

SLOUGHHOUSE

Resource Conservation District

HERALD | SLOUGHHOUSE | WILTON

Regular Meeting of the Board Sloughhouse Resource Conservation District Agenda

When: Wednesday, October 12, 2022
Where: Rancho Murieta Community Service District
15160 Jackson Hwy.
Rancho Murieta, CA 95683

or

Via Zoom: <https://us02web.zoom.us/j/85257901113>
Meeting ID: 852 5790 1113
Call in Number: +1-669-444-9171

Time: 12:30 pm – 3:30 pm

PUBLIC COMMENT – Any member of the public may address the Board concerning any matter on the agenda before or during its consideration of the matter. Public comment is limited to three (3) minutes per person and no more than fifteen (15) minutes per topic. For good cause, the Board Chairman may waive these limitations.

AGENDA ITEM TIME FRAME – All time allotments are suggested by staff and are an estimate only and subject to change.

ACCESSIBILITY - If you have a disability and require a reasonable accommodation to fully participate in this event, please contact SRCD Staff before the day of the meeting via email [info@SloughhouseRCD.org] or telephone [916-526-5447] to discuss your accessibility needs.

OPENING:

1. Call to Order

PUBLIC COMMENT FROM THE FLOOR (Non-Agenda Items) (15 minutes)

CONSENT CALENDAR: (5 minutes)

Any Board member may request and remove any item from the consent agenda and place that item on the regular portion of the agenda as specified.

- a. Agenda – October 12, 2022
- b. Minutes – September 14, 2022
- c. Financial Report – October 2022
- d. Resolution 2022.10.12.01 – AB 361 Compliance, Teleconference

REPORTS: (20 minutes)

- a. Staff Report (Miller/Friedman)
- b. NRCS Report
- c. County Ag Commissioners Report
- d. Board Report

BUSINESS ACTION ITEMS:

1. Authorize of Financial Auditing Services for FY 22 and FY 21 (10 minutes)
2. CARCD Conference (in Folsom) and Annual Business Meeting (20 minutes)
3. SRCD GSA Operational Policies and Procedures Readiness Plan Update (20 minutes)
 - a. Annual Plan
 - b. Reserve Policy
 - c. Reimbursement Policy, amendment
 - d. Public Records Act Requests Policy
 - e. Brown Act Compliance Policy
4. Groundwater Sustainability (30 minutes)
 - a. Cosumnes Groundwater Authority
 - b. South American Subbasin GSP Implementation
5. Upcoming Grant Opportunities (30 minutes)
6. GSP Consistency Review of Submitted Well Permit (15 minutes)
7. Recommendations for Appointment to the SRCD Board of Directors (15 minutes)

IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS

- Board Members may request items to be placed on future agendas.

ADJOURNMENT



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8698 Elk Grove Blvd. Ste. 1-207, Elk Grove, CA 95624
916.526.5447 - info@SloughhouseRCD.org

Meeting of the Board - MINUTES Sloughhouse Resource Conservation District

When: Wednesday, September 14th, 2022
Where: Rancho Murieta Community Service District Office
Time: 12:30pm – 3:30pm

Board Members: Barbara Washburn, Herb Garms, Gary Silva Jr., Lindsey Carter, Jay Schneider
Associate Directors: Pedro Aratanha, Teresa Flewellyn
Staff: Austin Miller, Brittany Friedman

OPENING

Garms called the meeting to order 12:36pm.

PUBLIC COMMENT

Any member of the public may address the Board concerning any matter not on the Agenda within the Board/District's jurisdiction.

Public Comment on the Delta Conveyance Project and Rancho Murieta's water use.

CONSENT CALENDAR

- a) Agenda – September 14, 2022
- b) Minutes – August 10, 2022
- c) Financial Report – September 2022
- d) Resolution 2022.08.10.01 – AB 361 Compliance, Teleconference

Director Carter moved to approve the consent calendar items.

Director Schneider seconded the motion.

The motion passed with all in favor.

REPORTS

- a) Staff Report
Staff provided a report on administrative work being done and the use of QuickBooks as a new financial management tool.
- b) NRCS Report
None.
- c) County Ag Commissioners Report
Chris Flores introduced herself to the Board and briefly spoke about her background and goals of working with SRCD in the future.

Drafted:
9/16/22

d) Board Report

Requesting more data such as an updated and ongoing calendar of monthly meetings and committees, boundary line maps on the website, and a proposed letter to Sacramento County on transfers.

BUSINESS ACTION ITEMS

1. Sloughhouse RCD Annual Work Plan

The Board discussed the draft Annual Work Plan and provided Staff (Miller/Friedman) with direction. Staff asked that Directors provide any feedback within the next few weeks to be incorporated in a final draft for October's Board of Directors Meeting.

2. GSA Operational Policies and Procedures Readiness Plan Update

a. Board of Directors Appointment

Director Washburn moved to adopt the Board of Directors Appointment Policy and Procedures.

Director Silva seconded the motion.

The motion passed with all in favor.

b. Purchasing Policy

Director Schneider moved to amend the drafted policy by changing "will" to "may" in paragraph 2.

Director Carter seconded the motion.

The motion passed with all in favor.

Director Carter moved to amend the policy by adjusting the District Manager's purchasing authority to \$2,500.

Director Washburn seconded the motion.

The motion passed with all in favor.

Director Schneider moved to adopt the Purchasing Policy as amended and to direct Staff to review the policy with the District's insurance agent.

Director Silva seconded the motion.

The motion passed with all in favor.

c. Investment Policy

Director Carter moved to adopt the Investment of District Funds Policy.

Director Silva seconded the motion.

The motion passed with all in favor.

d. Reimbursement Policy

Director Carter moved to adopt the Reimbursement Policy.

Director Washburn seconded the motion.

The motion passed with all in favor.

e. Reserve Policy

The Board moved to discuss this agenda item at the October Board meeting.

3. Upcoming Grant Opportunities

The Board moved to discuss this agenda item at the October Board meeting.

4. Groundwater Sustainability

The board discussed SGMA implementation in the Cosumnes and South American Subbasins including an update on SGMA Implementation Grant Program, implementation agreement in the South American Subbasin, and requested a presentation from SCGA.

5. GSP Consistency Review of Submitted Well Permit

The Board moved to discuss this agenda item at the October Board meeting.

IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS

The Board approved the follow future agenda items by consensus:

- Discussion on the Delta Conveyance Project
- Discussion on Rancho Murieta's involvement in GSP and Projects implementation

ADJOURNMENT

Chairman Garms adjourned the meeting at 3:28 pm.



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Financial Report

October
2022

Deposits (Revenue):

<u>Description</u>	<u>Source</u>	<u>Revenue Type</u>	<u>Amounts</u>
Staff Support - September	Cosumnes Groundwater	General	\$ 6,400.00
Sub-Total			\$ 6,400.00

New Bills (Expenditures):

<u>Description</u>	<u>Vendor</u>	<u>Expense Type</u>	<u>Amounts</u>
Office Supplies (September)	Austin Miller	General	\$ 77.03
Staff Time (September)	CARCD	General	\$ 11,059.00
Legal Services (June 2022)	Kronick	General	\$ 1,950.00
ArcGIS Annual Subscription	Esri	General	\$ 300.00
		General	\$
		General	\$
Sub-Total			\$ 13,386.03

Impress Fund Balance: \$500	Total Change in Account Balance	\$ (8,897.83)
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**BEFORE THE BOARD OF DIRECTORS OF THE SLOUGHHOUSE RESOURCE
CONSERVATION DISTRICT**

RESOLUTION No. 2022.10.12.01

**Resolution Of The Board Of Directors Of The Sloughhouse Resource
Conservation District Ratifying The Proclamation Of A State Of Emergency By
Governor Gavin Newsom (March 4, 2020) As Applicable In The District's
Jurisdiction And Authorizing Teleconference, In Person, or Hybrid Meetings Of
District Legislative Bodies Pursuant To The Ralph M. Brown Act**

