

SLOUGHHOUSE

Resource Conservation District

HERALD | SLOUGHHOUSE | WILTON

Regular Meeting of the Board Sloughhouse Resource Conservation District Agenda

When: Wednesday, August 9, 2023
Where: Rancho Murieta Community Services
15160 Jackson Rd.
Rancho Murieta, CA 95683

or

<https://us02web.zoom.us/j/88055075387>

Meeting ID: 880 5507 5387

Call in Number: +1-669-444-9171

Time: 12:30 pm – 3:30 pm

PUBLIC COMMENT – Any member of the public may address the Board concerning any matter on the agenda before or during its consideration of the matter. Public comment is limited to three (3) minutes per person and no more than fifteen (15) minutes per topic. For good cause, the Board Chairman may waive these limitations.

AGENDA ITEM TIME FRAME – All time allotments are suggested by staff and are an estimate only and subject to change.

ACCESSIBILITY - If you have a disability and require a reasonable accommodation to fully participate in this event, please contact SRCRD Staff before the day of the meeting via email [info@SloughhouseRCD.org] or telephone [916-526-5447] to discuss your accessibility needs.

OPENING / CALL TO ORDER

PUBLIC COMMENT FROM THE FLOOR (Non-Agenda Items)

CONSENT CALENDAR: (5 minutes)

Any Board member may request and remove any item from the consent agenda and place that item on the regular portion of the agenda as specified.

- a. Agenda – August 9, 2023
- b. Minutes – July 12, 2023
- c. Financial Report – August 2023

REPORTS: (15 minutes)

- a. Natural Resource Conservation Service (NRCS) Report
- b. Sacramento County Ag. Commissioners Report
- c. SRCD Board Member Reports

GENERAL BUSINESS ACTION ITEMS: (90 minutes)

1. SRCD Fiscal Year 2023-2024 Final Budget
2. California Association of Resource Conservation Districts Staffing Contract
3. CDFA Conservation Ag Planning Grant Implementation
4. Operational Policies

GROUNDWATER SUSTAINABILITY AGENCY ACTION ITEMS: (30 minutes)

5. Cosumnes Groundwater Authority
6. South American Subbasin GSP Implementation
7. Executive Order N-3-23 Compliance (Well Permitting)

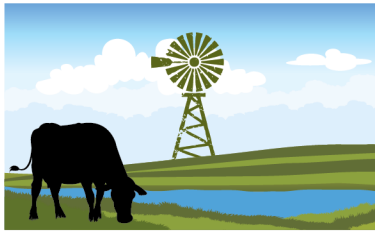
INFORMATIONAL / DISCUSSION ITEMS (10 minutes)

8. SRCD Staff Report

IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS

Board Members may request items to be placed on future agendas.

ADJOURNMENT



SLOUGHHOUSE

Resource Conservation District

HERALD | SLOUGHHOUSE | WILTON

Meeting of the Board - MINUTES Sloughhouse Resource Conservation District

When: Wednesday, July 12, 2023
Where: Sacramento County Farm Bureau
8970 Elk Grove Blvd.
Elk Grove, CA 95624
Time: 12:30 pm – 3:30 pm

Board Members: Barbara Washburn, Herb Garms, Gary Silva Jr., Lindsay Liebig, Jay Schneider
Associate Directors: Teresa Flewellyn
Staff: Austin Miller, Brittany Friedman

CLOSED SESSION

Closed Session: Public Employee Performance Evaluation (§ 54957) (District Manager)

This meeting will begin with a closed session. For ease of planning, please note that the open session will begin no earlier than 1:30 pm.

REPORT OUT OF CLOSED SESSION

The Board declared nothing to report at this time from the Closed Session.

OPENING

Chairman Garms called the meeting to order at 2:17pm

PUBLIC COMMENT

Any member of the public may address the Board concerning any matter not on the Agenda within the Board/District's jurisdiction.

Associate Director Teresa Flewellyn made a comment on how we can best direct people to CPAC's web page indicating that there are vacancies available.

CONSENT CALENDAR:

- a. Agenda – July 12, 2023
- b. Minutes – June 14, 2023
- c. Financial Report – July 2023

Director Jay Schneider noted that he is opposed to the CGA Membership payment which was approved at the June 2023 Board meeting.

Director Liebig moved to approve the consent calendar.

*Director Washburn seconded the motion.
The motion passed with all in favor.*

REPORTS

- a. Natural Resource Conservation Service (NRCS) Report
None.
- b. Sacramento County Ag. Commissioners Report
None. SRCD Staff reached out to Representative Chris Flores in hopes of setting up a presentation in the future.
- c. SRCD Board Member Reports
None.

GENERAL BUSINESS ACTION ITEMS

1. California Association of Resource Conservation Districts Staffing Contract
SRCD Staff presented the new version of the CARCD Contract between staff (Miller and Friedman, as well as possible new staff in the future) and CARCD. This contract is for two years and does include new language and services including: contract length expansion, compensation and expenses including 401K match up to 5% and an inclusion of Project Coordinator role. This contract would be active, retroactively, as of July 1, 2023. Director Washburn noted that in the future, a salary survey should be conducted, to determine that employees are being compensated fairly according to market place value in the field. She also noted that a 20% increase per employee per year is a large salary raise and suggested that this percentage be decreased and subject to evaluation feedback. A 5% increase was suggested by Director Liebig as is an industry standard, based on merit/evaluation but not automatically guaranteed. The Board also suggested that, in terms of match for 401K, the language be adjusted so that the SRCD Board may determine what percentage they wish to contribute to the match at the August Board meeting, rather than it be an automatic 5% match as of today. SRCD staff will adjust the contract language to reflect these changes.

Director Schneider moved to approve the contract with the caveat that the match and raise language is changed and subject to review by our attorney.

Director Liebig seconded the motion.

The motion passed with four in favor (Schneider, Garms, Liebig, Washburn) and one absent (Silva Jr.).

2. Cosumnes Groundwater Authority Staff Services Contract
SRCD Staff presented the draft CGA Contract /Scope of Work for the Fiscal Year '23 - '24 with Sloughhouse RCD staff in terms of operations, staff names/role and responsibilities, the overall scope of work and budget/wages. Noted that Administrative Coordinator Friedman will be taking on more responsibility with CGA as a half time role. This contract still needs to be approved by the CGA Board, meeting on Monday, July 17, in order to finalize this. The Board discussed possible cash flow issues and financial management as it pertains to this contract. A public comment/question was made in regards to the salary of staff and the breakdown of hours for pay which Director

Schneider, Liebig and Garms were able to explain in terms of how the exchange of funds works.

Director Liebig moved to approve the draft CGA Scope of Work/Contract.

Director Schneider seconded the motion.

The motion passed with four in favor (Schneider, Garms, Liebig, Washburn) and one absent (Silva Jr.).

3. Operational Policies

SRCD Staff addressed the Board in regards to Minutes of the Board Meetings and how they are kept, as was requested to be addressed in past Board Meetings. Examples of other RCD's meetings were included for the Board to view. The Board also discussed the possibility of video recording the meetings. Anyone present at the meeting is welcome to record the meeting if they so choose to. The SRCD Attorney did make a note that recording does open the RCD up to possible legal ramifications if something is taken out of context or there is a discrepancy. Staff requested that if a Board member or public member wishes to make a comment that is noted in the minutes specifically, that they make this request clear to SRCD Staff. Director Schneider is in favor of recording the meetings as well as creating a separate staff report for a more detailed version of the minutes. Director Liebig noted that she has been a part of board meetings being recorded in the past and suggested that we could record if necessary, but rather than including these recordings with the minutes on our website, we make them available by request. SRCD minutes in the past, were more expansive and, as Director Garms noted, were minimized for the purpose of capturing what is necessary/factual rather than including various opinions throughout. Director Washburn suggests that parts of our Agenda Packet/reports are included in the minutes as well as that we record the meetings. Staff Friedman and Miller will conduct research into best minute practices and provide feedback/suggestions at the August Board meeting.

The banking policy item was tabled until the next Board meeting.

INFORMATION ITEMS

4. SRCD Staff Report

Staff provided a report indicating an update on the Groundwater Sustainability Fee for '23 - '24 Fiscal Year in which staff will be submitting data to the County.

The next CGA meeting will be held on Monday, July 17, 2023.

Florin RCD meetings are held the 3rd Tuesday of every month at 6:30pm.

Finally, the Rancho Murieta CSD hired a new General Manager, Mimi Morris who was hired at the end of May 2023. Staff is looking into setting up a meeting with Morris and SRCD.

IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS

The Board approved the following future agenda items by consensus: *401K match contribution*

ADJOURNMENT

Chairman Garms adjourned the meeting at 3:50pm.

Sloughouse Resource Conservation District

Balance Sheet

As of August 4, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts (Sac County + Five Star Bank)	\$573,620.84
Accounts Receivable	\$25,600.00
Total Current Assets	\$599,220.84
TOTAL ASSETS	\$599,220.84
LIABILITIES AND EQUITY	
Liabilities (Accounts Payable)	\$50,248.42
Equity	\$548,972.42
TOTAL LIABILITIES AND EQUITY	\$599,220.84

Sloughouse Resource Conservation District

Expenses Needing Board Approval

All Dates

	AMOUNT	MEMO/DESCRIPTION	
Austin Miller			
	91.11	Office Supplies - June 2023	
	681.59	Office Supplies - July 2023	
Total for Austin Miller			\$772.70
Blomberg & Griffin (209) 466-3894			
	3,450.00	Audit Services FY 21 - 22	
Total for Blomberg & Griffin			\$3,450.00
CARCD			
	10,710.03	Staff Wages - April 2023	
	15,918.35	Staff Wages - June 2023	
	7,391.61	Staff Time and Wages - Friedman - July 2023	
	8,420.66	Staff Time and Wages - Miller - July 2023	
Total for CARCD			\$42,440.65
Kronick			
	1,665.07	Groundwater Legal through June 2023	
	1,170.00	General Legal through June 2023	
Total for Kronick			\$2,835.07
University of California Agriculture and Natural Resources			
	750.00	Range Camp Sponsorship 2023	
Total for University of California Agriculture and Natural Resources			\$750.00
TOTAL			\$50,248.42

Sloughouse Resource Conservation District

Open Invoices

As of August 4, 2023

DATE	OPEN BALANCE	CLIENT/VENDOR MESSAGE
Cosumnes Groundwater Authority		
06/02/2023	6,400.00	May 2023 Staff Service Support
07/07/2023	6,400.00	June 2023 Staff Service Support
08/04/2023	6,400.00	June 2023 Staff Service Support
Total for Cosumnes Groundwater Authority	\$19,200.00	
TOTAL	\$19,200.00	

Agenda Item #1

**Sloughhouse Resource Conservation District
Board of Directors Meeting**

Agenda Date: August 9, 2023
Agenda Item #: #1
Agenda Item Subject: Sloughhouse RCD Fiscal Year 2023 – 2024 Final Budget
To: SRCD Board of Directors
From: Austin Miller, District Manager

Background

Sloughhouse RCD adopted a preliminary budget before the start of this fiscal year (July 1, 2023 - June 30, 2024). Staff has developed a final budget that reflects the preliminary budget plus the Water Efficiency Technical Assistance Grant that was recently awarded.

Staff is looking to move funds from the County of Sacramento to Five Star Bank in order to maintain a more streamlined and efficient financial system. A resolution must be provided to the County in order to articulate that Sloughhouse RCD is well within its' right to move the funds to another bank.

Attachments:

- Resolution 2023.08.09.01 - Fiscal Year 2023 – 2024 Final SRCD Budget

Recommendations:

- Adopt Resolution 2023.08.09.01 to adopt the Fiscal Year 2023-2024 Final Budget.

Sloughhouse RCD FY 23/24 Budget Planning

Overview				
Activity Area	FY 21/22 Actual	FY 22/23 Budgetted	FY 22/23 Projected	FY 23/24 Projected
General Fund				
Income	\$ 190,971	\$ 199,550	\$ 222,200	\$ 337,500
Expenses	\$ 256,278	\$ 189,000	\$ 195,300	\$ 322,307
General Fund Overview	\$ (65,307)	\$ 10,550	\$ 26,900	\$ 15,193
Conservation Ag Planning Grant Fund				
Income	\$ -	\$ -	\$ -	\$ 50,000
Expenses	\$ -	\$ -	\$ -	\$ 40,000
CAPGP Overview	\$ -	\$ -	\$ -	\$ 10,000
Water Efficency Technical Assistance Grant Fund				
Income	\$ -	\$ -	\$ -	\$ 144,051
Expenses	\$ -	\$ -	\$ -	\$ 109,338
WETA Overview	\$ -	\$ -	\$ -	\$ 34,713
South American Subbasin GSA Fund				
Income	\$ -	\$ -	\$ -	\$ 5,000
Expenses	n/a	\$ 10,000	\$ 9,000	\$ 14,000
South American Subbasin GSA Fund Ov	\$ (10,000)	\$ (10,000)	\$ (9,000)	\$ (9,000)
Cosumnes Subbasin GSA/Sustainability Fee Fund				
Income	\$ 149,413	\$ 150,615	\$ 149,413	\$ 149,413
Expenses	\$ 91,999	\$ 212,403	\$ 212,403	\$ 159,413
Cosumnes Subbasin GSA	\$ 57,414	\$ (61,788)	\$ (62,990)	\$ (10,000)
Total Gain/Loss	\$ (7,893)	\$ (61,238)	\$ (45,090)	\$ 40,906
Year End Account Total	\$ 566,257	\$ 505,018	\$ 521,167	\$ 562,073

