the merits of the appeal. The Board is authorized to grant the appeal, in whole or in part, or deny the appeal.

More information regarding the groundwater sustainability fee, including the methodology used to verify appeals, can be found at SloughhouseRCD.org/GroundwaterFee.

Contact: Austin Miller, District Manager
916.526.5447 - info@SloughhouseRCD.org

Wendell + Lana Hauck
13229 Clay Station Road
Herald, 95638



APN 152-0340-009

Untitled Map

Write a description for your map.

Wendell + Lam Horack
APPD 152-0340-009
156.7 ac

Legend

-  Angrave Rd
-  Uptime cattle co



**Sloughhouse Resource Conservation District
Board of Directors Meeting**

Agenda Date: February 14, 2024

Agenda Item #: #7

Agenda Item Subject: **South American Subbasin Groundwater Sustainability Plan
Implementation**

To: SRCD Board of Directors

From: SRCD Staff

South American Subbasin Groundwater Sustainability Plan (GSP) Implementation

Links: [South American Subbasin Website](#)

GSA Contributions

Sloughhouse RCD has not yet made a contribution to the South American Subbasin for Fiscal Year 2022-2023 as we are waiting to be invoiced.

The budget for the joint GSA efforts in the South American Subbasin for Fiscal Year 2023-2024 is the same as the previous year and the Sloughhouse RCD contribution would be the same (\$8,325). Starting in Fiscal Year 2024-2025 work on the 5-year Update to the South American Subbasin will begin and a separate funding agreement will need to be developed.

Attachments: [SASb Annual Report \(link\)](#)

[Water Quality Time Series \(link\)](#)

[Hydrograph Compilation \(link\)](#)

Staff Recommendations:

Hear a presentation from John Woodling on SASb updates

**Sloughhouse Resource Conservation District
Board of Directors Meeting**

Agenda Date: February 14, 2024

Agenda Item #: #8

Agenda Item Subject: **SRCD Staff Report**

To: SRCD Board of Directors

From: SRCD Staff

SLEWS ACADEMY

SRCD Staff Brittany Friedman recently attended a three-day intensive Academy for the SLEWS program. Two of the days were spent at the Center for Land-based Learning in Woodland hearing from guest speakers and doing hands-on activities to better learn how to establish and run a SLEWS Youth program for Sloughhouse RCD.

One of the days was spent with high school students in the Franklin Channel planting trees and providing mentor, one-on-one support. A SLEWS Academy Binder with a guide to running a SLEWS program was given out at the end of the Academy.

There will be an Online version of the SLEWS Academy once a month where a guest speaker will present on a certain topic. Attendees are slated to graduate in August where we will then work to establish our own SLEWS program within our district.

California Irrigation Institute Annual Conference

This year's Annual Conference will be held in Sacramento from February 26-27, 2024 at the Arden West Hilton. The theme is: Fluid Futures – Adapting to Extremes and focuses on Agriculture, Irrigation, Healthy Soils and more. SRCD Staff member Brittany Friedman will be in attendance all two days.

https://caii.org/wp-content/uploads/2024/01/CII_2024_BROCHURE_v6.pdf