RECITALS

WHEREAS, all meetings of the Sloughhouse Resource Conservation District ("District") legislative bodies are open and public, as required by the Ralph M. Brown Act, Government Code section 54950 et seq. ("Brown Act"), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, Section 54953(e)(1) provides a legislative body may meet via teleconference if the Governor has proclaimed a state of emergency pursuant to Government Code section 8625 and either (i) state or local officials have imposed or recommended measures to promote social distancing, (ii) the legislative body meets to determine by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, or (iii) the legislative body has voted as such and is meeting pursuant to that vote; and

WHEREAS, while a legislative body meets with teleconference attendance pursuant to Section 54953(e), it must take actions to preserve public access and public participation and give notice of the meeting and post agendas as otherwise required, allow members of the public to access the meeting via call-in line or internet-based service line, provide details on the agenda on how to access the meeting and give public comment, give an opportunity to comment pursuant to Government Code section 54954.3 and allow a reasonable amount of time during public comment for a person to register, login, and comment, and monitor the call-in line and internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored; and

WHEREAS, a legislative body's decision to meet pursuant to Section 54953(e) must be reevaluated and renewed at least every thirty (30) days, or else the body will be required to adopt new initial findings; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency pertaining to the threat to human health and safety posed by the COVID-19 virus pandemic and that proclamation remains in effect to this day in Sacramento County and statewide; and

WHEREAS, the virus has short- and long-term effects – fever and chills, cough, shortness of breath and difficulty breathing, fatigue, headache, nausea, vomiting, gastrointestinal issues, loss of taste and smell, death – and it's prolific spread is severely impacting the health care system, inhibiting access to care for COVID-19 symptoms and other ailments; and

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WHEREAS, while being vaccinated significantly decreases the likelihood of contracting or dying from the virus, vaccinated and unvaccinated people alike can carry, transmit, and be affected by the virus; and

WHEREAS, the COVID-19 virus and its variants are spread through the air when a person who is carrying the virus, whether they are showing symptoms or not, is in close proximity to another person; and

WHEREAS, while the COVID-19 virus remains present in the community, requiring all members of District's legislative bodies and all members of the public to meet in person would present an imminent risk to attendee health and safety beyond the control of the District's services, personnel, equipment, and facilities; and

WHEREAS, pursuant to Government Code section 8635 et seq., the District Board of Directors has the authority during a state of emergency to take all actions necessary to perform its functions in the preservation of law and order, preservation of the furnishing of local services, and protection of life and property, which includes the authority to direct meetings of all District legislative bodies to be held with a teleconference attendance option pursuant to this Resolution; and

WHEREAS, the District Board of Directors desires to ratify the Governor's March 4, 2020, proclamation of state of emergency related to the COVID-19 virus pandemic as it applies to the jurisdiction of the District and authorize teleconference meetings of District legislative bodies pursuant to Section 54953(e) so long as all provisions of that section are followed to provide public access and opportunity for public comment; and

WHEREAS, the District has taken and will continue to take measures to ensure access for the public, including by providing the public a call-in option and/or internet-based service option to access and comment for all meetings of District legislative bodies.

WHEREAS, the conditions described above exist in the District and the District Board of Directors has considered the circumstances of the State of Emergency as well as local orders and recommendations; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Sloughhouse Resource Conservation District as follows:

1. The recitals set forth above are true and correct and are incorporated herein by reference as if set forth in full.
2. The Governor's March 4, 2020 proclamation of state of emergency related to the COVID-19 virus pandemic applies to the jurisdiction of the District and is ratified by the Board of Directors.
3. A state of emergency exists within the District's jurisdiction related to the COVID-19 virus pandemic and conditions of that emergency present an imminent risk to the health and safety of attendees at District legislative body meetings.
4. In order to decrease the risk to the health and safety of attendees to District public meetings, all meetings of District legislative bodies shall be conducted in a hybrid format with an

Consent Calendar - D

option for attendees to appear in person, social distancing permitting, or via a completely remote teleconference if needed, in accordance with Government Code section 54953(e) and staff are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Section 54953(e) and other applicable provisions of the Brown Act.

5. This Resolution shall take effect immediately upon its adoption and be effective for thirty (30) days, unless the Governing Board takes action to rescind the Resolution. On or before the 30th day since adoption, the Governing Board may take action to extend the Resolution's permissions pursuant to Government Code section 54953(e)(3).

This Resolution shall be effective immediately upon its approval and adoption.

PASSED AND ADOPTED on this 12th day of October, 2022, by the following vote, to- wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, the undersigned, hereby certify that I am the duly appointed and acting Secretary of the Sloughhouse Resources Conservation District, and that at a meeting of the Board of Directors of the District held on October 12, 2022 that Resolution 2022.10.12.01 was adopted and has not been rescinded or amended since the date of its adaptation and that it is now in full force and effect.

Austin Miller, SRCD Secretary

Date

-



EVENTS AND MEETINGS

Department Meetings (Meetings in Sacramento Offices)

- Manager's Meeting (every Tuesday) at 8:30 am
- Ag Programs Staff Meeting (Bi-weekly on Tuesdays)
- Dog Team Staff Meeting (Bi-weekly on Tuesdays)
- Community Services Agency Meeting (Bi-weekly)
- County Department Head Meeting; October 13; In person
- BOS Agenda Review; October 13; Virtual
- Ag Legislative Priorities Meeting; October 24; Virtual
- BOS; Crop Report Presentation; October 25; In person (TBD)
- BOS Agenda Review; October 27; Virtual
- PUE Staff Meeting; October 27 at 2 pm; Virtual
- Ag Pass Meeting; November 2; In person (Valley Oak Rm)

Agricultural Advisory Committee

- None

Deputy Ag & Sealer Meetings

- County Contract Training

CACASA Meetings

- Secretary and Director CACASA Fall Conference; October 17-21; Holiday Inn, Downtown Sacramento

Other (i.e. CASAP, CUG, etc.)

- Dog Team Working Group Meeting; October 5; Virtual
- Sloughhouse RCD Meeting; October 12; Virtual
- Japanese Beetle Incident Update; October 12; Virtual
- Assistant Commissioners and Sealers Association (ACASA) Conference; October 25-27; Rancho Murietta

PERSONNEL UPDATE

Tatum Getty passed the Pesticide Regulation state licensing exam. Congratulations Tatum!

Bilal Bhatti will be joining our Weights and Measures team on October 17th as an Ag and Standards Inspector. Bilal will be stationed at the desk where Breanne

Matsuura used to sit (next to Gerry Zepeda). Bilal has a Bachelor's degree in Ecology and Evolutionary Biology from UC Santa Cruz, as well as a Master's degree in Environmental Management from University of Maryland. Bilal will be working in a variety of Weights and Measures programs, such as scales, APOSS, retail water meters, and utility submeters.

The PUE team will be welcoming a new inspector October 18th – **Patrick Nava!** Patrick comes to our department from the City of Sacramento where he currently works as a Parking Enforcement Officer. Patrick has a Bachelor's Degree from CSU Sacramento in Environmental Studies. Before working as a parking enforcement officer, Patrick worked in vegetation management and urban forestry. As a new PUE inspector, Patrick will be assigned to the Natomas/Rio Linda district. He will be stationed in the cubicle between Jason and Christina. Please stop by and welcome Patrick to the department!

AG COMMISSIONER/SEALER UPDATE – Chris Flores

Secretary and Director CACASA Fall Conference. The California Agricultural Commissioner and Sealer Association Fall Conference will be held October 17th through the 21st at the Holiday Inn in Downtown Sacramento. I will be attending all week and will be Chairing the Legislative Committee on Tuesday morning. Parminder and the Deputies will also be attending days that interest them.

Regional Legacy Pesticide Disposal Event. The date has been set for the pesticide disposal event for Sacramento, San Joaquin, Yolo, Calaveras, and Amador County growers. The event is scheduled to take place at the Lodi Grape Festival Grounds between November 2nd and 4th. The San Joaquin County Board of Supervisors approved the MOU and Dept of Pesticide Regulation funding, and the county has secured a vendor. Emails with appointment times should be going out to growers who responded to earlier interest surveys. Amador County will be in charge of scheduling and we will be offering staff assistance for the event. I will be writing the follow-up report to submit to DPR.