Sloughhouse RCD FY 23/24 Budget Planning

Income					
Activity Area	FY 21/22 Actual	FY 22/23 Budgetted	FY 22/23 Projected	FY 23/24 Projected	
General Fund					
Tax Base Sub-Total	\$ 134,797	\$ 119,560	\$ 147,200	\$ 146,500	
Misc. Income	\$ 17,360	\$ 1,500	\$ -	\$ -	
SoAm Outreach	\$ -	\$ -	\$ -	\$ 10,000	
CGA Administration Contract	\$ 35,325	\$ 75,000	\$ 75,000	\$ 161,000	
Interest Income	\$ 3,489	\$ 3,489	\$ -	\$ 20,000	
General Sub-Total	\$ 190,971	\$ 199,550	\$ 222,200	\$ 337,500	
Conservation Ag Planning Grant Fund					
Payment for Complete Plans	\$ -	\$ -	\$ -	\$ 50,000	
CAPGP Sub-Total	\$ -	\$ -	\$ -	\$ 50,000	
Water Efficiency Technical Assistance Grant Fund					
Program Coordinator	\$ -	\$ -	\$ -	\$ 78,000	
Admin Coordinator	\$ -	\$ -	\$ -	\$ 12,500	
District Manager	\$ -	\$ -	\$ -	\$ 6,933	
Supplies + Training	\$ -	\$ -	\$ -	\$ 6,000	
Travel	\$ -	\$ -	\$ -	\$ 1,808	
Contractors (Pump Tests)	\$ -	\$ -	\$ -	\$ 10,000	
In Direct (25%)	\$ -	\$ -	\$ -	\$ 28,810	
WETA Sub-Total	\$ -	\$ -	\$ -	\$ 144,051	
South American Subbasin GSA Fund					
Voluntary Contributions	\$ -	\$ -	\$ -	\$ 5,000	
SoAm Sub-Total	\$ -	\$ -	\$ -	\$ 5,000	
Cosumnes Subbasin GSA/Sustainability Fee Fund					
GW Sustainability Fee	\$ 149,413	\$ 150,615	\$ 149,413	\$ 149,413	
Cos Sub-Total	\$ 149,413	\$ 150,615	\$ 149,413	\$ 149,413	
Grand Total	\$ 340,384	\$ 350,165	\$ 371,613	\$ 685,964	

Sloughouse RCD FY 23/24 Budget Planning

Expenses

Activity Area	FY 21/22 Actual	FY 22/23 Budgetted	FY 22/23 Projected	FY 23/24 Projected
GENERAL				
Conference and Training	\$ 1,454	\$ 6,000	\$ 5,000	\$ 8,000
Insurance	\$ 2,254	\$ 2,500	\$ 2,500	\$ 2,500
Office Supplies	\$ 20,554	\$ 5,000	\$ 5,000	\$ 10,000
Accounting	\$ 5,950	\$ 3,000	\$ 3,500	\$ 8,000
Assessment Collection	\$ 1,493	\$ 1,500	\$ 1,750	\$ 1,750
Other Op. - Prof. Serv.	\$ 11,124	\$ 10,000	\$ 5,000	\$ 15,000
Legal Services (General)	\$ 89,478	\$ 15,000	\$ 10,000	\$ 15,000
Personnel Services	\$ 83,768	\$ 142,000	\$ 157,000	\$ 239,057
Miscellaneous	\$ 1,520	\$ 3,000	\$ 3,000	\$ 4,000
Mail/Postage	\$ 16,882	\$ 1,000	\$ 1,000	\$ 5,000
Professional Memberships	\$ 946	\$ 1,000	\$ 1,550	\$ 4,000
Community Projects/Youth Educat	\$ -	\$ -	\$ -	\$ 10,000
General Sub-Total	\$ 256,278	\$ 189,000	\$ 195,300	\$ 322,307
Conservation Ag Planning Grant Fund				
Contracts w/Planners	\$ -	\$ -	\$ -	\$ 40,000
CAPGP Sub-Total	\$ -	\$ -	\$ -	\$ 40,000
Water Efficiency Technical Assistance Grant Fund				
Program Corodinator (75% FTE)	\$ -	\$ -	\$ -	\$ 78,306
Admin Coordinator (4% FTE)	\$ -	\$ -	\$ -	\$ 8,353
District Manager (4% FTE)	\$ -	\$ -	\$ -	\$ 4,871
Pump Efficiency Test Contractor	\$ -	\$ -	\$ -	\$ 10,000
Supplies + Training	\$ -	\$ -	\$ -	\$ 6,000
Travel	\$ -	\$ -	\$ -	\$ 1,808
WETA Sub-Total	\$ -	\$ -	\$ -	\$ 109,338
South American Subbasin GSA Fund				
Legal Services (South American)	n/a	n/a	n/a	\$ 5,000
SASb Membership Contribution	n/a	\$ 10,000	\$ 9,000	\$ 9,000
		\$ -	\$ -	\$ -
SoAm GSA Sub-Total	\$ -	\$ 10,000	\$ 9,000	\$ 14,000
Cosumnes Subbasin GSA/Sustainability Fee Fund				
CGA Membership Contribution	\$ 91,999	\$ 197,403	\$ 197,403	\$ 149,413
Legal Services (Cosumnes)	n/a	\$ 15,000	\$ 15,000	\$ 10,000
Co GSA Sub-Total	\$ 91,999	\$ 212,403	\$ 212,403	\$ 159,413
Grand Total	\$ 348,277	\$ 411,403	\$ 416,703	\$ 645,058

Sloughouse RCD FY 23/24 Budget Planning

Reserves and Unassigned

Reserve Funds & Unassigned	Beginning Year Balance	Max	Accumulation Rate (/yr)	FY 23/24 Allocation	Projected Ending Balance
Unassigned (year end - reserve funds total)					\$ 0
Capital Investments	\$ -	\$ 1,000,000	\$ 50,000	\$ 175,000	\$ 175,000
Technology Reserve	\$ -	\$ 25,000	\$ 5,000	\$ 25,000	\$ 25,000
Special Projects Reserve	\$ -	\$ 300,000	\$ 50,000	\$ 50,000	\$ 50,000
Operations Sustainability Reserve	\$ -	\$ 300,000	\$ 50,000	\$ 312,073	\$ 312,073
Reserve Fund Totals	\$ -	\$ 1,625,000	\$ 155,000	\$ 562,073	\$ 562,073

**BEFORE THE BOARD OF DIRECTORS OF THE SLOUGHHOUSE RESOURCE
CONSERVATION DISTRICT**

RESOLUTION No. 2023.08.09.01

RESOLUTION ADOPTING PROPOSED FY 2023-24 FINAL BUDGET

WHEREAS, hearings have been terminated during which time all additions and deletions to the proposed budget for 2023-24 were made, and

NOW, THEREFORE, BE IT RESOLVED in accordance with Public Resource Code Division 9, the proposed final budget for Fiscal Year 2023-2024 be and is hereby adopted in accordance with the followings:

1. Salaries and employee benefits	\$0
2. Services and Supplies	\$645,058
3. Other Charges	\$0
4. Fixed Assets	\$0
a. Land	
b. Structures and Improvements	
c. Equipment	
d. Infrastructure	
e. Intangibles	
5. Expenditures transfers	\$0
6. Contingencies	\$0
7. Provisions for reserve increases	\$0
TOTAL Budget Requirements	\$645,058

BE IT FURTHER RESOLVED that means of financing the expenditures program will be by monies derived from Revenue to Accrue, Fund Balance Available, and Property Taxes.

BE IT FURTHER RESOLVED that the preliminary budget be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues, and methods of financing, attached hereto and by reference made a part hereof.

Attachments:

**Financing Requirements Summary Schedule
Long-Term Loan Schedule
Fixed Asset Schedule
Expenditure Detail Schedule
Revenue Detail Schedule
Appropriations Limit Schedule**

Votes were as follows:

AYES:

NOES:

ABSENT:

ABSTAIN

I, the undersigned, hereby certify that I am the duly appointed and acting Secretary of the Sloughhouse Resources Conservation District, and that at a regular meeting of the Board of Directors of the District held on June 14, 2023, the foregoing Resolution 2023.08.09.01 was duly and regularly adopted by the Board of Directors, and that Resolution 2023.08.09.01 has not been rescinded or amended since the date of its adaptation and that it is now in full force and effect.

Secretary, Sloughhouse RCD

Date

FISCAL YEAR 2023-24 FINAL BUDGET

FINANCING REQUIREMENTS SCHEDULE FOR FUND 394A SLOUGHHOUSE RESOURCE

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>	
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	645,058
<u>OBJECT 30 - OTHER FINANCING USES</u>	
<u>LOAN AND LEASE REPAYMENTS</u>	
<u>INTEREST AND PRINCIPLE</u>	
<u>TAXES/LICENSES/ASSESSMENTS</u>	
<u>JUDGEMENTS/DAMAGES</u>	
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	
<u>OBJECT 40 - FIXED ASSETS</u>	
<u>OBJECT 41 - LAND</u>	
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	
<u>OBJECT 43 - EQUIPMENT</u>	
<u>OBJECT 44 - COMPUTER SOFTWARE</u>	
<u>OBJECT 45 - INFRASTRUCTURE</u>	
<u>OBJECT 46 - INTANGIBLES</u>	
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	
<u>OBJECT 50 - FUND TRANSFERS OUT</u>	
<u>OBJECT 59 - FUND TRANSFER IN</u>	
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>	
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIE</u>	
<u>OBJECT 80-OTHER COMMODITIES</u>	
<u>PROVISIONS FOR RESERVE INCREASES</u>	
<u>GENERAL RESERVES</u>	
<u>OTHER RESERVES</u>	
<u>TOTAL BUDGETARY REQUIREMENT</u>	
<u>TOTAL DIFFERENCE</u>	

<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>	685,964
<u>ESTIMATED REVENUE</u>	40,906
<u>RESERVES TO BE DECREASES</u>	
<u>GENERAL RESERVE DECREASE</u>	
<u>ENCUMBRANCE DECREASE</u>	
<u>OTHER RESERVE DECREASE</u>	
<u>TOTAL RESERVES TO BE DECREASED</u>	
<u>FUND BALANCE AVAILABLE DECREASE</u>	
<u>ESTIMATED LONG TEM LOAN PROCEEDS</u>	
<u>TOTAL AVAILABLE FINANCING</u>	

FUND EQUITY SCHEDULE

	<u>BALANCE AS</u>			<u>ADJUSTED</u>
<u>RESERVES</u>	<u>OF 07/01/23</u>	<u>INCREASES</u>	<u>DECREASES</u>	<u>FUND</u>
				<u>BALANCE</u>
<u>GENERAL</u>	38,630			
<u>ENCUMBRANCE</u>	0			
<u>OTHER</u>	0			
<u>FUND BALANCE</u>				
<u>AVAILABLE</u>	568,533			
<u>TOTALS</u>	607,163	40,906		648,069

APPROPRIATIONS LIMIT
APPROPRIATIONS SUBJECT TO LIMIT
OVER/UNDER LIMIT

LONG-TERM LOAN SCHEDULE

FISCAL YEAR 2023-24

DISTRICT NAME

Slaughterhouse RCD

<u>DESCRIPTION</u>	<u>PROCEED</u>	<u>PAYMENTS</u>	<u>TRANSFERS</u>
(1)	(2)	(3)	(4)

N/A

TOTALS

LONG TERM LOAN SCHEDULE INSTRUCTIONS

- A. Describe any existing or proposed plan to borrow or purchase on a contract other than a capital lease.
- B. **CAUTION:** Bonds financed by taxes are not included in this budget. Only the proceeds of bank or other long-term loans to be paid out of the districts general fund are entered on this schedule.

Contact the Department of Finance, Auditor-Controller, before making any loan or contract commitments.
- C. Enter the principal repayment amount of any new loan proceeds anticipated during the budget year. Identify any related assets to be acquired by each loan. Enter the loan proceeds available for financing of the related assets into Revenue Account No. 98987000. Enter the related appropriation for the assets to be acquired in the 4100's, 4200's and 4300's expense accounts.
- D. Enter the principal and interest portion of general fund payments on existing loans that will be paid in 2022-23. Be sure to include the same principal and interest payment in the expenditure detail report.
- E. Districts that have issued or plan to issue Certificates of Participation (COP's) as means of financing capital improvements must record in COMPASS all activity occurring through the trustee.
 - a) In the first year that COP's are issued, all COP proceeds must be recorded as cash with fiscal agent and long-term loan proceeds. Thus, the entire amount issued must be budgeted in Revenue Account No. 98987000. The related appropriation for capital improvement expenditures occurring in Fiscal Year 2022-23 should be recorded in the object 4200's. If the COP's proceeds are not all expended in the first year, a fund balance reserve should be established for future year expenditures.
 - b) Expenditures should be recorded in COMPASS on a regular basis per the trustee's monthly statements.
 - c) Interest and principal payments to be made in Fiscal Year 2023-24 must be included in expenditure accounts 30321000 and 30322000.
 - d) If your district plans to issue COP's as a means of financing capital improvements, contact the Department of Finance, Auditor-Controller, before making any contract commitment.

FIXED ASSETS AND INTAGIBLES TO BE ACQUIRED

FISCAL YEAR 2023-24

DISTRICT NAME: Sloughhouse RCD

<u>LAND</u>	<u>BUILDING or LEASEHOLD</u>	<u>STRUCTURES & IMPROVE- MENT</u>	<u>EQUIPMENT</u>	<u>INFRA- STRUCTURE</u>	<u>INTAGIBLES</u>
41410100	42420100 42420110	42420200	43430300	45450300 46460300 46461300 46462300	44440300

Description

N/A

**EXPENDITURE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET
SPECIAL DISTRICT (411) - SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT**

Fund Center	Commitment Item	Description	FY 20-21 History	FY 21-22 History	FY 22-23 Budget	FY 22-23 As Of 06/30/23	Computed Est For FY 22-23	Final
FUND 394A	SLOUGHHOUSE RESOURCE							
9399394	20202900	BUSINESS/CONFERENCE EXPENSE	4,374	471	4,000	1,086	1,086	8,000
9399394	20203600	EDUCATION & TRAINING SUPPLIES	0	982	2,000	3,099	3,099	0
9399394	20205100	INSURANCE - LIABILITY	0	2,254	2,500	0	0	2,500
9399394	20206100	MEMBERSHIP DUES	845	946	1,000	1,027	1,027	4,000
9399394	20207600	OFFICE SUPPLIES	3,841	20,554	5,000	5,029	5,029	10,000
9399394	20227504	MISCELLANEOUS	0	185,518	3,000	56,403	56,403	132,338
9399394	20250500	ACCOUNTING SERVICES	0	5,950	3,000	0	0	8,000
9399394	20250700	ASSESSMENT / COLLECTIONS SERVICES	1,425	1,493	1,500	1,405	1,405	1,750
9399394	20253100	LEGAL SERVICES	66,899	89,478	30,000	23,247	23,247	30,000
9399394	20254100	PERSONNEL SERVICES	65,263	83,768	142,000	95,835	95,835	239,057
9399394	20254102	BENEFIT ADMINISTRATION SERVICES	5,491	0	0	0	0	0
9399394	20259100	OTHER PROFESSIONAL SERVICES	0	21,801	10,000	1,786	1,786	15,000
9399394	20281204	OTHER	0	(91,999)	150,615	0	0	149,413
9399394	20281304	SALES TAX ADJUSTMENT-BOARD OF EQ	0	0	0	0	0	0
9399394	20289800	OTHER OPERATING EXPENSE - SUPPLIE	0	0	0	0	0	0
9399394	20289900	OTHER OPERATING EXPENSE - SERVICE	10,726	11,124	10,000	8,325	8,325	40,000
9399394	20292200	GS MAIL/POSTAGE CHARGES	1,263	16,882	1,000	0	0	5,000
		Object 20	160,127	349,222	365,615	197,243	197,242	645,058
	FUNDCENTER 9399394		160,127	349,222	365,615	197,243	197,242	645,058
	FUND TOTAL 394A		160,127	349,222	365,615	197,243	197,242	645,058
	DISTRICT TOTAL		160,127	349,222	365,615	197,243	197,242	645,058

REVENUE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET SPECIAL DISTRICT (411) - SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT

Fund Center	Commitment Item	Description	FY 20-21 History	FY 21-22 History	FY 22-23 Budget	FY 22-23 As Of 06/30/23	Computed Est For FY 22-23	Final
FUND 394A	SLOUGHHOUSE RESOURCE							
9399394	91910100	PROP TAX CUR SEC	(114,847)	(123,563)	(115,000)	(135,798)	(135,798)	135,000
9399394	91910200	PROP TAX CUR UNSEC	(4,209)	(4,273)	(4,000)	(4,611)	(4,611)	5,000
9399394	91910300	PROP TAX CUR SUP	(3,012)	(4,533)	(2,000)	(5,243)	(5,243)	4,200
9399394	91910400	PROPERTY TAX SECURED DELINQUENT	(914)	(865)	(1,000)	(792)	(792)	900
9399394	91910500	PROPERTY TAX SUPPLEMENTAL DELINQ	(141)	(155)	(150)	(303)	(303)	150
9399394	91910600	PROPERTY TAX UNITARY	(172)	(207)	(200)	(362)	(362)	200
9399394	91912000	PROPERTY TAX REDEMPTION	(8)	(10)	0	(14)	(14)	0
9399394	91913000	PROP TAX PR UNSEC	(84)	(88)	(100)	(47)	(47)	50
9399394	91914000	PROP TAX PENALTIES	(31)	(53)	(100)	(36)	(36)	0
9399394	91919600	RDA RESIDUAL DISTRIBUTION	(1)	(2)	0	(3)	(3)	0
		Object 91	(123,419)	(133,749)	(122,550)	(147,208)	(147,209)	145,500 -
9399394	94941000	INTEREST INCOME	(3,827)	(3,489)	(1,500)	(20,674)	(20,674)	20,000
9399394	94941011	MISC INCOME	0	(35,325)	(75,000)	(51,200)	(51,200)	0
9399394	94942900	BLDG RENTAL OTHER	0	0	0	(12,800)	(12,800)	0
		Object 94	(3,827)	(38,814)	(76,500)	(84,674)	(84,674)	20,000 -
9399394	95952200	HOME PROP TAX REL	(1,026)	(1,045)	(500)	(1,050)	(1,050)	1,000
9399394	95953300	REDEV PASSTHRU	(1)	(1)	0	(1)	(1)	0
		Object 95	(1,027)	(1,046)	(500)	(1,051)	(1,051)	1,000 -
9399394	96960300	SPECIAL ASSESSMENT	0	(149,413)	(150,615)	(150,216)	(150,216)	149,413
		Object 96		(149,413)	(150,615)	(150,216)	(150,216)	149,413 -
9399394	97979000	MISCELLANEOUS OTHER REVENUES	(1,600)	0	0	0	0	370,051
		Object 97	(1,600)				0	370,051 -
	FUNDCENTER 9399394		(129,873)	(323,022)	(350,165)	(383,149)	(383,150)	685,964
	FUND TOTAL 394A		(129,873)	(323,022)	(350,165)	(383,149)	(383,150)	685,964
	DISTRICT TOTAL		(129,873)	(323,022)	(350,165)	(383,149)	(383,150)	685,964

APPROPRIATIONS LIMIT SCHEDULE

FISCAL YEAR 23-24

DISTRICT Sloughhouse RCD

WHEREAS, the voters of the State of California on November 6, 1979 added Article XIII B to the State Constitution placing various limitations on the appropriations of state and local governments; and

WHEREAS, Article XIII B provide that the appropriations limit for Fiscal Year 2023/24 is calculated by adjusting the base year appropriations limit of Fiscal Year 2022/23 for changes in the cost of living and population, said calculations attached hereto and by this reference incorporated herein; and

WHEREAS, the District has complied with the provisions of Article XIII B and Section 79 et seq. of the Government Code in determining the appropriation limit for the Fiscal Year 1978/79;

NOW, THEREFORE, the Board does resolve as follows:

Section 1. The appropriations limit in Fiscal Year 2023/24 shall be \$ 210,089.17 for the District.

$$201,196.29 \times 1.0442 = \$210,089.17$$

Agenda Item #2

Sloughhouse Resource Conservation District Board of Directors Meeting

Agenda Date: August 9, 2023

Agenda Item #: #2
Agenda Item Subject: CARCD Staffing Contract

To: SRCD Board of Directors
From: Austin Miller, District Manager

Background

The CARCD/Sloughhouse RCD contract expired June 30, 2023 and a new contract has been requested by CARCD. This new contract would extend from July 1, 2023 to June 30, 2025. This contract confirms that Sloughhouse RCD Staff are covered as CARCD employees via benefits, wages, insurance, and time off.

Attachments

- Draft CARCD/Sloughhouse RCD Contract

Staff Recommendations

- Approve the updated CARCD/SRCD contract to go into effect, retroactively, July 1, 2023.

CONTRACT FOR SERVICE

This AGREEMENT made on July 1, 2023 between:

CLIENT: Sloughhouse Resource Conservation District
8698 Elk Grove Blvd Suite 1-207
Elk Grove, CA, 95624

and

CONTRACTOR: California Association of Resource Conservation Districts.
705 E Bidwell St., Suite 2-415
Folsom, CA 95630

ARTICLE I. TERM OF CONTRACT

Section 1.01. This agreement will become effective on 7/1/2023 and will continue for a period of 2 years unless terminated in accordance with the provisions of Article 7 of this agreement. This agreement may be renewed on the anniversary date with the concurrence of both the Client and Contractor.

ARTICLE 2. INDEPENDENT CONTRACTOR STATUS

Section 2.01. It is the express intention of the parties that Contractor is an independent contractor and not an employee, agent, or partner of Client. Nothing in this agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Client and Contractor or any employee or agent of Contractor. Both parties acknowledge that the Contractor is not an employee for state or federal employee tax purposes. Contractor shall retain the right to perform services for others during the term of this agreement.

ARTICLE 3. SERVICES TO BE PERFORMED BY CONTRACTOR

Section 3.01. Contractor agrees to carry out assigned duties of District Manager, [Project Coordinator](#), ~~(Austin Miller)~~ [Water Efficiency Program Coordinator](#), and Administrative Coordinator ~~(Brittany Friedman)~~.

Specific duties will be further defined by the Client. Example duties include:

District Management:

- Serve as the Sloughhouse RCD Board of Directors Secretary and Treasurer and complete all associated tasks.
- Work with the Client's financial management partners (Five Star Bank, County of Sacramento) to carry out District business.

Public/Partner Correspondence:

- Serve as the main point of contact for the Client. Manage Client email accounts, websites, mailing lists, and public phone number.
- Organize, advertise, and facilitate outreach events and workshops.

Groundwater Sustainability Plan Implementation:

- Serve as administrator of the Cosumnes Groundwater Authority.
- Participate in the South American Subbasin GSA Working Group.
- Provide regular updates on Groundwater Sustainability Plan Implementation efforts.
- Attend other meetings as they arise (SCGA, OHWD, etc.). Provide written and verbal feedback on documents and meetings.

Project Development:

- Work with partners and Board to develop possible projects/programs the Board may have interest in pursuing.
- Research possible funding opportunities, including writing grants and pursuing partnerships.

NRCS Partnership:

- Meet regularly with the Elk Grove NRCS District Conservationist.
- Work with the local NRCS office to host a Working Group meeting to inform annual NRCS practices compensation rates.
- Work with District Conservationist to develop proposals for cooperative agreements and other funding opportunities.

Water Efficiency Program Coordination

- Provide on-farm, one-on-one technical assistance to farmers to evaluate irrigation system efficiency and provide diagnostics, reports and recommendations to growers.
- Coordinate/provide pump efficiency testing for farmers.
- Provide training regarding water use efficiency and nutrient management practices and technology.
- Write Irrigation Water Management Design Plans.
- Coordinate the Cosumnes Subbasin Monitoring Network

Method of Performing Services

Section 3.02. The Client will inform the Contractor when additional duties are required. The contractor and the Client will work together to schedule additional support. The Contractor will bring project, funding, and grant opportunities to the Clients attention.

Employment of Assistants

Section 3.03. Contractor may, at the Contractor's own expense, employ such assistants as Contractor deems necessary to perform the services required of the Contractor by this agreement. Client may not control, direct, or supervise Contractor's assistants or employees in the performance of those services. Contractor assumes full and sole responsibility for the payment of

all compensation and expenses of those assistants and for all state and federal income tax, unemployment insurance, Social Security, disability insurance and other applicable withholdings.

Place of Work

Section 3.04. Contractor shall perform the services required by this agreement at any place or location and at such times as Contractor shall determine. The Contractor will attend regularly scheduled Board Meetings and any special meetings that the Client requests. The Client will inform the Contractor where and when specific services are required.

ARTICLE 4. COMPENSATION

Section 4.01. In consideration for the services performed by the Contractor, Client agrees to pay the Contractor the following:

- Up to ~~\$50.8647.00~~/hour for District Manager duties and activities. Subject to increases of up to 10% per year based on a joint employment evaluation of Contractor's employee performing the District Manager duties.
- Up to ~~\$40.0043.22~~/hour for ~~Administrative Coordinator~~Program Coordinator (Admin and Water Efficiency) duties and activities. Subject to increases of up to 10% per year based on a joint employment evaluation of Contractor's employee performing the Program Coordinator duties.
- Up to \$35.00/hour for Communication Coordinator duties and activities. Subject to increases of up to 10% per year based on a joint employment evaluation of Contractor's employee performing the Communication Coordinator duties.
- Travel expenses as detailed in the Client's Reimbursement Policy (Attachment 1).
- 1 cell phone line to be used by Contractor's employees and will serve as the Client's public contact number.
- Health insurance expenses for each Contractor's employee assigned to the Client, with consideration of level of dedication to Client (1 FTE, .5 FTE, etc.).
- A 401(k) retirement plan match of up to 5% of an employee's salary for each Contractor's employee assigned to the Client, with consideration of level of dedication to Client (1 FTE, .5 FTE, etc.) (approximately \$5,000 per employee).
- A 4% administration fee to cover necessary accounting services and cost of business.

Invoices

Section 4.02. Contractor shall submit invoices for all services rendered every other month at each of the regularly scheduled Board meeting of the Client.

Date for Payment

Section 4.03. Payment to Contractor will be within 15 days of receipt of payment of Client by Sacramento County. Expected time is 60 days after submission of invoice to the Board.

Expenses

Section 4.04. The Client will be responsible for office supplies and postage needed to perform the above noted duties. The Contractor will prepare invoices to be presented to the board at each regular board meeting. Contractor shall be responsible for all cost and expenses incident to the performance of services for Client, including but not limited to, all fees, fines, licenses, bonds, or taxes required of or imposed against Contractor and all other of Contractor's cost of doing business. Client agrees to pay all reasonable fees up until receipt of notice.

ARTICLE 5. OBLIGATIONS OF CONTRACTOR

Tools and Instrumentality

Section 5.01. Client will supply all tools and instrumentalities required to perform the services under this Agreement. Client is not required to purchase or rent any tools, equipment or services from the Contractor. Contractor agrees to return all properties belonging to Client, including records, if requested by Client.

Workers Compensation

Section 5.02. Contractor agrees to provide workers' compensation insurance for Contractor's employees and agents and agrees to hold harmless and indemnify Client for any and all claims arising out of any injury, disability, or death of any of Contractor's employees or agents.

Indemnification of Liability

Section 5.03. Contractor will not be liable to Client or to anyone who may claim any right due to a relationship with Client for any acts or omissions in the performance of services under the terms of this agreement or on the part of employees or agents of Contractor unless such acts or omissions are due to willful misconduct. Client will indemnify and hold Contractor harmless from any obligations, costs, claims and judgments, attorney's fees and attachments arising from, growing out of, and or in any way connected with the services rendered to the Client under terms of this Agreement, unless Contractor is judged by a court of competent jurisdiction to be guilty of willful misconduct.

Assignment

Section 5.04. Neither this Agreement nor any duties or obligations under this Agreement may be assigned by Contractor without the prior written consent of Client.

State and Federal Taxes

Section 5.05. As Contractor is not Client's employee, Contractor is responsible for paying all required state and federal taxes. In particular.