2021 Crop and Livestock Report. I have been working with our vendor, ThirdRail, on the creation of the Crop Report. I hope to have the report to the Print Shop by Oct 12th. Thank you to all of you who have contributed. This is definitely a group effort. I am looking for volunteers for next year's report. If you would like to be involved in concept development, photo taking, writing copy, etc., please let me know. I would prefer to be less involved in the actual production of this document and take on more of a reviewer/editor roll. I know we have a lot of creativity among this team. ☺ I will be presenting the report to the Board of Supervisors (BOS) around 10 am on October 25th. If you'd like to watch, you can go to BOS website and "watch live".

DEPUTY AG COMMISSIONER/AG PROGRAMS UPDATE – Kevin Martyn

Exclusion. While at FedEx on September 28, Josh intercepted Papaya fruit from Hawaii. Live insects on the fruit were determined to be A-rated White Peach Scale (*Pseudaulacaspis pentagona*).

On September 28, Rishi Avila intercepted sugarcane from Florida at FedEx Development. The product was sold via Etsy and the shipper was in violation of the Sugarcane Borer quarantine. An Notice of Rejection (NOR) was issued. The seller was egregious in placing all blame on the purchaser for any violations of State laws. I contacted CDFA for possible remedies to the situation. CDFA is contacting Etsy's legal division regarding the shipment and there may be further investigation via other agencies.

GWSS. On September 22, one adult GWSS was trapped at Green Acres, a retail nursery located at 8501 Jackson Road, Sacramento.

Sacramento County Ag immediately conducted a thorough visual survey of the nursery with no additional finds. 30 delimitation traps were placed the same day within the 2 acre nursery, and an additional 30 traps were placed within a ¼-mile buffer in the surrounding residential & industrial areas.

At closing, the nursery applied Altus, a program approved control, to all non-blooming plants. Blooming plants were treated with Ultra Pure oil.

A visual survey of the surrounding areas was completed the following morning with no additional finds. Follow-up visual inspections will continue weekly and delimitation trapping will continue through a 30-day cycle. Subject to change in the event of any new finds.

On September 22, another two adult GWSS were found in two separate traps by Sacramento County Trapper Joanne Watson at Green Paradise Nursery in Elk Grove. This is the second find at that location this year. The last finds were on June 30th, which resulted in a visual survey, treatment, and 30-day delimitation with no additional finds.

Sacramento County Ag immediately conducted a thorough visual survey of the nursery (including sweep netting) and the surrounding area for all life stages of GWSS. There were no further finds.

30 delimitation traps were placed the same day within the 4-acre nursery, and an additional 30 traps were placed within a ¼-mile buffer in the surrounding residential areas.

The following morning, the nursery applied Acephate, a program approved control, to all broad-leaved plants.

Green Paradise maintains growing grounds in Galt and Roseville. Trapping and visual survey of the Galt location showed no GWSS and Placer County was notified of the finds for follow-up with the Roseville site.

On October 4, Trapper Minerva Guzman discovered two more adult GWSS. One was still alive on the trap.

A thorough visual survey was conducted once again, with no GWSS life stages found.

CDFA program manager Stacie Oswald was supplied with invoices from all recent purchases and will be following up with origin nurseries.

All outbound nursery shipments are on hold until another treatment can be applied. All outbound plant material destined for other counties must be accompanied by a blue tag for inspection at destination. The nursery is already under compliance agreement for treatment, but will be assigned additional Master Permit exhibits for all outbound shipments.

Delimitation trapping will continue with traps checked every 2 days.

Invasive Weeds. A proposal will be submitted to CDFA for a noxious weed grant to remove Japanese Dodder in Sacramento County. If awarded, the project will begin in July 2023. 13 sites have been positively identified from a 2021 survey conducted by our office. Tree services are being asked to submit estimates.

Mary Maret, Senior Natural Resource Specialist with Sacramento County Department of Regional Parks, has discovered an infestation of Frogbit (*Limonobium laevigatum*) at a location in Sacramento County called Sailor Bar. She brought a sample by the office and it was submitted to the CDFA lab by Parminder Malhi. This is a very serious aquatic weed and I have contacted CDFA for guidance.

Mary Maret also believes she has identified an instance of Alligatorweed in the American River. A sample has been submitted to CDFA. If confirmed, we will be contacting the Department of Boating and Waterways.

DEPUTY AG COMMISSIONER/PUE UPDATE – David Smith

Cannabis. After a first quarter hiatus, DCC cannabis inspections will begin again in Q2.

Hazmat. 5 Hazmat/waste inspections were conducted during the month of September.

Pesticide Use Enforcement. During the month of September, a total of 17 PUE inspections were conducted. The following types of PUE inspections were conducted:

102 (Pre-App): 1

- 104 (Pesticide Use): 2
- 106 (Field Fumigation): 1
- 107 (Structural Fumigation – Application): 2
- 107 (Structural Fumigation – Tarp Check): 2
- 108 (Structural Pesticide Use): 2
- 109 (Operator): 4
- 110 (Pest Control Business): 3

Permit and registration season is approaching. Thank you to PUE inspectors for your input regarding our permit issuance procedures for 2023. Mailers will be sent out Oct 17th that include all the information necessary for permittees to renew their permits. Likewise for businesses required to register with our department. We will begin accepting registrations and permit applications for 2023 on November 1st.

Thank you to PUE inspectors for keeping an eye on inspection goals. As we approach the end of the year, please check your inspection totals on CalPEATS. If you need help doing this, please let Dave know. We especially need more 102 inspections before the end of the year. DPR requires that 5% of NOIs received for permitted sites result in a 102 inspection per calendar year.

DPR Enforcement Branch Liaison Korena Goodell continues to conduct the annual audit of our pesticide records. The audit should be finished in December, with a final report early next year.

DEPUTY SEALER/W&M UPDATE – Breanne Matsuura

Fuel Contamination Complaint. On September 26, Venkata Vaddella and Chris Lenert (DMS Special Investigator) followed up on a consumer complaint against Eco Gas and Mart in North Highlands. The complainant alleged that the station was selling a single product and advertising it as both Diesel #2 and Biodiesel B20. Venkata and Chris submitted a sample of the product to the DMS Petroleum Lab. It turns out the product was Diesel #2, but had a Biodiesel concentration that exceeded the acceptable limit. Venkata and Chris returned to the station to take the product off sale.

Undercover Test Sale. On September 22, Tatum Getty conducted an undercover test sale at Rai Recycling in Sacramento. The recycler paid Tatum the correct amount for the recyclables, but there were other violations noted. A formal Notice of Violation will be issued to the recycler.

Western Weights and Measures Association (WWMA) Annual Meeting. On September 25 – 29, I attended the WWMA Annual Meeting in Garden Grove, CA. The WWMA is one of four regional associations that evaluates and provides input on proposals to amend NIST Handbooks 44, 130, and 133. The annual meeting allows WWMA members to gather and discuss the proposals. The meeting also

serves as an opportunity for networking between regulators and industry members involved in the Weights and Measures realm.

Halloween Stores. With Halloween fast approaching, inspectors have been busy conducting APOSS inspections at Spirit Halloween and Halloween City stores. There are currently 10 stores open in Sacramento County.

Agenda Item #1

**Sloughhouse Resource Conservation District
Board of Directors Meeting**

Agenda Date: September 14, 2022
Agenda Item #: #1
Agenda Item Subject: Authorize of Financial Auditing Services for FY 22 and FY 21
To: SRCD Board of Directors
From: Austin Miller, District Manager

Background:

- California Special District must complete regular fiscal audits.
- For the last six+ years we have used Blomberg & Griffin Accounting Services who has provide an Independent Audit Proposal for the Board's consideration

Attachments:

- Independent Audit Proposal, Blomberg & Griffin Accountancy Corporation

Staff Recommendations:

- Authorize Staff to enter into agreement for auditing service with Blomberg.