- Client will not withhold FICA (Social Security) from Contractor's payments
- Client will not make state or federal unemployment insurance contributions on behalf of Contractor
- Client will not withhold state or federal income tax from payment to Contractor
- Client will not make disability insurance contributions on behalf of Contractor
- Client will not obtain workers compensation insurance on behalf of Contractor

ARTICLE 6. OBLIGATIONS OF CLIENT

Cooperation of Client

Section 6.01. Client agrees to comply with all reasonable requests of Contractor (and provide access to all documents) reasonably necessary to the performance of Contractor's duties under this agreement.

Assignment

Section 6.02. Neither this agreement nor any duties or obligations under this agreement may be assigned by Client without the prior written consent of Contractor.

CARCD Membership

Section 6.03. Sloughhouse RCD will pay their annual dues to the California Resource Conservation District.

ARTICLE 7. TERMINATION OF AGREEMENT

Termination on Occurrence of Stated Events

Section 7.01. This agreement shall terminate automatically on the Occurrence of any of the following events:

1. Bankruptcy or insolvency of either party
2. Sale of the business of either party
3. Death of either party

Termination by Client for Default of Contractor

Section 7.02. Should Contractor default in the performance of this agreement or materially breach any of its provisions, Client at Client's option, may terminate this agreement by giving written notification to Contractor. For the purposes of this section, material breach of the

agreement shall include, but not be limited to, failure to adequately carryout assignments as directed by Client.

Termination by Contractor for Default of Client

Section 7.03. Should Client default in the performance of this agreement or materially breach any of its provisions, Contractor at the Contractor's option, may terminate this agreement by giving notice to Client. For the purposes of this section, material breach of this agreement shall include but not be limited to, failure to pay Contractor for services rendered as agreed.

Termination for Failure to Make Agreed-Upon Payments

Section 7.04. Should Client agree to pay Contractor all or part of the compensation set tort in Article 4 of this agreement on the date due, Contractor, at the Contractor's option, may terminate this agreement if the failure is not remedied by Client within thirty (30) days from the date payment is due.

Termination Without Cause Upon Notice

Section 7.05. Notwithstanding anything herein to the contrary, either Contractor or Client may terminate this agreement upon thirty (30) days written notice to the other. At such time of Notice of Termination. All monies due Contractor are due and payable and all Client's documents and work in progress are to be returned promptly.

ARTICLE 8. GENERAL PROVISIONS

Section 8.01. Any notices to be given hereunder by either party to the other may be effected either by personal delivery in writing or by mail, registered or certified postage prepared with return receipt requested. Mailed notices shall be addressed to the parties of the addresses appearing in the introductory paragraph. Notices delivered personally will be deemed as of actual receipt: mailed notices shall be deemed communicated as of two days after mailing.

Entire Agreement of Parties

Section 8.02. This agreement supersedes any and all agreements, either written or oral, between the parties hereto with respect to the rendering of services by Contractor for Client and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises or agreements, orally or in writing have been made by any party, or on the behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing signed by the party to be charged.

Partial Invalidity

Section 8.03. If any provision in this agreement is held by a court of competent jurisdiction to be invalid void or unenforceable, the remaining provisions will nonetheless continue in full force without being impaired or invalidated in any way.

Arbitration of Disputes Required

Section 8.04. Any dispute or claim that arises out of or that relates to this contract, or to the existence, scope, or validity of this contract agreement, or that relates to the breach of this contract, or that arises out of or that is based upon the employment relationship (including any wage claim, any claim for wrongful termination, or any claim based upon any statute, regulation, or law, including those dealing with employment discrimination, sexual harassment, or civil rights, age, or disabilities), or a dispute between Contractor and Client that arose/arises before, during, or after employment, shall be resolved by arbitration in accordance with the then effective arbitration rules. If dispute persists upon the completion of the arbitration process each party had the right to carry out litigation.

Attorney's Fees

Section 8.05. If any action at law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this agreement, the prevailing party will be entitled to reasonable attorney's fees, which may be set by the court in the same action brought for that purpose, in addition to any other relief to which the party may be entitled.

Governing Law

Section 8.06. This agreement will be governed by and construed in accordance with the laws of the State of California. Executed at Sacramento- Sacramento County, California, on the date and the year first above written.

CONTRACTOR

Cam Tredennick

Executive Director

California Association of Resource Conservation Districts

By: _____

Date: _____

CLIENT

Herb Garms

Chair

Sloughouse Resource Conservation District

Agenda Item #3

Sloughhouse Resource Conservation District Board of Directors Meeting

Agenda Date: August 9, 2023

Agenda Item #: #3

Agenda Item Subject: CDFA Conservation Agriculture Planning Grant Program Grant Implementation

To: SRCD Board of Directors

From: SRCD Staff

Background – CAPGP

Sloughhouse RCD was awarded \$199,800 from the California Department of Food and Agriculture's (CDFA) Conservation Agriculture Planning Grant Program (CAPGP) and the SRCD Board has already approved the grant contract agreement.

To begin the grant work, the following steps will need to be take:

- Enter into agreements with the certified conservation planners slated to write the plans.
- Enter into an agreement with Tuolumne RCD who will work with landowners for the plans that were awarded to Tuolumne County.
- Identify landowners whose property will receive the conservation plans.
- Request additional funding for Carbon Farm Plan development from CARCD.

Staff has prepared two agreements with Planners for the Board's consideration. Additionally, we have begun to do outreach to identify partner landowners. The remaining agreements will be brought to the Board in September for consideration/approval.

Staff Recommendation

- Authorize the District Manager to enter into agreements with Innovative Ag Services (Harol Gallardo) and Molly Taylor.

Category	Name	Grant-Funded	Contractor Charge Rate	SRCD Amount	Planner
116 CPA Soil Health Management Plan	Sacramento County Farm 1	\$3,000	\$2,700	\$300	Harol Gallardo
	Sacramento County Farm 2	\$3,000	\$2,700	\$300	Harol Gallardo
	Sacramento County Farm 3	\$3,000	\$2,700	\$300	Harol Gallardo
	Sacramento County Farm 4	\$3,000	\$2,700	\$300	Harol Gallardo
	Sacramento County Farm 5	\$3,000	\$2,700	\$300	Harol Gallardo
	Tuolumne County Farm 1	\$3,000	\$2,700	\$300	Harol Gallardo
159 DIA Grazing Management	Sacramento County Farm 1	\$9,800	\$8,330	\$1,470	Matthew Wacker
	Sacramento County Farm 2	\$9,800	\$8,330	\$1,470	Matthew Wacker
	Tuolumne County Farm 1	\$9,800	\$8,330	\$1,470	Matthew Wacker
162 DIA Soil Health Management	Sacramento County Farm 1	\$7,200	\$6,480	\$720	Harol Gallardo
	Sacramento County Farm 2	\$7,200	\$6,480	\$720	Harol Gallardo
163 DIA Irrigation Water Management Design - 1-2 Designs with Pump Test	Sacramento County Farm 1	\$12,800	\$10,880	\$1,920	Paige Brue
	Sacramento County Farm 2	\$12,800	\$10,880	\$1,920	Paige Brue
218 CEMA Carbon Sequestration and Greenhouse Gas Mitigation	Sacramento County Farm 1	\$2,400	\$2,160	\$240	Harol Gallardo
Carbon Farm Plan	Pocket Ranch (Alpine	\$10,000	\$10,000	\$500	Molly Taylor
	Ace Hereford Ranch (Alpine	\$10,000	\$10,000	\$500	Molly Taylor
	Woollystar Ranch (Alpine Co	\$10,000	\$10,000	\$500	Molly Taylor
	Sacramento County Farm 1	\$10,000	\$9,000	\$1,000	Harol Gallardo
	Sacramento County Farm 2	\$10,000	\$9,000	\$1,000	Harol Gallardo
	Sacramento County Farm 3	\$10,000	\$9,000	\$1,000	Harol Gallardo
	Sacramento County Farm 4	\$10,000	\$9,000	\$1,000	Harol Gallardo
	Tuolumne County Farm 1	\$10,000	\$9,000	\$1,000	Michael Kersten
	Tuolumne County Farm 2	\$10,000	\$9,000	\$1,000	Michael Kersten
	Tuolumne County Farm 3	\$10,000	\$9,000	\$1,000	Michael Kersten
Tuolumne County Farm 4	\$10,000	\$9,000	\$1,000	Michael Kersten	
Grant Total		\$199,800	\$180,070	\$21,230	
			Tuolumne County RCD	\$2,000	
			SRCD Total	\$19,230	
			Estimated Staff Hours (\$50/hr)	385	



Professional Services Contract

Introduction

Innovative Ag Services, LLC (IAS) has prepared the following contract and entered it as of _____ (Effective Date) to provide conservation planning services for Sloughhouse Resource Conservation District (Client) to provide technical documents to producers located in CAPGP Project's boundaries.

Scope of Work

The scope of work identified in this proposal includes the conservation planning needed to meet the California Department of Food and Agricultural Conservation Planning Grant awarded to the client. The conservation plans outlined below are to meet or exceed CDFA standards in accordance with the awarded grant and technical standards identified.

I. 116 CPA Soil Health Management Plans

- a. A Conservation Plan that identifies soil health concerns related to the soil's physical, biological, and chemical properties.

II. 162 DIA Soil Health Management

- a. Develop site-specific recommendations and designs for soil health-related practices that address the 4 soil health principles identified in CPA 116 or a conservation plan.

III. Carbon Farm Plan – Conservation Planning Activity Code 199

- a. A carbon plan is a whole-farm conservation plan that, when implemented, will enhance soil health, increase carbon sequestration, and reduce greenhouse gas (GHG) emissions. The planner and client develop the carbon plan by addressing resource concerns, focusing on opportunities for carbon sequestration of the entire operation. Resource concerns on the farm, ranch, or forestland are, thus, addressed by applying targeted, site-specific conservation practices with known and/or quantifiable greenhouse gas benefits. In addition, a carbon plan can include supporting conservation practices that do not necessarily directly benefit soil health, carbon, or greenhouse gas but are essential to the function of the plan.

IV. CEMA 218 - Carbon Sequestration and Greenhouse Mitigation Assessment

- a) This CEMA is in reference to the quantitative assessment of the carbon sequestration and greenhouse gas (GHG) mitigation scenarios for an operation with a conservation plan using COMET-Farm.



Fees, Expenses, & Payment

The scope of work identified in this proposal includes the services needed to address the agronomic expertise necessary for your project(s).

FEE Schedule:

Category	Name	IAS Charge Rate
116 CPA Soil Health Management Plan	Farm 1	\$2,700
	Farm 2	\$2,700
	Farm 3	\$2,700
	Farm 4	\$2,700
	Farm 5	\$2,700
	Farm 6	\$2,700
162 DIA Soil Health Management	Farm 7	\$6,480
	Farm 8	\$6,480
Carbon Farm Plan	Farm 9	\$9,000
	Farm 10	\$9,000
	Farm 11	\$9,000
	Farm 12	\$9,000
Carbon Sequestration and Greenhouse Gas Mitigation Assessment CEMA 218	Farm 1	\$2,160
	Grant Total	\$67,320

If allowed by CDFR and within the \$67,320.00 of services, the client can adjust the farm conservation plans to other conservation plans found in this agreement (For example add additional Carbon Farm Plans, but 3 less Soil Health plans)

Contracting of Individual Conservation Plans by Farm Number

Each individual Conservation Plan will start after the Client has provided IAS a Conservation Planning Agreement (Exhibit A) and an introduction to the agricultural producer. Conservation Plans are expected to take 4 to 6 months to complete. To avoid mobilization fees, projects should be contracted and batched with a minimum of \$20,000.00 in charge rates at the time. Example, two carbon farm plans and two 116 CPAs at the same time. When the Client secures more than one Conservation Plan for an individual farm, a 5% discount shall be applied to the project fees assigned to that farm.

Invoicing and Payment

The listed cost in the fee schedule includes all costs to complete the conservation plan, including laboratory analysis, pump test, mapping, travel, and other 3rd party fees. In addition, IAS will invoice the client upon the completion and submittal of each executed conservation plan to the client.



1201 Delta View Road, Suite 5
Hanford, CA 93230
(559) 587-2800 | www.innovativeag.net

INNOVATIVE
AG SERVICES

The client shall pay IAS within 30 days of receiving completed funds from CDFA, which pays out its contract quarterly. In addition, the client shall include all completed conservation plans during quarterly invoicing in their request for payment from CDFA.

Termination of Services

If the Client terminates an agreement of services after providing a Conservation Planning Agreement and grower introduction, then the client shall be liable for the consumed time and materials cost serviced at a rate of \$50.00 per hour.

Time Frame

The staging work to prepare for these conservation plans will begin immediately upon receipt of this agreement, anticipating meeting the submittal of conservation plans within the CDFA contract. This service agreement is a 2-year contract that will conclude all conservation planning by June 15, 2025. IAS can only provide 25% of the total conservation plans per quarter. The client will try to contract as many conservations plans as early in the two years as possible to prevent a burdensome workload at the end of the CDFA contract period. In signing this contract, you accept all services and fees outlined in this contract.

(Sign Here)

(Billing Address)

(Print Full Name)

(Date)

CONFIDENTIALITY NOTICE: This communication and any accompanying attachment(s) are privileged and confidential. The information is intended for the use of the named individual or entity. If you are not the intended recipient, be aware that any disclosure, copying, distribution, or use of this communication and any accompanying attachment(s) or its information is prohibited. If you have received this communication in error, please immediately destroy it and notify the sender via telephone at (559) 587-2800. Thank you.

Professional Services Contract

Sloughhouse Resource Conservation District (SRCD, Client) has prepared the following contract and entered it as of _____ (Effective Date) to receive conservation planning services from Molly Taylor (Planner) to provide technical documents to producers located in Alpine County.

Scope of Work

The scope of work identified in this proposal includes the conservation planning needed to meet the California Department of Food and Agricultural Conservation Planning Grant awarded to the client. The conservation plans outlined below are to meet or exceed CDFA standards in accordance with the awarded grant and technical standards identified.

Carbon Farm Plan – Conservation Planning Activity Code 199

a. A carbon plan is a whole-farm conservation plan that, when implemented, will enhance soil health, increase carbon sequestration, and reduce greenhouse gas (GHG) emissions. The planner and client develop the carbon plan by addressing resource concerns, focusing on opportunities for carbon sequestration of the entire operation. Resource concerns on the farm, ranch, or forestland are, thus, addressed by applying targeted, site-specific conservation practices with known and/or quantifiable greenhouse gas benefits. In addition, a carbon plan can include supporting conservation practices that do not necessarily directly benefit soil health, carbon, or greenhouse gas but are essential to the function of the plan.

Fees, Expenses, & Payment

The scope of work identified in this proposal includes the services needed to address the agronomic expertise necessary for your project(s).

Category	Name	Charge Rate
Carbon Farm Plan	Pocket Ranch	\$10,000
Carbon Farm Plan	Ace Hereford Ranch	\$10,000
Carbon Farm Plan	Woollystar Ranch	\$10,000
	GRAND TOTAL	\$30,000

Contracting of Individual Conservation Plans by Farm Number

Each individual Conservation Plan will start after the Client has provided Molly Taylor a Conservation Planning Agreement (Exhibit A) and an introduction to the agricultural producer. Conservation Plans are expected to take 4 to 6 months to complete.

Invoicing and Payment

The listed cost in the fee schedule includes all costs to complete the conservation plan, including laboratory analysis, pump test, mapping, travel, and other 3rd party fees. In addition, Molly Taylor will invoice the client upon the completion and submittal of each executed conservation plan to the client.

The client shall pay Molly Taylor within 30 days of receiving completed funds from CDFA, which pays out its contract quarterly. In addition, the client shall include all completed conservation plans during quarterly invoicing in their request for payment from CDFA.

Termination of Services

If the Client terminates an agreement of services after providing a Conservation Planning Agreement and grower introduction, then the client shall be liable for the consumed time and materials cost serviced at a rate of \$50.00 per hour.

Time Frame

The staging work to prepare for these conservation plans will begin immediately upon receipt of this agreement, anticipating meeting the submittal of conservation plans within the CDFA contract. This service agreement is a 2-year contract that will conclude all conservation planning by June 15, 2025. The client will try to contract as many conservations plans as early in the two years as possible to prevent a burdensome workload at the end of the CDFA contract period. In signing this contract, you accept all services and fees outlined in this contract.

_____ (Sign Here)
_____ (Print Full Name)
_____ (Billing Address)
_____ (Date)

Agenda Item #4

Sloughhouse Resource Conservation District Board of Directors Meeting

Agenda Date: August 9, 2023

Agenda Item #: #4

Agenda Item Subject: SRCD Operational Policies

To: SRCD Board of Directors

From: Austin Miller and Brittany Friedman

Meeting Minutes

District Manager Miller spoke with SRCD Counsel who provide a variety of examples of meeting minutes from other agencies. It was recommended that if meetings are record that a document/file retention policy be adopted. Counsel also confirmed that additional details/recordings come with additional legal exposure.

Example Minutes:

- Santa Rosa Plain GSA: http://santarosaplainingroundwater.org/wp-content/uploads/000-03.30.23-SRP-Board-Mtg-MinutesFINAL.sp_ada.pdf
- Placer County Water Agency: <https://www.pcwa.net/board-of-directors/meeting-minutes>
- Tulare Irrigation District: <https://tulareid.org/tid-special-board-minutes-february-15-2022-signedpdf>
- Yolo RCD: https://yolorcd.org/wp-content/uploads/RCD_Minutes_2023-0517_signed.pdf

From California Special District Association:

Is a member of the public permitted to audio or video record an open regular meeting of the Board without notifying the Board or asking for permission in advance?

Yes, any person attending and open and public meeting of a legislative body has the right to record the proceedings with an audio or video recorder, unless there is a finding made by the Board that the continued recording constitutes a disruption for some reason. This is pursuant to the Brown Act, *California Government Code section 54953.5*.

Are special district boards required to video or audio record their open meetings?

No, the Board of Directors is not required to record their open meetings, although nothing forbids them from doing so. Recording meetings furthers the intent of the Brown Act to bring more openness and transparency to proceedings. However, it is important to note that recordings are considered public documents subject to disclosure under the Public Records Act. Any inspection of a video or tape recording shall be provided without charge on a video or tape player made available by the local agency. Copies of the recording may be made for a reasonable charge.

Source: Government Code section 54953.5(b)

Agenda Item #4

Are members of the public permitted to record open meetings?

Yes. Any person attending an open and public meeting of a legislative body of a local agency shall have the right to record the proceedings with an audio or video recorder or a still or motion picture camera, so long as the method of recording used is reasonable and not disruptive. The legislative body may place reasonable restrictions in order to preserve the orderly conduct of its meetings. *Source:* Government Code section 54953.5(a)

Staff Recommendations

- Affirm that minutes should include an accurate reflection of the decisions/action items that the Board takes, key points identified as having value to articulate the Board's perspective/decision process for formal documentation, and that audio recordings of meetings will be made available on the SRCD website for at least 6 months.
- Provide feedback to Staff for the development of a document retention policy.

Agenda Item #5

Sloughhouse Resource Conservation District Board of Directors Meeting

Agenda Date: August 9, 2023

Agenda Item #: #5

Agenda Item Subject: Cosumnes Groundwater Authority Update

To: SRCD Board of Directors

From: Austin Miller, District Manager

Cosumnes Groundwater Authority (CGA) Overview

Links: [Board Meeting Materials](#) | [Committee Meeting Materials](#)

Upcoming CGA Board Meetings

Next Regular Meeting

- Monday, August 21, 2023, 9:00-12:00pm
- Location: Galt Police Department, 455 Industrial Dr., Galt, CA 95632

Board Member Roles

Director Carter has expressed interest in reassuming her role as the CGA representative for Sloughhouse RCD. Director Garms concurred.

Recommend Action

- Authorize Director Lindsey Carter to serve as the SRCD representative on the CGA Board and for Director Herb Garms to serve as the SRCD alternate representative on the CGA Board.

Agenda Item #6

Sloughhouse Resource Conservation District Board of Directors Meeting

Agenda Date: August 9, 2023

Agenda Item #: #6

Agenda Item Subject: South American Subbasin Groundwater Sustainability Plan
Implementation

To: SRCD Board of Directors

From: Austin Miller, District Manager

South American Subbasin Groundwater Sustainability Plan (GSP) Implementation

Links: [South American Subbasin Website](#)

The Sacramento Central Groundwater Authority (SCGA) (GSP administrator) currently manages the South American Subbasin (SAsbGroundwater.org) through an ongoing agreement with consultants and have expressed concerns with flexibility around updating the website. To provide support for Subbasin wide communication, Sloughhouse RCD staff has developed a draft Scope of Work to perform this work for SCGA.

Staff Recommendations

- Authorize Sloughhouse RCD Staff to work with SCGA to develop a final Scope of Work and Master Services Agreement with SCGA for GSP implementation services.

Agenda Item #7

Sloughhouse Resource Conservation District Board of Directors Meeting

Agenda Date: August 9, 2023

Agenda Item #: #7

Agenda Item Subject: Executive Order N-3-23 Compliance (Well Permitting)

To: SRCD Board of Directors

From: Austin Miller, District Manager

Background

As required by [Executive Order N-3-23](#), Groundwater Sustainability Agencies must provide written concurrence that proposed wells (and alterations) would not be inconsistent with any applicable Groundwater Sustainability Plan (GSP) and would not decrease the likelihood of achieving a sustainability goal for the Subbasin before the County of Sacramento considers the permit. Wells providing less than two acre-feet per year for domestic use, public water supply systems, and wells replacing existing wells acquired by eminent domain are exempt from this process.

Agenda Item #8

Sloughhouse Resource Conservation District Board of Directors Meeting

Agenda Date: August 9, 2023

Agenda Item #: #8

Agenda Item Subject: SRCD Staff Report

To: SRCD Board of Directors

From: Austin Miller and Brittany Friedman

CDFA Water Efficiency Technical Assistance Grant Implementation

On July 28th, the CA Dept. of Food and Agriculture announced that Sloughhouse Resource Conservation District has been selected to receive a Water Efficiency Technical Assistance award in the amount of \$ 432,153.00. Over the coming weeks, CDFA staff will work staff to finalize grant agreement documents including the Scope of Work and Budget. The grant contract start date is expected to be November 1, 2023.

The grant application requested funds to cover personnel costs (roughly 4% FTE of the District Manager position, 8% FTE of the Admin Coordinator position, and a Water Efficiency Program Coordinator at 75% FTE), supplies, travel, employee training, outreach supplies, and pump efficiency test.

District Manager Miller will request authorization to search for a Water Efficiency Program Coordinator at the September Board of Directors Meeting. A draft job description is attached, and the main responsibilities of the position would be to:

1. Provide on-farm, one-on-one technical assistance to farmers to evaluate irrigation system efficiency and provide diagnostics, reports and recommendations to growers. (WETA Grant Deliverable)
2. Coordinate/provide pump efficiency testing for farmers. (WETA Grant Deliverable)
3. Provide training regarding water use efficiency and nutrient management practices and technology. (WETA Grant Deliverable)
4. Write Irrigation Water Management Design Plans. (CAPGP Grant Deliverable)
5. Coordinate the Cosumnes Subbasin Monitoring Network. (CGA Contract Deliverable)

Feasibility Study for RCD Stewardship of DWR Lands in the Sacramento-San Joaquin Delta

The California Department of Water Resources' (DWR) Delta Levees Ecosystem Enhancement Section houses the Longterm Habitat Management Program that was formed in 2018 and oversees over 7,000 acres of riparian and marsh habitat restoration projects in the Delta. Under this program and to meet the challenges of stewarding this volume of land including many remote sites, DWR has piloted a partnership with several local Resource Conservation Districts (RCDs) to manage habitat on an initial set of DWR-owned lands for ecosystem health and biodiversity. The current partnership effort began in 2019 with the Yolo County and Solano RCDs and has expanded to include the Contra Costa, Suisun, and San Joaquin RCDs. In that

Agenda Item #8

time, DWR has partnered with RCDs in vegetation management and stewardship guidance for approximately 10 to 15 percent of the lands associated with DWR's Delta Levees Program (DLP). DWR owns over 48,000 acres of natural and working lands and is in the process of developing a department-wide program to steward these lands for which the Longterm Habitat Management Program is serving as a model.

With additional habitat projects expected to come under the management of the DLP and across DWR within the next several years and a growing need for stewardship on public land across the Delta, the partners wanted to explore how expanded partnerships with local resource conservation districts could help. Through a contract with the Yolo County RCD, the partners engaged Solid Ground Consulting to assess the potential for this expanded approach. This report summarizes the results of the research, and potential next steps.

The primary research question: How might DWR partner with local RCDs to provide habitat management services on DLP habitat sites across the full breadth of DWR-owned lands in the Delta?

National Association of Conservation Districts' (NACD) 78th Annual Meeting

Next year's Annual Meeting for the National Association of Conservation Districts will be held in San Diego, CA from February 10 – 14, 2024. <https://www.nacdnet.org/news-and-events/annual-meeting/>

Sacramento County RCDs

Links: [Florin RCD](#) | Lower Cosumnes RCD (*coming soon!*)

Florin RCD: 3rd Tuesday of the Month at 6:30pm

Rancho Murieta CSD

None.

Sacramento County Local Agency Formation Commission (LAFCo)

The Special District Selection Committee is electing a regular representative to serve a new 4-year term beginning in January 1, 2024. Special District's ballots are due to LAFCo by September 30, 2023. Staff will prepare this as an action item for the September 13, 2023 Regular Meeting of the SRCD Board of Directors and will invite candidates to introduce themselves to the Board.



SLOUGHHOUSE

Resource Conservation District

HERALD | SLOUGHHOUSE | WILTON

Position Description: **Water Efficiency Program Coordinator**

Do you want to be part of an enthusiastic team working with the agricultural community in Sacramento County to help growers and help reach sustainability goals? Come work with us! We are looking for a natural resource or agricultural professional to develop and run a 3-year, Mobile Irrigation Lab (MIL) and Water Efficiency program that will provide technical assistance on irrigation efficiency and other on-farm conservation issues. Training and mentorship will be provided as part of this program.

About Us

Located in Sacramento County, the Sloughhouse Resource Conservation District (RCD) is a special district of the State of California and a local Groundwater Sustainability Agency (GSA). The RCD works closely with a variety of local and regional partners to become better stewards of our natural resources through education, outreach, and implementing conservation projects to advance the long-term sustainability of working landscapes, rural life, and our unique environment. Learn more about us on our website at www.SloughhouseRCD.org.

About the Position

Pursuant to the SRCD Board of Directors policy and at the direction of the District Manager, the Water Efficiency Program Coordinator will oversee and implement all activities of the Mobile Irrigation Lab, including managing and performing all aspects of field activities both directly and in coordination with other RCD staff, coordinating activities with growers, communicating with grant managers and managing the project budget and scope of work, purchasing materials and supplies, collecting data, writing reports and working with administrative staff to develop invoices, and contributing to other general RCD work and assisting other staff as needed. The Project Coordinator will assist growers by improving irrigation practices, developing conservation plans, provide education on how to maintain efficient irrigation systems, provide semi-annual groundwater elevation monitoring of groundwater wells, collecting water samples, introduce growers to new technologies and BMPs relating to soil health, and encourage growers to become more active in location education and outreach events.

Overview of job duties includes responsibilities to:

- Schedule and coordinate with each grower for meeting locations, dates and times.
- Perform irrigation evaluations, typically 1 to 2 per day between the months of April through September. Evaluations include determining system pressure, system uniformity, flow-rates, and application rates. Irrigation System Evaluation training program at Cal Poly San Luis Obispo will be provided.