Blomberg & Griffin Accountancy Corporation
Certified Public Accountant

INDEPENDENT AUDIT PROPOSAL

Board of Directors
Sloughhouse Resource Conservation District
8698 Elk Grove Blvd, Suite I-207
Elk Grove, CA 95624

August 29, 2022

Dear Board Members

Thank you for the opportunity to submit the following proposal to serve as independent auditor for the Sloughhouse Resource Conservation District.

We propose to conduct the audits of the financial statements of the Sloughhouse Resource Conservation District for the fiscal year's ended June 30, 2021 and 2022.

We will plan and perform the audits in accordance with generally accepted auditing standards and State Controller's minimum audit requirements for California Special Districts and will include tests of the accounting records and other procedures considered necessary under the circumstances. If our audit report is other than unmodified, we will fully discuss the reason with the District's manager prior to presentation of the report. If during the audit we become aware of significant deficiencies in the design or operation of internal controls or of ways management practices can be improved, we will communicate such information to the District Board of Directors in a separate letter.

We propose to begin the audits for the fiscal year's ended June 30, 2021 and 2022, as soon as the District records are available. Set-up, pre-list, and certain other procedures would begin on notification of the contract. Fieldwork would begin soon after District personnel complete the trial balance.

Our fee for the above services is based on hourly rates from \$65 to \$125. per hour with maximum fee not to exceed \$3,450. for two-year audit ended June 30, 2021 and 2022.

Sloughhouse Resource Conservation District-Audit Proposal-Page 2

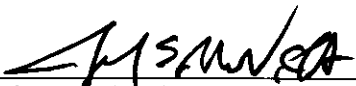
This audit proposal is for a financial audit and the above fees include our entire out of pocket expenses including up to 7 bound copies of the audit report. Additional copies are available at \$10 each.

We will need the cooperation and assistance of District personnel to successfully complete the audit. Such assistance will include but not limited to obtaining copies of documents, contract, invoices, etc., various audit inquiries and assistance with preparation of the audit confirmations and other standard auditing procedures.

Should the District need additional services, our fee assisting will be billed at the rate of \$125 per hour in addition to the audit fee discussed above. Such additional fees, if any, will be discussed with the District in advance of providing such services.

Should you need any additional information regarding this proposal please call John E. Blomberg, C.P.A. direct at (209) 466-3894.

Respectfully Submitted,



John E. Blomberg, C.P.A.

Approved By:

Signature

Dated

Agenda Item #2

**Sloughhouse Resource Conservation District
Board of Directors Meeting**

Agenda Date: October 12, 2022
Agenda Item #: #2
Agenda Item Subject: CARCD Conference and Annual Business Meeting
To: SRCD Board of Directors
From: Austin Miller, District Manager

Background

CARCD will be hosting their 77th Annual Conference this year in Folsom on November 30 – December 2. Experts will present and engage in conversations on climate-smart practices, bringing together representatives from federal and state agencies, non-profits, private industries, farming communities, and RCDs to share knowledge, build partnerships, and address urgent natural resource challenges.

Austin Miller and Brittany Friedman will represent SRCD with a presentation titled Sloughhouse RCD’s Journey to Tier 1 which will highlight our ongoing effort to complete our required policies and processes. Additionally, SRCD Staff is working with CARCD Staff to coordinate a tour around the Sloughhouse RCD area.

Annual Meeting: The meeting agenda will include a presentation and voting on submitted resolutions/updates from partners (NRCS, DOC, NACD and Pacific Policy Group. Any member district or committee may propose a resolution for adoption by the general membership at the annual conference. Resolutions shall declare policies, and/or call for actions in connection with policies that are within the scope of the purposes and powers of the Association. The board must select a delegate to represent the RCD and fill out the [online Delegate Credential Form](#) by Thursday, November 17th.

Staff Recommendation

- Delegate a Sloughhouse RCD representative for the CARCD Annual Business Meeting.

Agenda Item #3

**Sloughhouse Resource Conservation District
Board of Directors Meeting**

Agenda Date: October 12, 2022

Agenda Item #: #3

Agenda Item Subject: GSA Operational Policies and Procedures Readiness Plan Update

To: SRCD Board of Directors

From: Austin Miller, District Manager

Background

As detailed in the California Public Resource Code Division 9 and within the [Sloughhouse RCD GSA Operational Polices and Procedures Readiness Plan \(adopted December 2020\)](#), RCDs must meet specific planning and policy requirements.

SRCD Staff has developed the following draft policies for SRCD Board consideration/feedback. Templates from the [California Special District Association \(CSDA\)](#) and the [California Association of Resource Conservation District \(CARCD\)](#) were utilized as a starting point for these policies.

- [Annual Plan](#)
 - The SRCD Board of Directors discussed the annual workplan format in August 2022 and reviewed a full draft in September 2022.
- [Draft Reserve Policy](#)
 - Establishes the procedure and level of SRCD reserve funding.
- [Draft Reimbursement Policy, amendment](#)
 - District’s policy and procedures for reimbursing expenditures accrued while doing work for SRCD.
- Public Records Act Requests Policy
 - Staff will prepare a draft policy for Board consideration in November 2022.
- Brown Act Compliance Policy
 - Staff will prepare a draft policy for Board consideration in November 2022.

Attachments

- Draft Sloughhouse RCD Policies

Staff Recommendation

- Direct SRCD Staff on the next steps in developing and implementing required policies.

SLOUGHHOUSE

Resource Conservation District

Annual Work Plan

July 2022 - June 2023

Prepared For:

The Sloughhouse Resource Conservation District Board of Directors

Prepared By:

Austin Miller, District Manager

Brittany Friedman, Administrative Coordinator

Introduction

This work plan was developed to provide an annual roadmap for implementation of the existing Sloughhouse Resource Conservation District 5-Year Plan, adopted in July 2022. The 5-Year Plan identifies seven Priority Focus Areas, with corresponding activities/targets to be dealt with by the RCD over the five-year timeframe. The Tasks identified in this work plan relate directly back to the content of the 5-Year Plan. Actions are categorized by Priority Focus Area with relevant Planned Activities identified. Each Activity supports one of the Priority Focus Areas from the 5-Year Plan that has been converted to an action item. The responsible party, approximate cost, and funding source for each Activity is identified when possible.

List of Acronyms

WS	Water Sustainability
WH	Water Health
SHC	Soil Health & Conservation
HPS	Hazard Planning & Support
PRL	Protection of Rural Lifestyle
CE	Community Engagement
DO	District Operations
CGA	Cosumnes Groundwater Authority
GSA	Groundwater Sustainability Agency
GSP	Groundwater Sustainability Plan
CDFA	CA Dept. of Food and Agriculture
CARCD	California Association of Resource Conservation Districts
CSDA	California Special Districts Association
SoAm	South American

Tasks, Activities, and Performance Measures

Priority Focus Area 1: Water Sustainability

As a GSA, we are responsible for working with the other GSAs to implement the GSPs in the Cosumnes and South American Subbasins. As an RCD it is our mission to support and implement projects that foster long term sustainability of natural resources. With both GSPs submitted in early 2022, SRCD will be focused on supporting the implementation of these plans and exploring project options to contribute to the sustainability goals identified within those plans.

Task 1.1 – Contribute to the implementation of the Cosumnes Subbasin GSP.

Activity	Timing	Goals/Performance Measure	Relevant 5-Year Plan Activities
Through our involvement with the CGA, participate in the development of a fee study and implement a long-term funding mechanism to support GSP implementation	<i>Development/Outreach:</i> September-March <i>Implementation:</i> April-June	<u>Work with the CGA to hold two workshops on the updated Cosumnes fee study.</u> Implement a long-term funding agreement with CGA and adopt funding mechanism <u>by June 2023.</u>	W.S. 1
Develop a water efficiency/conservation program	November-June	Apply for CDFA Office of Environmental Farming and Innovation grants and other entities as opportunities arise.	W.S. 3

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Task 1.2 – Contribute to the implementation of the South American Subbasin GSP.