- Attend additional trainings and certifications as needed. Certifications helpful for this position include the American Society of Agronomy's Certified Crop Advisor, Irrigation Association's Agriculture Irrigation Auditor, and the Natural Resources Conservation Service's (NRCS) Technical Service Provider (TSP) and Conservation Planner.
- Develop a comprehensive irrigation evaluation report for each grower using data collected in the field and field notes with the goal of providing changes to irrigation scheduling that lead to improved irrigation efficiency and water conservation.
- Provide other on-farm technical assistance as needed, including pump efficiency testing, BMPs for soil health, carbon farming, and on-farm habitat conservation.
- Perform networking and outreach activities through one-on-one grower interactions and through attendance and participation in workshops, seminars, and agricultural events.
- Develop presentations and/or workshops to promote the MIL and educate on topics that focus on irrigation efficiencies, modern technologies, and related topics.
- Coordinate and collaborate with a broad array of partner organizations, agency staff and landowners.
- Manage project budget and grant deliverables, communicate with California Department of Food and Agriculture grant managers as required, purchase materials and supplies, and work with RCD administrative staff to develop invoices, and quarterly and annual reports to grantors.
- Exercise independent judgment and discretion in the overall management and issue resolution on projects.

Qualifications:

Any combination of experience and education which provides the required knowledge and skills is acceptable but preferably:

- Bachelor's Degree or higher in Natural Resources Planning, Plant or Soil Sciences, Ecology, Agriculture, Biology, Environmental Science or a related field of study or five (5) years field and management experience in agriculture, irrigation technology, agricultural or natural resource technical assistance or crop and soil sciences.
- Community-oriented individual that conducts themselves in a professional manner and is passionate about working cooperatively with people with different perspectives, priorities, and temperaments.
- Candidates fluent in Spanish or Hmong will be sought and prioritized.
- Possession of a Certified Crop Advisor certification through the American Society of Agronomy or willingness to obtain one.
- Possession of a Technical Service Provider certification through the Natural Resources Conservation Service or a willingness to obtain one.

Physical Requirements:

- Ability to work in the field in a variety of outdoor and sometimes inclement weather conditions and walk on uneven terrain including disked fields and ditch hopping. Considerable physical activity is involved including walking up to two miles, bending,

stooping, squatting, twisting, reaching and working on irregular surfaces, lifting of up to 25 pounds and occasional lifting of up to 50 pounds.

- Ability to sit for long periods of time; to climb stairs; work inside buildings and in confined spaces; to either work alone or closely with others.

License:

- Required to possess and maintain a valid California driver's license, Class C or higher, to carry out job related duties.

COMPENSATION

- Salary Range: \$65,000-75,000
- Benefits include full coverage of health insurance and a deferred compensation plan with employer match.

TO APPLY

- Please email a cover letter, resume, and three professional references to Austin Miller at info@SloughhouseRCD.org. Deadline to apply is Friday, September 29, 2023. Applicants may later be asked to submit a driving record. The position is open until filled. If you would like additional information, please contact the email address above.
- The Resource Conservation District is an equal opportunity employer. Candidates reflecting the social diversity of California are strongly encouraged to apply.

DRAFT



Preliminary Report: Feasibility Study for RCD Stewardship of DWR Lands in the Sacramento-San Joaquin Delta

Finalized July 2023

I. Background

The Sacramento-San Joaquin Delta is the largest freshwater tidal estuary of its kind on the West Coast of the Americas, where freshwater from the Sacramento and San Joaquin Rivers meets tidal flows and emerges through the Carquinez Strait into the San Francisco Bay. An important stopping ground for birds along the Pacific Flyway, the Delta is also the hub of California's two largest surface water delivery projects: the State Water Project and the federal Central Valley Project. Providing drinking water for 29 million people and irrigation water for a massive portion of the state's \$50 billion agriculture industry, the Delta is a 700-mile maze of sloughs and waterways surrounding over 60 islands and leveed tracts.¹

The California Department of Water Resources' (DWR) Delta Levees Ecosystem Enhancement Section houses the Longterm Habitat Management Program that was formed in 2018 and oversees over 7,000 acres of riparian and marsh habitat restoration projects in the Delta. Under this program and to meet the challenges of stewarding this volume of land including many remote sites, DWR has piloted a partnership with several local Resource Conservation Districts (RCDS) to manage habitat on an initial set of DWR-owned lands for ecosystem health and biodiversity. The current partnership effort began in 2019 with the Yolo County and Solano RCDs and has expanded to include the Contra Costa, Suisun, and San Joaquin RCDs. In that time, DWR has partnered with RCDs in vegetation management and stewardship guidance for approximately 10 to 15 percent of the lands associated with DWR's Delta Levees Program (DLP). DWR owns over 48,000 acres of natural and working lands and is in the process of developing a department-wide program to steward these lands for which the Longterm Habitat Management Program is serving as a model.

With additional habitat projects expected to come under the management of the DLP and across DWR within the next several years and a growing need for stewardship on public land across the Delta, the partners wanted to explore how expanded partnerships with local resource conservation districts could help. Through a contract with the Yolo County RCD, the partners engaged Solid Ground Consulting to assess the potential for this expanded approach. This report summarizes the results of the research, and potential next steps.

2. Areas of inquiry

The research, conducted by consultant Amy Stork in the fall of 2022, included review of background information and interviews with 18 individuals representing current and potential partners. This report summarizes the results of those interviews and includes recommendations for further action. Interviewees are listed at the end of the report. The research attempted to address two questions:

¹ Yolo Resource Conservation District. <https://yolorcd.org/project/delta-levee-program/> Sourced 1/23/23

- ***The primary research question:*** How might DWR partner with local RCDs to provide habitat management services on DLP habitat sites across the full breadth of DWR-owned lands in the Delta?
- ***A second question that emerged through the research:*** Can the program serve as a model for other DWR programs and other state agencies?

To answer these questions, interviews focused on several topics identified by current partners as critical to the success of the project:

- ***Technical and administrative capacity:*** Partnering RCDs must have the infrastructure and capacity to effectively and responsibly administer DWR contract funds; an adequate number of staff or contractors who have the training and skills needed to perform the required stewardship of natural resources; transportation and equipment needed to perform the work on remote sites within the Delta.
- ***Local leadership and partner support:*** The locally appointed boards of directors of existing RCDs must be supportive of the effort and willing to engage in a long-term agreement (5+ years) for stewarding DWR lands, and/or be open to allowing neighboring RCDs to work inside their district boundaries. Partnerships can help bolster both administrative and technical capacity.

3. Highlights of current efforts

The research effort began with learning from current partners what is most important to the program, and what is working well now. The pilot has proven this approach to be successful in the cases where the RCDs have adequate leadership buy-in, staff capacity, technical expertise, and administrative infrastructure. Moreover, the partnership has provided the RCDs with a source of stable, long-term funding that can serve as an anchor for both restoration and administrative staffing. This enables the RCDs to leverage additional conservation projects throughout their districts. From an organizational (rather than ecological) standpoint, some of the important factors in this positive assessment include:

“The collaborations are going well. We have managed to integrate things across organizations so programmatically we are more consistent across the board.”

– RCD staff

The collaboration meets DWR’s needs for assistance on the Delta Levees Program sites while reducing administrative burden.

- By entering five-year contracts with a group of trusted partners who will hopefully remain consistent over time, DWR is able to make longer term plans and negotiate scopes of work that retain some flexibility to adapt to changing circumstances.

The collaboration helps RCDs extend their planning horizons for staffing and administration and establish some of the equipment infrastructure needed for ongoing restoration programs.

- Longer-term funding is a very helpful element for those RCDs who do not have enough tax base funding to secure staffing and must carefully plan for a mix of grants and contracts to support their programs and workforce. The steady funding provided by these contracts allows the RCDs to step back from the seasonal cycle that characterizes much restoration work.



- The contracts have also provided the capital needed for RCDs to purchase stewardship equipment/tools that can be versatile across Delta Levees and other restoration work.

The program has offered a jumping-off point for several RCDs to grow new programming.

- Contra Costa RCD launched its restoration program including hiring a field crew for the first time. This sets the stage for that RCD to expand field work to other projects across the district.
- The San Joaquin RCD’s contract is focused on a restoration/agriculture nexus that expands that RCD’s traditional focus while remaining connected to the core interests of its constituents.

The effort has enabled enhanced sharing of resources between RCDs in the region.

- Active RCDs are sharing resources including through collaborative planning, cross training opportunities, a shared database, and integrated GIS files.
- The Lower Cosumnes RCD boundaries encompass a section of the legal Delta that includes almost 3,000 acres of habitat areas under the Delta Levees Programs. The Lower Cosumnes RCD is less focused on habitat stewardship projects than neighboring Yolo County and Solano RCDs and has given permission to these RCDs to operate within their boundaries.

“The RCDs are a good, solid, cohesive group. This work is of great importance and has the potential to be incredibly impactful. We should have a brainstorm with anyone who has a toe in the Delta to figure out how this can be supported by each RCD even if they can’t do the work yourself.”

– RCD staff

4. Short- and long-term needs for ongoing program success

According to current partners, several factors need to be in place for these partnerships to be successful for the long term. Research participants explored the potential for some of these functions to be shared across RCDs; many already are to some extent. The current partners encourage DWR to consider seeking out other RCDs or other community partners who have these qualities while also continuing to look for ways capacity and resources can be shared. See Table 1, following page, for details.

Technical and administrative capacity

- Any RCD taking on stewardship in the Delta needs access to a **restoration ecologist** to plan the work in alignment with restoration goals and adapt the plan as needed.
- Each RCD needs **skilled field staff** including **field managers** with understanding of key restoration techniques and technical details, the ability to orchestrate the work specified in plan documents, and ability to problem solve on-site. Each also needs a crew of **restoration technicians** who implement the work itself, or contractors who can provide these services.
- Sometimes, intensive “heavy lifting” involving a larger crew or sometimes heavy equipment may be needed initially to get some lands ready for an ongoing stewardship plan.

“It is nice to see how the program has evolved. It has shown that it can work. But adding on is not insignificant. We are trying to think about how the RCDs can work together, what growth means for field crews.”

– RCD staff



- Working on state lands and with state dollars requires a high level of **financial management** to assure accountability.
- Coordination capacity** is needed to orchestrate between RCDs, with DWR, and other partners such as other agencies, scientists, and educational institutions, grazing contractors, etc. The RCDs and other partners need to have enough time to thoroughly explore and solidify these partnerships. Distance can be a challenge in integrating RCD efforts. Coordination is also needed to ensure clear lines of authority at shared worksites.

Leadership support

- RCD Boards of Directors** must be amenable to the projects at different levels depending on the extent of their exposure or obligation. For RCDs actively contracting with DWR, the boards must carefully assess the risks and benefits of the partnership. As the Lower Cosumnes RCD example demonstrates, other RCDs can support the restoration and stewardship objectives by allowing these contracted RCDs to operate within their boundaries.

Other resources/needs

- Equipment and related infrastructure:** Access to funds for equipment and training has been very helpful to the RCDs involved now and could be necessary to additional RCD partners should the program expand. Storage of tools, herbicides, and equipment for the far-flung Delta Levees Program lands does present some challenges. Partners are actively looking for storage facilities now and exploring the potential for office space at the same location(s).
- Contract structure:** Ramp up time is needed for RCDs or other partners to engage with the program. Participants are grateful that the contracts allow time to get new programs started before deliverables are expected; they hope this approach continues for new participants.

5. Overview of critical capacities and approaches

Critical Capacity	Current partner approach	Emerging needs
Restoration ecologists	Restoration ecologists at DWR and Yolo and Solano RCDs collaborate	More support for restoration ecology to cover all sites, and for overall coordination; limited ability to serve additional properties with current staffing
Field managers	Staff at Yolo County and Solano RCDs have supported their own projects and provided coaching for Contra Costa RCD. CCRCDC is in the process of hiring a field manager	Any additional RCD partners will need field management staffing and field crews. The Contra Costa RCD model, focused on recruiting and training team members from underrepresented communities, could be expanded to new sites
Field crews	Each RCD has field crews; the crews collaborate on some larger projects. Training has also been collaborative.	



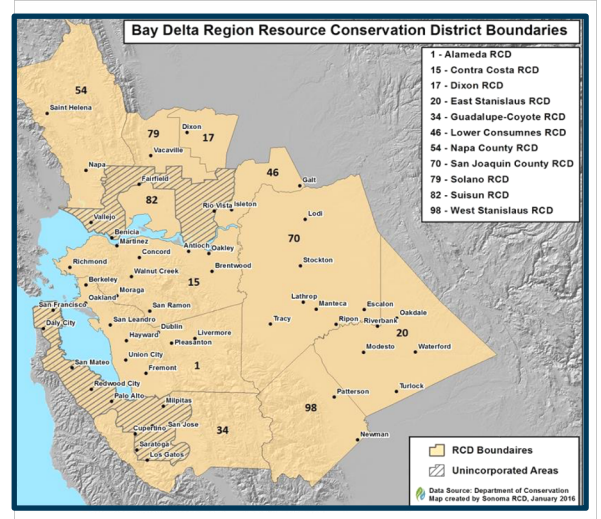
Financial management	Each participating RCD currently has strong financial management capacity.	If smaller RCDs with no staff or limited staff join the program, the partners may need to consider strategies such as subcontracted or shared financial management staff.
Coordination	Restoration ecologists and field managers at Yolo, Solano, and Contra Costa RCDs have been able to coordinate the work so far.	Participants indicate that if the program scales up and more partners are engaged, there will be a need to scope for and staff the bigger-picture partnership development, planning, and coordination time and roles.
Equipment and other storage	Currently each RCD stores its own equipment	DWR is exploring shared storage and office space closer to field sites

6. Opportunities to expand RCD role on Delta Levees Program lands

While there is no “silver bullet” to ensure RCD coverage of all Delta Levees Program lands, the research indicates several short- and long-term opportunities for enhancement and expansion of RCD engagement on these specific properties.

Contra Costa RCD

Additional Delta Levees Program lands and other DWR lands within Contra Costa County require stewardship support. The Contra Costa RCD is in the process of building out all the key capacities listed above. RCD leaders indicated that once the RCD has the key restoration and field management capacities in place, it could potentially take on additional lands.