Activity	Timing	Goals/Performance Measure	Relevant 5-Year Plan Activities
Finalize a GSP implementation agreement among the SoAm Subbasin GSAs	September-November	Adoption of agreement <u>by December 2022.</u>	W.S. 2
Identify potential projects/funding requests to be included in the SoAm Subbasin’s Sustainable Groundwater Management Grant Program application	October-February	Support the <u>development of the SoAm Subbasin’s DWR SGMA implementation grant application.</u>	W.S.: 3, 4, 5 W.H. 3 P.R.L. 1 C.E. 2, 3

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Priority Focus Area 2: Watershed Health

The Cosumnes watershed supports a rich community of native flora and fauna. SRCD has the unique responsibility of being one of the main stewards of the Cosumnes River and its watershed. We are well positioned to support and implement projects that improve watershed conditions and to foster regional collaboration among partners working within the watershed.

Task 2.1 – Identify multibenefit projects and opportunities to enhance watershed conditions

Activity	Timing	Goals/Performance Measure	Relevant 5-Year Plan Activities
Secure funding for multi-benefit projects (including but not limited to: Laguna Creek channel stabilization, in-channel recharge, groundwater demand reduction projects) that enhance conditions along riparian corridors and throughout the watershed	Ongoing	Lead or support at least two grant applications.	W.H. 1
Identify interested locations and landowners in order to enhance watershed conditions	February	Perform a landowner survey of properties in high interest areas and present findings to the Board.	W.H. 3
Coordinate farm and ranch cleanup projects	November, February	Apply for CalRecycle Farm & Ranch Cleanup and Abatement Program grant funds for at least two cleanup sites.	
Support the development of pollinator habitat throughout the Sloughhouse RCD area	Ongoing	Lead or support at least two grant applications.	

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Priority Focus Area 3: Soil Health and Conservation

Supporting practices that foster soil health is one of the fundamental purposes of Resource Conservation Districts. These practices can support agricultural production, water savings, carbon sequestration, and more.

Task 3.1 – Promote soil health and carbon sequestration education, technical assistance, and other resources.

Activity	Timing	Goals/Performance Measure	Relevant 5-Year Plan Activities
Support partner organizations (such as the County of Sacramento) grant applications to promote soil health and carbon farming practices (ex: CDFA and NRCS programs)	November-June	Submit letters of support for relevant grant applications.	S.H.C. 1, S.H.C. 3

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Host workshops/webinars on USDA, NRCS and CDFA funding opportunities (ex: EQIP, Healthy Soils Program) for on-farm soil conservation practices	September-June	Host/support <u>two</u> events such as workshops, webinars, and field days <u>on soil health conservation programs.</u>	S.H.C. 2
Explore partnerships with NRCS to assist in outreach, engagement, and technical support	Ongoing	Include <u>monthly</u> NRCS updates at SRCD Board meetings.	S.H.C. 3

Priority Focus Area 4: Hazard Planning and Support

From fires to floods, areas within Sloughhouse RCD have been greatly impacted by a number of natural disasters and continue to be at risk. In addition to worst case scenarios where human life is threatened, productive land can become unproductive, watershed health can decline, and countless other negative impacts are potential results of these incidents. Many other local organizations and efforts are already working on hazard mitigation issues. SRCD can address this focus area by partnering and supporting these ongoing efforts.

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Task 4.1 - Coordinate and promote regional disaster prevention efforts within Sacramento County

Activity	Timing	Goals/Performance Measure	Relevant 5-Year Plan Activities
Partner with other local organizations (such as the Rancho Murieta Fire Safe Council and the County of Sacramento) to implement wildfire hazard programs and projects	Ongoing	Lead or <u>support at least one grant application.</u>	H.P.S. 2, H.P.S 3
Partner with other local organizations (such as the County of Sacramento and University of California Cooperative Extensions) in understanding the impacts of increased long term climate related changes on the agricultural industry	Ongoing	<u>Participate in local efforts and present on relevant learnings.</u>	H.P.S. 4
Provide updates and outreach information to organizations responsible for hazard planning, prevention, and recovery	Ongoing	Provide <u>quarterly</u> SRCD updates for local partner agencies.	H.P.S. 1

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Priority Focus Area 5: Protection of Rural Lifestyle

SRCD covers the rural areas of Southeast Sacramento County. Open space and agricultural activity are characteristics of our region that many residents value and rely on. Enhancing these characteristics and working closely with the local community are of great

interest to SRCD. Historically, SRCD has not been actively engaged in the. Broader questions related to maintaining the rural character of the district. We will begin to address this issue by engaging with local organizations that are fostering urban-rural partnerships (such as Sacramento County Farm Bureau, Wilton History Group, California Farmland Trust, and others).

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Task 5.1 – Provide support for local conservation efforts in Southeast Sacramento County

Activity	Timing	Goal/Performance Measure	Relevant 5-Year Plan Activities
Promote local providers of community-supported ag/food delivery services and farm-to-fork events by developing an engaging webpage and features in quarterly newsletters.	Ongoing	Develop <u>five</u> articles for events/services/local business/organizations.	P.R.L. 2
Work with the Sacramento Regional Parks to implement conservation projects aligned with the Dillard Ranch Master Plan.	Ongoing	Lead or <u>support at least one</u> grant application.	P.R.L. 3
<u>Explore potential partnerships with Arcohe School, Cosumnes River Elementary School, and other schools within the SRCD area.</u>	Ongoing	<u>Meet with school administration to discuss their interest in conservation education projects.</u>	
Work with Dillard Elementary School to enhance the school’s Nature Area.	Ongoing	Assist with implementation of <u>a</u> conservation project <u>at the Dillard Elementary School Nature area.</u>	
Host a volunteer cleanup day.	Spring 2023	<u>Host a volunteer event(s) and engage at least 20 participants.</u>	
Work with other organizations (such as the County of Sacramento, Sacramento Area Council of Governments, Valley Vision, and others) to analyze the long-term viability of agriculture in Sloughhouse RCD and Sacramento County.	Ongoing	Develop <u>and adopt</u> a study plan for the Sloughhouse RCD area	

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Priority Focus Area 6: Community Engagement

Making progress towards reaching our goals will require strong relationships with our community. SRCD strives to be as transparent as possible. We will work with partners and existing outreach plans to elevate our efforts. As a local special district, we are in service to our constituents and should work to promote their priorities, successes, and challenges.

Task 6.1 – Further engage the SRCD community through elevated efforts to promote priorities, successes and challenges

Activity	Timing	Goal/Performance Measure	Relevant 5-Year Plan Activities
Publish an RCD Annual Report	April – August 2023	Develop and approve an Annual Report by August 2023. The Annual Report should be posted to the SRCD website within a month of adoption.	C.E. 1
Publish quarterly e-newsletters highlighting conservation funding and support available to local landowners	September, December, March, June	Send an e-newsletter to email listserv (with an archive posted to the SRCD website) quarterly.	C.E. 2
Update website to help broaden outreach and dialogue with the community	Ongoing	Increase average monthly website visits by 100% in the second half of the year compared to the first half.	C.E. 3

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Priority Focus Area 7: District Operations

As a Resource Conservation District, a California Special District, and a Groundwater Sustainability Agency, SRCD has minimum requirements that we must meet as defined in State Code. Additionally, Sloughhouse RCD strives to be a trusted public agency in which our constituents find great value.

Task 7.1 – Meet all legal requirements stipulated by relevant local, state, and federal laws.

Activity	Timing	Goal/Performance Measure	Relevant 5-Year Plan Activities
Comply with the Tier 1 requirements of the Department of Conservation’s RCD Vision and Standards on an annual basis	Ongoing	Complete a Tier 1 checklist compliance review by June 2023.	D.O. 1
Meet requirements of the Special District Leadership Foundation’s District Transparency Certificate of Excellence on an annual basis	Ongoing	Complete a Special District Leadership Foundation’s District Transparency Certificate of Excellence checklist compliance review by June 2023.	D.O. 3

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Task 7.2 – Support staff and organizational development.

Activity	Timing	Goal/Performance Measure	Relevant 5-Year Plan Activities
Maintain membership through CARCD, CSDA, and other professional organizations for continued support.	Ongoing	Maintain membership with CARCD and CSDA.	D.O. 2
Send staff to CARCD conference annually to gain valuable knowledge and network while representing SRCD.	Fall	SRCD Staff attends conference and makes a presentation on learnings from the CARCD conference within two months of the conference.	D.O. 4

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SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT

Reserve Policy

Drafted September 2022

The Sloughhouse Resource Conservation District (the District) shall maintain reserve funds from existing unrestricted funds as designated by the District's Reserve Policy. This policy establishes the procedure and level of reserve funding to achieve the following specific goals:

- a) Technology Reserve: Fund regular replacement of computer hardware, software, and other technology needs;
- b) Special Project Reserve: Fund conservation projects/programs or other special uses not otherwise funded by grants or requiring additional monetary support;
- c) Operations Sustainability Reserve: Maintain minimal operational sustainability in periods of economic uncertainty.

Policy:

Use of District Reserves is limited to available "Unrestricted" Funds (not obligated by law, contract, or agreement), including donations, interest earned, fees for service or other non-grant earnings. All special use funds will be designated by formal action of the Board of Directors.

- a) Technology Reserve:
Technology Reserves will be used to purchase hardware and software in support of District operations, with the intent of maintaining a modern technology for employees. Technology Reserves will accumulate from existing unrestricted funds at a rate of up to \$5,000 annually. The maximum amount of Technology Reserves will be \$25,000.
- b) Special Project Reserve:
Projects, programs, or special uses will be identified by the District Manager and/or the Board of Directors and approved by the Board. Uses must further the mission of the District and will be evaluated for designation according to value to the District and the people it serves. Special Project Reserves will accumulate from existing unrestricted funds at a rate of 50,000 annually. The maximum amount of Special Projects Reserve will be \$300,000.
- c) Operations Sustainability Reserve:
Operations Sustainability Reserves will be utilized to support administrative operation functions of the District in times of financial uncertainty. Operations Sustainability Reserves will accumulate from existing unrestricted funds at a rate of up to \$50,000 annually. The maximum amount of Operations Sustainability Reserves will be \$300,000.

Monitoring Reserve Levels:

The District Manager shall perform a reserve status analysis annually, to be provided to the Board of Directors' annual deliberation/approval of Budget and Reserve Funds.

Policy adopted by the Board of Directors of the Sloughhouse Resource Conservation District on September __, 2022 by the following vote: Ayes: Noes: Abstain: Absent:

I, the undersigned, hereby certify that I am the duly appointed and acting Secretary of the Sloughhouse Resources Conservation District, and that at a meeting of the Board of Directors of the District held on September __, 2022 that the Reserve Policy has not been rescinded or amended since the date of its adaptation and that it is now in full force and effect.

SRCD Secretary, Austin Miller

Date

SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT
Reimbursement Policy
Final September 2022

The purpose of this policy is to guide Sloughhouse Resource Conservation District (SRCD or the District) in reimbursing Directors, Associate Directors, and District Staff for expenditures they accrue while doing work for SRCD. Consultants are not covered under this policy; they are governed by their contractual agreement with SRCD.

General Rule

A Director, Associate Director, or District Staff may be entitled to reimbursement for any actual and necessary expenses incurred in the performance of official duties for SRCD, provided that the amount of the expenses does not exceed the reasonable reimbursement rates set forth in this Reimbursement Policy, and provided that the amount of the expense does not exceed the amount budgeted for such expense.

Official Duties

Costs associated with the following “official duties” are eligible for reimbursements:

- a. Expenses incurred by the person for which there is reasonable connection with the District’s adopted policy position, purpose, or goal.
- b. Attending meetings, seminars, or events at the direction or request of the District.
- c. Operating expenses for District events (e.g.: meeting spaces, deposits, printing costs, etc.

Actual and Necessary Expenses

Those seeking reimbursements are entitled to reimbursements only for actual and necessary expenses incurred in the performance of official duties. This shall not include any costs related to gifts to any third-party, personal entertainment or recreation, political campaign activities, or charitable contribution.

Reasonable Reimbursement Rates

The following activities can be approved by District Staff. Any expenses not identified below will be approved on a case by case basis by the Board at public meeting.

- a. Travel: Travel to approved events by personal vehicle for trips up to a 100-mile radius from the persons home. Travel will be reimbursed in accordance with the current Internal Revenue Service rate for mileage reimbursement.
- b. Misc. Travel: Additional miscellaneous approved travel expenses up to \$100 per day. This includes parking, tolls, meals, etc.
- c. Board Approved Events: If the Board directs a Director or Staff Person to attend an event that will require other expenses (lodging, additional travel, registration, etc.), additional approval for other expenses will not be needed and Board may consider event specific reimbursement limits for such items as meals, travel, lodging etc.; or the Board may set a per-diem amount in which case the attendee shall know with certainty what reimbursement will be made.

Procedure

Those seeking reimbursement should submit the claim to District Staff who will include the matter in the next “financial report” to be approved by the Board. Claims should be submitted in a timely manner but must be made within one year of occurrence.

Petty Cash Account

District Staff will manage a petty cash account in the District’s name of \$500. This should be used when needed in the Districts interest. The difference in the account should be settled monthly by approval from the Board.

Annual Disclosure

In accordance with Government Code Section 53065, the District will disclose any reimbursement paid by the District within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. “Individual charge” includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the Board. An annual disclosure report will be posted to the District’s website within one week following the end of each fiscal year.

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Policy adopted by the Board of Directors of the Sloughhouse Resource Conservation District on September 14, 2022 by the following vote:

- Ayes: Carter, Garms, Schneider, Silva, Washburn
- Noes:
- Abstain:
- Absent:

I, the undersigned, hereby certify that I am the duly appointed and acting Secretary of the Sloughhouse Resources Conservation District, and that at a meeting of the Board of Directors of the District held on September 14, 2022 that the Appointment Policy has not been rescinded or amended since the date of its adaptation and that it is now in full force and effect.

SRCD Secretary, Austin Miller

9/14/2022
Date

Agenda Item #5

**Sloughhouse Resource Conservation District
Board of Directors Meeting**

Agenda Date: October 12, 2022
Agenda Item #: #5
Agenda Item Subject: Upcoming Grant Opportunities
To: SRCD Board of Directors
From: Austin Miller, District Manager

Background:

SRCD Staff has been tracking a variety of grant programs that align with the District’s priorities. Listed below are upcoming grant opportunities that SRCD and partners may be interested in applying for.

Potential Upcoming Sloughhouse RCD Grant Applications:

Grant Program	Deadline	Funds Requested For	Potential Partners	Amount Requested	Match
CDFA Conservation Ag. Planning	October 2022	Soil Health/Carbon Farming, Water Efficiency	Yolo RCD, CA Association of RCDs, Sacramento County	Max \$250,000	None.
CA Fire Safe Council – Capacity Building Grant	November 15, 2022	Fire Safe	Rancho Murieta Fire Safe Council	Max \$20,000	None.
Cal Recycle Farm and Ranch Cleanup	November 2022, February 2023	Cleanup of Illegal Dumping Sites	Reclamation District 800	~\$50,000/site, max 5 sites	None.

Agenda Item #5

Urban Waters Restoration Program	February 2023	Dillard Elementary School/Dillard Ranch	Center for Land-Based Learning, County of Sac, Wilton Fire, Sac. Splash	~\$50,000	100%
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Potential Upcoming Partner Grant Applications:

CA DWR, Sustainable Groundwater Management	Fall/Winter	GSP Implementation, Data Gaps, etc.	Cosumnes Groundwater Authority	~\$3mil	None.
CA DOC, Multibenefit Land Repurposing Program	Fall/Winter	Groundwater Demand Reduction Incentives	CA Association of RCDs, Cosumnes Groundwater Authority	~\$10mil	None.

Staff Recommendation:

- Provide direction on potential grant applications and letters of support.