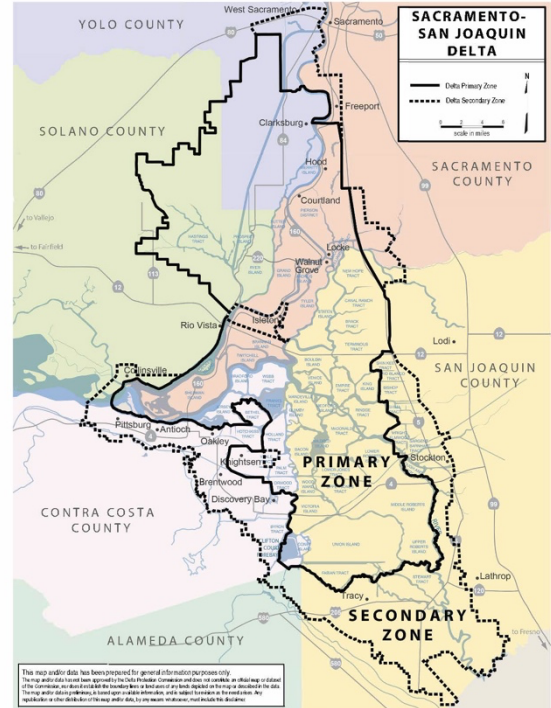


Suisun RCD

The Suisun Resource Conservation District represents private landowners in the Suisun Marsh on a variety of conservation issues at federal, state, and local levels. DWR has engaged the Suisun RCD on aquatic invasives projects. This RCD has scientific and restoration capacity, and RCD leaders are open to the possibility of an expanded role in Delta stewardship if it is near the Suisun Marsh and fits with the RCD’s overall ecological objectives.

Sloughhouse RCD

One additional RCD partnership seems to have potential to develop in the future. The Sloughhouse RCD is a small but growing RCD in Sacramento County that has recently expanded into administration for sustainable groundwater agencies in the Cosumnes Sub-basin, which covers southeast Sacramento County and Amador County. The Sloughhouse RCD works directly with the Lower Cosumnes RCD in this role. Sloughhouse is becoming a go-to partner in thinking about the big picture of natural resource concerns in Sacramento County. While the Sloughhouse RCD does not have capacity to engage with Delta stewardship efforts immediately, there is potential to discuss longer term shared objectives.



7. Connection of RCD work in the Delta to statewide stewardship initiatives

There is a lot of exciting potential for expansion of RCD stewardship of lands in the Delta to connect with the broadest state restoration and stewardship initiatives as well as those within DWR and partner agencies. Interviewees discussed several convergent ideas:

Statewide nature-based solutions focus

To achieve California’s climate change goals, Governor Newsom outlined a comprehensive and results-oriented agenda to expand nature-based solutions across California through Executive Order N-82-20. The executive order and the Natural and Working Lands Climate Smart Strategy released in April 2022 prioritize solutions like those already developed by DWR and the RCDs, with a multi-benefit, cooperative focus on “restoring nature and landscape health to deliver on our climate change goals and other critical priorities, including improving public health and safety, securing our food and water supplies, and achieving greater equity across California.” The opportunities listed below align well with the Priority Actions and Approaches and Near-term Priorities for State Action described in the plan.²

“Apply the model to the Delta and it can be used elsewhere to great effect. There is recognition that climate change is upon us, we have to figure it out, and it has to be locally and regionally driven. RCDs are so well situated to be active members in that conversation.”
 – State agency

² CA Natural Resources Agency: <https://resources.ca.gov/Initiatives/Expanding-Nature-Based-Solutions> Sourced 1/23/23



California EcoRestore

EcoRestore is “a multi-agency initiative launched in 2015 to advance at least 30,000 acres of critical habitat restoration and enhancement in California’s Central Valley including the Sacramento-San Joaquin Delta (Delta), Suisun Marsh, and Yolo Bypass region.” DWR is the lead agency on this coordinated effort to manage complex multi-benefit habitat restoration projects.³ While the EcoRestore initiative itself is being phased out, DWR will continue habitat restoration actions through the voluntary agreement’s framework. This collaborative initiative will implement additional floodplain, riparian, and tidal marsh habitats to support fish and wildlife, with a goal to double salmon populations by 2050. Interviewees say that this kind of landscape-scale approach by the state can be enhanced by linking with a network of local partners empowered to take on restoration and stewardship roles. RCDs could be key partners, along with restoration nonprofits.

RCD stewardship on DWR agricultural lands and wetlands/channels

The Real Estate Office within DWR is actively assessing all DWR holdings and considering interim strategies for managing and stewarding land that is slated for major restoration. RCDs and other partners such as universities or nonprofit partners could play a role in both initial inventory and assessment of needs, and management/stewardship strategies that meet multiple goals. For example:

- **Sustainable ag practices and farmland access:** With their expertise in agricultural stewardship approaches, RCDs would be particularly helpful in managing or advising on stewardship of DWR properties currently leased for agricultural use. Regenerative grazing, dry farming, and carbon-friendly agriculture are examples of practices that can support habitat stewardship, climate goals, and local economies as outlined in the nature-based solutions plan. RCDs are leaders in supporting these practices on private lands and can bring a body of experience to bear on DWR and other state-owned lands. Thanks to their long-term history working with farmers and ranchers, RCDs also have a base of credibility within agricultural communities.

“Most of the Delta is ag community. I would love to see more hedgerow and ditch projects and reduced vertical side slopes and more vertical flooding and all of that. Is there a role for the RCD? What would it look like?”
 – Nonprofit

- ◆ There are additional DWR lands outside the Delta Levees Program in Solano County, Yolo, and Contra Costa County where the RCDs could provide stewardship services. These include island sites under agricultural leases where the RCDs’ experience working with agricultural producers could position the RCD to offer consultative services to help combine agricultural and habitat stewardship goals.
- ◆ The partnership between DWR and the San Joaquin RCD is managed through a contractor with expertise in grazing and RCD operations. The focus on grazing as a stewardship tool could be explored on other DWR lands, both near the current San Joaquin RCD projects and elsewhere.

“DWR is understanding using livestock more strategically. Using grazing is a perfect tool and makes [stewardship] part of the ag community. ”
 – RCD staff

³ CA Dept. of Water Resources <https://water.ca.gov/Programs/All-Programs/EcoRestore> Sourced 1/23/23



- ◆ Some interviewees also discussed the RCDs as potential intermediaries to help DWR expand access to its ag lands for emerging and more diverse farmers whose access to start up land is limited by high land values throughout California.
- ◆ DWR supports implementation of the Sustainable Groundwater Management Act (SGMA) through both regulatory oversight and assistance (planning, technical, and financial) for local groundwater sustainability agencies (GSAs) to develop and implement groundwater sustainability plans (GSPs). Several important sub-basins intersect with the Sacramento-San Joaquin Delta. Many RCDs have been engaged with GSAs as administrators and advisors; multiple interviewees discussed the potential for RCDs to help with the implementation of GMPs in the Delta region through restoration and stewardship support.
- **Aquatic stewardship:** Submerged aquatic invasive vegetation is a major concern in the Delta. Some RCDs have been engaged with CA State Parks Division of Boating and Waterways in management of aquatic invasives at the aquatic-terrestrial zone. DWR interviewees indicate that RCDs could potentially play a larger role in this work if permitting questions can be addressed, and if the RCDs have the expertise, equipment, and permits needed.

Other state and local agencies

Interviews made it clear that stewardship of natural lands is or will be an urgent imperative for multiple agencies working in the Delta. In this complex regulatory and ownership environment, there are more stewardship needs than current capacity across agencies. Coordination and cooperation among agencies are also key components of the Natural and Working Lands Climate Smart Strategy. The same or similar expertise, equipment, and coordination capacity is needed by agencies other than DWR, and the RCDs participating in the Delta Levees Program stewardship effort may be poised to assist many government partners. Examples of stewardship needs discussed by interviewees:

- **Habitat Conservation Plans** in many counties allow certain projects to go forward even though there is potential harm to endangered species but require activities that provide for a net benefit to specific species. Stewardship support is often needed to ensure that projects provide these benefits on an ongoing basis.
- **The Mid-Sacramento Valley Regional Conservation Investment Strategy (RCIS)**, adopted in 2020, is an outgrowth of the Mid and Upper Sacramento River Regional Flood Management Plan, which provides a framework for integrating conservation into flood management systems. Actions implemented based on the RCIS are likely to require long term stewardship support.⁴

“East Contra Costa County has an HCP and so does San Joaquin. There are a lot of large-scale planning efforts that RCDs could be good partners on, with significant funding and mitigation needs. You can include working lands. There are a lot of synergies.”
– Local agency

⁴ Mid & Upper Sacramento Regional Flood Management Plan https://musacrfmp.com/wp-content/uploads/2021/04/Mid-Sac_Valley_RCIS_Final_Draft_Dec2020_ADA_v2.pdf Sourced 1/23/23



- **The Central Valley Flood Protection Plan**, updated in 2022, is California's strategic blueprint to improve flood risk management in the Central Valley, and includes initiatives to integrate and improve ecosystem functions associated with flood-risk-reduction projects. The priority actions specified throughout the plan update include habitat restoration/reconnection projects and attendant stewardship once the capital projects are complete.⁵
- **The California Water Commission** anticipates increased interest in restoration and stewardship to safeguard the health of the upper watersheds feeding into the California State Water Project, in the face of water quality issues related to fire impacts and other climate change concerns.
- **Local agencies**, including county natural resource departments, water agencies, and others, are facing increasing infrastructure needs that include habitat stewardship components. Many do not have the staffing or expertise to perform these stewardship functions themselves.

“I am excited about this concept. There are projects in the Valley that nexus with the DWR mission and RCDs could be playing a role in maintaining those habitats. A lot of invasive species control and removal, multi-benefit flood management projects. This idea of RCDs playing a role could be expanded well beyond the Delta.”

– Restoration nonprofit

Workforce, equity, and community development

The Contra Costa RCD’s model of integrating workforce development for communities who are underrepresented in natural resource management (and heavily affected by climate change) also aligns with the Natural and Working Lands Climate Smart Strategy. If the RCD stewardship partnership expands and more staffing is required, there is potential for the model to be applied more broadly by the RCDs involved. Current participants are also interested in recruiting retired restoration ecologists to collaborate with field crews to expand learning and community connections.

Local capacity-building

RCDs have long been local implementation partners in agricultural conservation, and this role continues to be crucial. As agricultural practices converge with natural resource priorities including habitat restoration and climate readiness, RCDs are positioned to have an even greater impact. However, funding fluctuations have historically influenced the ability of RCDs to maintain consistent capacity. Stable partnerships with DWR and other state agencies can help ensure the stability of RCDs and by extension their capacity to consistently deliver locally based restoration and stewardship functions.

8. Beyond RCDs: A partner network approach

Interviews with agency staff and leaders of habitat- and restoration-focused nonprofit organizations indicate that RCDs can also function as nodes within a larger multi-nodal network of organizations working with the state to advance both agency goals and overarching initiatives. In many instances, RCDs may be best suited to provide restoration ecology expertise and field services on stewardship sites. Interviews suggest the RCDs will be most effective as part of a broad network of partners fulfilling stewardship and restoration functions:

⁵ CA Dept. of Water Resources <https://water.ca.gov/Programs/Flood-Management/Flood-Planning-and-Studies/Central-Valley-Flood-Protection-Plan> 1/23/23



Tribal partnerships

Tribal stewardship is a major focus of the Natural and Working Lands Climate Smart Strategy. Programs like the Tiüvac’a’ai[1] (healthy land) Tribal Conservation Corps recently announced by the California Natural Resources Agency and the Fernandeño Tataviam Band of Mission Indians offer examples of potential tribal engagement⁶. Current and potential partners see RCD/DWR projects as an opportunity for the community-based RCDs to engage with tribal partners. DWR is engaging with its tribal liaisons to connect with local tribal members in varying capacities, for example, to offer tribes access to basket weaving materials or to invite tribal engagement on land management planning concepts.

“Working with tribal partners needs to be implemented. What that looks like I still don’t know. It is important how we go about it. We need to be light-footed [and] don’t make false promises.”

– RCD staff

Conservation nonprofits

Conservation nonprofits also have potential to work with DWR and other agencies on both short-and long-term partnerships. For example, River Partners and Ducks Unlimited can both mobilize crews for projects that require significant engineering, heavy machinery, and other specialized approaches. River Partners is also interested in long term stewardship contracts. At the same time, interviewees speculate that other conservation organizations such as The Nature Conservancy (TNC) or local duck hunting clubs may also have restoration needs that could be integrated with public agency efforts on adjacent properties. (More research is needed; TNC and the duck clubs were not interviewed for this project.)

Reclamation districts

Numerous reclamation districts are active in working with private landowners throughout the Delta and could potentially be local partners where there is no resource conservation district, or where the overlapping RCD is not interested in stewardship programs.

9. Challenges and potential barriers

Although those interviewed for this project were largely supportive, enthusiastic, and optimistic about the prospect of RCDs being part of the larger solutions needed in the Delta, the research conversations did highlight challenges and potential barriers to realizing the ideas described above:

Overall complexity

Many interviewees emphasized the complex overlays of land ownership, politics, history, and more that influence what happens in the Delta. These interviewees said RCDs may be the perfect partner in that they are locally appointed, non-regulatory, and for the most part perceived as politically neutral. At the same time, RCD leaders are likely to encounter larger forces at work in the operating environment that must be carefully navigated to ensure continued support from a wide variety of partners and

“The Delta can be a hard place to work. Everyone tiptoes a little bit. Tease out how the RCDs can figure out synergies without stepping into all the sensitivities. Good work can be done. We have to listen to one other and learn about the other impacts.”

– Local agency

⁶ CA Natural Resources Agency <https://resources.ca.gov/Newsroom/Page-Content/News-List/California-Celebrates-Launch-of-Tribal-Conservation-Corps-Program> Sourced 1/23/23



stakeholders. DWR’s historical relationship and reputation with agricultural landowners was mentioned most often as a specific potential challenge.

Willingness of RCD Boards to commit to long-term stewardship partnerships

The geography of the Delta includes Resource Conservation Districts with differing levels of interest or capacity to participate in the stewardship partnerships described here. This leaves both the active RCDs and the state partners somewhat vulnerable to changes in the Boards of Directors. Interviewees discussed the importance of identifying champions both within and outside the RCD boards. This includes ensuring that county supervisors, who appoint RCD board members, understand the benefits of current and prospective stewardship partnerships. Also, that RCDs wanting to be stewardship capacity in the Delta better understand how stewardship work can benefit other interests of RCD Boards in the Delta region.