Agenda Item #6

Sloughhouse Resource Conservation District Board of Directors Meeting

Agenda Date: October 12, 2022

Agenda Item #: #6

Agenda Item Subject: GSP Consistency Review of Submitted Well Permit

To: SRCD Board of Directors

From: Austin Miller, District Manager

Background:

- As required by [Executive Order N-7-22 Paragraph 9a](#), Groundwater Sustainability Agencies must provide written concurrence that proposed wells (and alterations) extracting more than 2 Acre-Feet per Year (AFY) would not be inconsistent with any applicable Groundwater Sustainability Plan (GSP) and would not decrease the likelihood of achieving a sustainability goal for the Subbasin before the County of Sacramento considers the permit.
- SRCD Staff was notified of a well alteration permit (Request #100) for deepening of a domestic well on an agricultural-residential property (zoned A5 – General Agriculture). The property owner has already received a letter from an engineer to meet requirements laid out in the Executive Order's Paragraph 9b. This letter indicates that the modification would not negatively impact nearby wells or infrastructure.
- Typically, wells associated with this type of property have been assumed to extract less than 2 AFY and would not require a GSP consistency review. However, this well has been metered as part of the Cosumnes Subbasin GSP monitoring/data gathering efforts and is known to use more than 2 AFY.

Attachments:

- SRCD Property Owner Acknowledgement Form (Request #100)
- No Adverse Impacts Letter from Engineer for Request #100
- Draft SRCD Consistency Verification Letter

Staff Recommendations:

- Authorize SRCD District Manager to send a consistency verification letter to the County of Sacramento indicating that SRCD GSA verifies that Request #100, an alteration to an existing well, would not be inconsistent with the sustainable groundwater management program established in the adopted GSP for the Subbasin, and such extraction would not decrease the likelihood of achieving a sustainability goal for the Subbasin.



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Resource Conservation District

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EXECUTIVE ORDER N-7-22 GROUNDWATER SUSTAINABILITY PLAN CONSISTENCY VERIFICATION LETTER

The Groundwater Sustainability Plan (the “GSP”) for the Cosumnes Subbasin (“Subbasin”), establishes minimum thresholds and measurable sustainability goals for the Subbasin. Pursuant to Section 9.a. of Executive Order N-7-22, Sloughouse Resource Conservation District Groundwater Sustainability Agency (“GSA” or “RCD”) has considered the proposed location, purpose, depth, and pumping contemplated in Consistency Review Request # _____ (“Well Application”) relative to the GSP’s minimum thresholds and sustainability goals and current groundwater conditions, and makes the following findings:

Change in Total Groundwater Pumping:

- The Well Application seeks to alter or replace an existing groundwater well within the Subbasin, for which **no increase in total groundwater pumping** by the altered or replaced well is contemplated.
- The Well Application seeks to install a new groundwater well or to alter or replace an existing groundwater well, in which **an increase in total groundwater pumping** by the altered or replaced well is contemplated.

Groundwater Sustainability Agency Findings:

- The GSA **VERIFIES** that the proposed installation/alteration of a groundwater well pursuant to the Well Application, and the extraction therefrom, would not be inconsistent with the sustainable groundwater management program established in the adopted GSP for the Subbasin, and such extraction would not decrease the likelihood of achieving a sustainability goal for the Subbasin.
- The GSA **IS UNABLE TO VERIFY** that the proposed installation/alteration of a groundwater well pursuant to the Well Application, and the extraction therefrom, would not be inconsistent with the sustainable groundwater management program established in the adopted GSP for the Subbasin, and would not decrease the likelihood of achieving a sustainability goal.

The findings and written verification provided herein are based upon review of the adopted GSP for the Cosumnes Subbasin, and the information and representations contained in the attached Well Application and Property Owner Acknowledgment. Such determinations are subject to modification or revocation at any time the GSA receives relevant, material information, though the GSA has no obligation to notify the Property Owner or the County of any change to any finding upon which this verification is based. By issuing a well permit, the County accepts and acknowledges the GSA’s compliance with EO N-7-22.

I hereby verify that the GSA has reviewed the attached Well Application and Property Owner Acknowledgment in compliance with Executive Order N-7-22, and have marked each box above as applicable.

Groundwater Sustainability Agency: Sloughouse Resource Conservation District

Authorized Signer: Austin Miller, District Manager

Signature

Date



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**EXECUTIVE ORDER N-7-22 PROPERTY OWNER ACKNOWLEDGMENT FORM AND GSP
CONSISTENCY REVIEW REQUEST**

Applicant Name: Tim and Barbara Washburn	Phone/Email: barbwashburn@gmail.com	APN:
Well Location: 8541 Dillard Rd., Wilton, CA	[SRCD ONLY] County Well App. #:	[SRCD ONLY] Request #: 100

Property Owner Acknowledgment (verify and check each box upon acknowledgment and agreement):

- I acknowledge that the Sustainable Groundwater Management Act (SGMA) requires that Sloughouse Resource Conservation District Groundwater Sustainability Agency (“GSA” or “SRCD”) is required to manage groundwater in the Cosumnes Subbasin (“Subbasin”) pursuant to the adopted Cosumnes Subbasin Groundwater Sustainability Plan (GSP), and has groundwater management authority over the lands identified in Well Application listed above (the “Well Application”).
- I acknowledge that Section 9.a. of Executive Order N-7-22 directs that a permit for a new groundwater well or for alteration of an existing well in the Subbasin cannot be approved without written verification from the GSA that groundwater extraction from the proposed well will not be inconsistent with the GSP’s minimum thresholds and will not decrease the likelihood of achieving the GSP’s measurable objectives and sustainability goals.
- I acknowledge that pursuant to the adopted GSP for this Basin, the GSA has established minimum thresholds and measurable objectives for the Subbasin, and has the authority to limit extractions within its jurisdiction, including extractions from any well permitted pursuant to the Well Application.
- I acknowledge that a well permit issued by the County does not guarantee the extraction of any specific amount of groundwater now, or in the future. Similarly, a permit does not guarantee the maintenance of any defined water level or water quality in the Subbasin.
- I acknowledge that the GSA is not responsible for or otherwise liable for any costs, investments, or payments related to any groundwater well, including pumping fees, extraction limits, costs related to well failure, well deepening, or increased maintenance, replacement, or operational costs.
- I acknowledge that the findings and verification made by the GSA pursuant to Executive Order N-7-22 are based on the information provided in the Well Application and this Property Owner Acknowledgment, and that such determinations are subject to modification or revocation at any time the GSA receives other relevant, material information.
- I agree to hold the GSA harmless and indemnify the GSA for any liability, including attorney fees, costs, or penalties stemming from or related to the County’s issuance of a permit for the Well Application.

- I acknowledge that the undersigned is either the Property Owner of the land on which a well is proposed to be located, or a representative authorized to sign on the Property Owner's behalf.
- I acknowledge that I the applicant, not the GSA, am responsible for submitting a County of Sacramento Well Application to the Sacramento County Environmental Management Department once I receive written verification that this request would not be inconsistent with the sustainable groundwater management program established in the adopted GSP for the Subbasin.

Please include the following attachments with this request:

- A report signed, by a California licensed professional, such as a Professional Geologist with a Certified Hydrogeologist specialty certification or a Professional Engineer, the concludes both that extraction of groundwater from the well is not likely to interfere with the production and functions of existing nearby wells and is not likely to cause subsidence that would adversely impact or damage nearby infrastructure. (See Action 9(b) of Executive Order N-7-22)

By signing below, I hereby certify that the acknowledgments above are understood and accepted and will be incorporated into the terms and conditions of any well permit issued pursuant to the Well Application.

Printed Name

Date

Signature



Consulting
Engineers and
Scientists

September 9, 2022
Project 2203486

Sacramento County Environmental Management Department
11080 White Rock Road, Suite 200
Rancho Cordova, California 95670

**Re: Proposed Modification of Domestic Supply Well
8541 Dillard Road
Wilton, CA**

Dear Madam/Sir:

This letter is written in support of the permit application to modify a domestic supply well, located at 8541 Dillard Road, Wilton, CA (Figure 1). The well is located in the Cosumnes Groundwater Basin, within the Sloughhouse Resource Conservation District Groundwater Sustainability Agency, which is a member of the Cosumnes Groundwater Authority.

Background

The 4.26-acre property was acquired by Tim and Barbara Washburn in 2000, including an existing domestic supply well (Figure 2). A well completion report (WCR) is not available for the well, but was reportedly installed by Robert A Nix Well Drilling . The following construction information was provided in an email from thepumpman101@gmail.com. The well is 8 inches in diameter and was constructed with steel casing to a depth of 165 feet below ground surface (bgs). Most of the wells in the area were constructed with a cable tool rig and the depths of the borings were greater than the depths of the casings, based on 39 WCRs. The Washburn well was likely installed in a similar manner, and the total boring depth could be deeper than 160 feet bgs, possibly by 40 to 80 feet or more, based on the WCRs for 39 wells in the vicinity.

A 2-horsepower submersible pump was installed to a depth of 147 feet bgs. Groundwater levels were reported to occur between 113 and 118 feet bgs during the early 2000s and have fallen to 137 feet bgs in April 2022. A flow meter was installed in support of the preparation of the Groundwater Sustainability Plan (GSP) for the Cosumnes Basin, and has shown that the groundwater production was recently 5.5 acre-feet per year. This volume is not expected to increase in the future.

Hedman Drilling has submitted a proposal to deepen the well by as much as 180 feet for a total depth of approximately 340 feet bgs, and install 250 feet of a 6-inch-diameter steel casing. The pump would be set to a depth of 180 feet bgs.

Evaluation of Information

Impact to Existing Nearby Wells

According to the 2021 GSP, a single Principal Aquifer is present in the Cosumnes Subbasin and is mostly comprised of three geologic formations, including the Laguna Formation, Mehrten Formation, and Valley Springs Formation. These formations are hydraulically connected and a basin-wide barrier to vertical flow was not identified during GSP preparation. Moreover, wells have been installed throughout the basin in all formations at various depths and these wells generally produce groundwater with similar chemical (ionic) compositions.

The Washburn domestic supply well currently produces groundwater from the Mehrten Formation within the single Principal Aquifer. If the well is deepened by 180 feet, the well will still produce groundwater from the Mehrten Formation within the single Principal Aquifer. Moreover, the well will continue to produce an equal volume of groundwater, which will not likely impact other nearby wells; and the smaller casing (6-inch) will prohibit the use of a larger pump.

Subsidence

According to the 2021 GSP, "... measured vertical displacement in the Basin has been minor to date indicating that land subsidence and damage to critical infrastructure is not a significant concern in the Basin, based on the best available information." The measurement of vertical displacement includes the use of 1) InSAR¹ satellite technology between January 2015 and October 2020 and 2) continuous readings from global positioning satellites (GPS). The mean InSAR reading was -0.05 feet over a range of -0.25 to 0.03 feet during the 5.8-year period, and the GPS value was -0.09 feet for the same period. A review of InSAR data for a 12-month period ending July 1, 2022, shows values between -0.1 to 0.1 feet over the entire basin and a miniscule value of -0.034 feet or 0.4 inches for the Washburn property. The deepening of the well and an equal production of groundwater will not likely increase the potential for subsidence.

¹ InSAR = Interferometric Synthetic Aperture Radar

Attestation

I, Rodney A Fricke, am a licensed Professional Geologist (PG 4089) and a Certified Hydrogeologist (CHg 11) in California and am employed by GEI Consultants Inc. For the reasons set forth above, I hereby attest that the proposed modification of the domestic supply well, located at 8541 Dillard Road, Wilton, CA 95693, is not likely to interfere with the production and functioning of existing nearby wells, and is not likely cause subsidence that would adversely impact or damage nearby infrastructure.

If you have any questions, please contact me at 916.407.8539.

Sincerely,

GEI CONSULTANTS, INC.



Rodney A. Fricke
PG 4089, CHg 11
(Expires 30-Sep-22, renewal pending)



cc: Sloughhouse Resource Conservation District



Proposed Modification of Domestic Supply Well

Barbara & Tim Washburn



GEI # 2203486

Location Map

09-Sep-22

Figure 1

Photographs provided by Barbara Washburn

Storage tanks

Well



Storage tank side



Electrical control

Flow meter

Proposed Modification of Domestic Supply Well

Barbara & Tim Washburn



GEI # 2203486

Photographs of the Well

09-Sep-22

Figure 2

Agenda Item #7

**Sloughhouse Resource Conservation District
Board of Directors Meeting**

Agenda Date: September 14, 2022

Agenda Item #: #7

Agenda Item Subject: Recommendations for Appointment to the SRCD Board of Directors

To: SRCD Board of Directors

From: Austin Miller, District Manager

Background:

This Fall, Sloughhouse RCD has two scheduled vacancies on the Board. According to the [Sloughhouse RCD Director Appointment Policy](#), SRCD notified the Board of Supervisors of an upcoming scheduled vacancy, posted the scheduled vacancies, and solicited applications. The received applications have been compiled here

From the SRCD Director Appointment Policy: “After deliberating on the applicants, the Board may select from a variety of public processes to develop a draft recommendation and final recommendations must be approved by a majority public vote of the SRCD Board. Current SRCD Directors may vote for themselves if applying to be reappointed.”

Attachments:

- Herb Garms' Board of Director Application
- Gary Silva's Board of Director Application

Staff Recommendations:

- Make a recommendation to the County of Sacramento Board of Supervisors for appointment to the Sloughhouse RCD Board.



SLOUGHHOUSE

Resource Conservation District

8698 Elk Grove Blvd., Elk Grove, CA 95624

Application to Serve on the SRCD Board of Directors

NAME: Herb Garms

RESIDENCE ADDRESS: 13575 Kiefer Blvd, Sloughhouse, Calif

MAILING ADDRESS: Same as above

PHONE: 916-214-6722

EMAIL: garmsfarms@gmail.com

Please provide a brief description of your background and qualifications and any other relevant documents you believe support your eligibility and nomination, including relevant experience and/or education (ex: resume), with particular emphasis on SRCD priority focus areas as identified in the [SRCD Long Range Plan](#). Provide additional attachments as needed.

I have served on the Sloughhouse RCD Board of Directors since 2011, first as an Associate Director before being appointed to the Board as a Director in 2015. Additionally, I have served as Chair of the Board since 2021 and have also served on the SRCD finance committee for multiple years and as a representative to the Cosumnes and South American Subbasins' groundwater sustainability planning efforts since the adoption of SGMA.

I, the undersigned, agree that the provided information is accurate, that I meet the qualifications to serve as an SRCD Director as outlined in Public Resource Code 9352, and that, if appointed to the SRCD Board of Directors, I will comply with all laws, regulations, and policies applicable to Directors.

Applicant Signature

10/5/22

Date



SLOUGHHOUSE

Resource Conservation District
8698 Elk Grove Blvd., Elk Grove, CA 95624

Application to Serve on the SRCD Board of Directors

NAME: Gary Silva Jr.

RESIDENCE ADDRESS: 13070 Twin Cities Rd, Herald, CA 95638

MAILING ADDRESS: 13070 Twin Cities Rd Herald CA 95638


PHONE: 209-481-4407

EMAIL: soilstoppers@yahoo.com

Please provide a brief description of your background and qualifications and any other relevant documents you believe support your eligibility and nomination, including relevant experience and/or education (ex: resume), with particular emphasis on SRCD priority focus areas as identified in the [SRCD Long Range Plan](#). Provide additional attachments as needed.

I have served on the Sloughhouse RCD Board of Directors since 2017. Additionally, I've has served on the SRCD finance committee for two years. In addition to role on the SRCD Board, I have been a board member of the Clay Water District for more than 20 years. On my family's farm we have adopted several conservation practices and I actively participate in the Cosumnes Subbasin's groundwater sustainability planning efforts.

I, the undersigned, agree that the provided information is accurate, that I meet the qualifications to serve as an SRCD Director as outlined in Public Resource Code 9352, and that, if appointed to the SRCD Board of Directors, I will comply with all laws, regulations, and policies applicable to Directors.


Applicant Signature

10/5/22
Date