“So much depends on the specific RCD. It is highly variable. You need to have the right leadership there or there could be a need for a lot of additional capacity before they are ready to roll.”

– State agency

Logistical challenges

Many stewardship and restoration sites in the Delta require a lot of travel time from any population center; some even require a boat ride on an infrequent schedule. RCDs engaged in these projects need to navigate how these logistics impact work schedules, staff communication, vehicle schedules, etc. as these relate to the RCD’s other obligations.

10. Helpful partners in research and planning

Both the Department of Conservation and the Delta Conservancy see strong potential for RCDs to support stewardship in the Delta, and staff of both agencies suggested ways their organizations may be able to support the recommended next steps (see below)

Department of Conservation (DOC)

As the authorizing agency for the RCDs in California, DOC provides support to RCDs through variety of financial and capacity-building initiatives. DOC staff are available to help build partnerships with state agencies on behalf of RCDs, and to help communicate with RCD boards and other stakeholders about the potential for expanded RCD roles in meeting state stewardship needs.

Delta Conservancy

The Sacramento-San Joaquin Delta Conservancy (the Conservancy) is a primary state agency in implementation of ecosystem restoration in the Delta. The Conservancy is actively supporting implementation of the Natural and Working Lands Climate Smart Strategy. One of the Conservancy’s current grant programs could potentially support some of the next steps:

<http://deltaconservancy.ca.gov/nature-based-solutions-funding/>.



11. Recommended next steps

These initial interviews seem to indicate enough conceptual support for the current partnerships to pursue several avenues of additional exploration:

- 1. Address current capacity needs.** Sections 4 and 5 highlight several aspects of RCD capacity that require near-term consideration by the current partners.
- 2. Explore expansion of current RCD relationships.** DWR and the current RCD partners will need to engage directly with leaders of the Contra Costa, Suisun, and Sloughhouse RCDs to understand the potential for expanded (or new) partnerships that parallel the current program.
- 3. Quantify DWR stewardship needs and potential partnership solutions.** The current qualitative exploration would be enhanced by a detailed inventory of stewardship requirements (this is being undertaken by DWR) matched with estimates of the capacity needed to perform the stewardship, and potential sources of stewardship services. Based on the extent of stewardship needs already discussed, it seems beneficial to include RCDs, reclamation districts, Tribes, and private nonprofit partners in this analysis.
- 4. Engage additional stakeholders.** The current exploration included some but not all stakeholders who could emerge as important partners in a broader stewardship approach in the Delta. These include the Boards of Directors of any prospective RCD partners; the Delta Protection Commission; the Delta Stewardship Council; California Department of Fish and Wildlife; the Metropolitan Water District of Southern California (a large landowner in the Delta with its own habitat and stewardship goals)⁷; potential tribal partners; other local agencies; and additional nonprofit partners.
- 5. Build understanding through strategic communications and outreach.** The Boards of Supervisors in the counties connected to the Delta and others with potential to influence the success of these partnerships may not be aware of the capacity of RCDs to be helpful in stewardship settings. In addition to disseminating reports and attending key meetings, many interviewees for the current process suggest creating opportunities for field trips and other more direct experiences that will help stakeholders understand the breadth of needs and solutions.
- 6. Develop a realistic action and evaluation plan.** The opportunities described here will need to be narrowed to a set of specific actions DWR, RCDs, and other partners can take to solidify the ideas that have the most traction. A simple, concrete action plan could guide 12-24 months of implementation followed by evaluation and adaptive revisions that help the effort grow at a sustainable rate with wise adjustments along the way.

“The message to the county supervisors should be to set foot here and see it in action. Then have the conversations. Get the decision makers on site to see what is happening. You can read 10,000 reports. It is not the same.”
– Local agency partner

⁷ Metropolitan Water District of Southern CA <https://www.mwdh2o.com/delta-islands-and-habitat-restoration/> Sourced 1/23/23



12. List of Interviewees

Resource Conservation Districts

- Elizabeth Davis, Assistant Restoration Project Manager, Solano Resource Conservation District
- Chris Lim, Executive Director, Contra Costa Resource Conservation District
- Austin Miller, District Manager, Sloughhouse Resource Conservation District
- Heather Nichols, Executive Director, Yolo Resource Conservation District
- Elisa Noble, Contractor, San Joaquin Resource Conservation District
- Chris Rose, Executive Director, Solano Resource Conservation District
- John Takekawa, Operations Manager, Suisun Resource Conservation District
- Ben Weise, Agriculture Conservation Manager, Contra Costa Resource Conservation District
- Amy Williams, Project Manager, Yolo Resource Conservation District

State Agency Partners

- Charlotte Biggs, Program Manager, EcoRestore, CA Department of Water Resources
- Karen Buhr, Deputy Executive Officer, Sacramento-San Joaquin Delta Conservancy
- Jenny Di Stefano, Program Specialist, CA Department of Conservation
- Molly Ferrell, Senior Environmental Scientist, CA Department of Water Resources
- Laura Jensen, Assistant Executive Officer, CA Water Commission
- Kacy Kimball, Supervising ROW Agent, CA Department of Water Resources

Nonprofit and Local Agency Partners

- John Cain, Conservation Director, River Partners
- Chris Lee, Assistant General Manager, Solano County Water Agency
- Narcisa Untal, Integrated Waste Management Planner, Solano County
- Aaron Will, Regional Biologist, Ducks Unlimited





MEMO

DATE: July 18, 2023

TO: Special District Presiding Officer

FROM: José C. Henríquez, Executive Officer ✍
Sacramento Local Agency Formation Commission

SUBJECT: Election of Special District Representative to Sacramento LAFCo

The Special District Selection Committee is electing a regular representative to serve a new 4-year term beginning in January 1, 2024.

Due to the size of the Special District Selection Committee, it has been difficult to establish a quorum when meeting in person. Therefore, pursuant to the provisions of Government Code §56332(f), the Executive Officer has determined that the business of the Special District Selection Committee will be conducted in writing to elect a regular Special District Representative to Sacramento LAFCo.

Election of Special District Representative to LAFCO

Thank you for submitting nominations for the Special District Representative election.

At the time the election ends, in order to be selected as a LAFCo Representative, a nominee must receive more than fifty-percent (50%) of the submitted votes. Enclosed with this memo you will find a ballot and a copy of each candidate's Statement of Qualifications received as of the date of this memo. Please note that there is one regular (voting) seat up for election.

Commissioners

Sue Frost, Rich Desmond, County Members ■ Patrick Hume, Alternate
Sean Loloee, Iva Walton, City Members ■ Katie Valenzuela, Jay Vandenburg, Alternates
Chris Little, Public Member ■ Timothy Murphy, Alternate
Lindsey Liebig, Gay Jones, Special District Members ■ Charlea Moore, Alternate

Staff

José C. Henríquez, Executive Officer ■ Desirae Fox, Policy Analyst
Nancy Miller, DeeAnne Gillick, Commission Counsel

The nominees, in alphabetical order, are:

- 1) Lindsey Carter, Herald Fire Protection District
- 2) Brian Danzl, Cordova Recreation & Park District
- 3) Paul Lindsey, Florin Resource Conservation District
- 4) Joanna McVay, North Highlands Recreation & Park District
- 5) Edwin Perez, Reclamation District 1000
- 6) Michael Seaman, Fulton El Camino Recreation & Park District
- 7) Robert "Bob" Wichert, Sacramento Suburban Water District

Option of Electronic Elections

Government Code §56332(c)(4) gives LAFCo and Special Districts the option of completing the election of special district representatives via e-mail. This would be more convenient for some districts and a time/cost saver to LAFCo. In order to implement this, however, LAFCo needs to have the consent of the districts and an indication of those districts that wish to participate in this manner. There are two questions for your district to consider.

1. On the first question, a "Yes" vote means you authorize LAFCo to send out ballots via e-mail to those special districts who choose to vote electronically in future elections. A "No" vote means LAFCo should continue to distribute paper ballots to all districts and distribute them via certified mail.
2. On the second question, if a plurality of districts approves electronic voting in the first question, a "Yes" vote means you wish to receive electronic ballots in future elections and have the option to return your ballot in an electronic format (e-mail, fax or scanned ballot). A "No" vote means your district prefers to continue to receive and submit paper ballots.

You can choose to vote "Yes" to the first question to authorize electronic distribution of ballots but vote "No" to the second if your District wants to continue to receive paper ballots.

Election Deadline

The voting period will be 75 days from July 18, 2023; all votes are due in writing on or before **5:00 pm on September 30, 2023**. Voting will cease on this date or whenever a quorum of special districts is reached, whichever occurs later. Please do not forget to have the Board President, or Chair, or the presiding officer of the board meeting in which you made your selection sign the returned ballot.

District managers or other staff members may not substitute their signature for Board President, or Chair, or the presiding officer's signature.

Thank you for your time and please feel free to contact me or any member of my staff at 916-874-2937 if you have any questions.



Mail to: LAFCO
1112 I Street, Suite 100
Sacramento, CA 95814

ELECTION BALLOT

Special District Representative to LAFCo Regular Seat #7

**The election ends on September 30, 2023 at 5:00 p.m. or until a quorum of
 Special District ballots is received, whichever occurs later.**

Candidate & District	Select one (1)
Lindsey Carter, Herald Fire Protection District	
Brian Danzl, Cordova Recreation & Park District	
Paul Lindsay, Florin Resource Conservation District	
Joanna McVay, North Highlands Recreation & Park District	
Edwin Perez, Reclamation District #1000	
Michael Seaman, Fulton-El Camino Recreation & Park District	
Robert "Bob" Wicher, Sacramento Suburban Water District	

LAFCo and Special Districts have the option of completing the election of special district representatives via e-mail. Does your district approve of LAFCo distributing electronic ballots to districts that wish to receive them in the future?

Yes No

If so, in the future does your district prefer to receive its ballot via e-mail and submit its vote electronically (via fax, e-mail or scanned ballot)?

Yes No

if Yes, ballots should be sent to e-mail address: _____

BALLOT CONTINUES ON THE NEXT PAGE

Commissioners

*Sue Frost, Rich Desmond, County Members ■ Patrick Hume, Alternate
 Iva Walton, Sean Loloe, City Members ■ Jay Vandenburg, Katie Valenzuela, Alternates
 Chris Little, Public Member ■ Timothy Murphy, Alternate
 Lindsey Liebig, Gay Jones, Special District Members ■ Charlea Moore, Alternate*

Staff

*José C. Henríquez, Executive Officer ■ Desirae Fox, Policy Analyst
 Nancy Miller, DeeAnne Gillick, Commission Counsel*

SIGNATURE OF PRESIDING OFFICER (Original Signature Required):

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER (Required):

AGENDA ATTACHED (Optional): Yes No

Attest:

District Secretary, Clerk or General Manager



SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
SD Rep, Seat #7	Lindsay Carter	Herald Fire Protection District

SIGNATURE OF PRESIDING OFFICER: _____

(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: _____

George Obi

(Required)

NAME OF NOMINATING DISTRICT: _____

Herald Fire Protection District

MINUTES ATTACHED (Optional):

Yes No

Attest:

District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before
5:00 p.m. on July 1, 2023**

Return to:

**Sacramento LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814**

Commissioners

Sue Frost, Rich Desmond, County Members Patrick Hume, Alternate
Iva Walton, Sean Loloee, City Members Jay Vandenburg, Katie Valenzuela, Alternates
Chris Little, Public Member Timothy Murphy, Alternate
Lindsey Liebig, Gay Jones, Special District Members Charlea Moore, Alternate

Staff

José C. Henriquez, Executive Officer Desirae Fox, Policy Analyst
Nancy Miller, DeeAnne Gillick, Commission Counsel

Lindsey Carter

11546 Twin Cities Road Galt, CA 95632 | 209.712.7120 | lindsey@heraldfire.com

Experience

EXECUTIVE DIRECTOR | CALIFORNIA AGRICULTURAL COMMISSIONERS & SEALERS ASSOCIATION | DECEMBER 2021 - PRESENT

- Manage organizational functions including personnel, budget, legislative advocacy, communications, and membership development.
- Serve as the advocacy representative at state legislative meetings, industry functions and other statewide meetings and events; regularly provide legislative updates on tracked legislation to board of directors and members.
- Oversee budget for organization and various affiliates.
- Manage bylaws, procedures, and filings for board of directors, committees, and advisory groups, including meeting agenda and minutes creation and distribution.
- Develop organization's strategic plan and implement with board and staff engagement utilizing outside consultants.
- Manage updates for organization and subsidiary websites.
- Administer all grant programs and reporting for all activities.

Public Boards & Committees

- Commissioner, Sacramento County Local Area Formation Committee (LAFCo) - 2020- present
- Board Member, Herald Fire Protection District – Elected to 4-year term in 2020
- Director, Sloughhouse Resource Conservation District – Appointed to 4-year term in 2020
- Cosumnes Groundwater Authority JPA, Current Alternate Member – 2021 - present
- Member, Protest Provisions Rewrite Working Group, CSDA/CALAFCO – 2019 - 2021
- Commissioner Member, Sacramento LAFCo Special District Advisory Committee – 2018 - present
- Alternate Representative, South Sacramento Habitat Conservation Plan Implementation Review Committee – 2018 - 2021
- Alternate Representative, Sacramento Central Groundwater Authority – 2018 – 2021
- Member, CDFA SWEEP Ad-Hoc Advisory Committee - 2021

Community & Non-Profit Organization Involvement

- President, Sacramento Farm Bureau Foundation for Ag Education – 2015 – present
- President, National Sigma Alpha Educational Foundation – 2019 – 2022
- Member, California Special District Association Legislative Committee – 2020 - 2022
- Member, California Special District Association Bylaws & Policy Committee – 2020 - 2022
- Member, Elk Grove FFA Advisory Committee – 2020 - present
- Class 50 Fellow, California Agricultural Leadership Program – 2019- 2022



SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Board Vice-Chairperson	Brian Danzi	CRPD

SIGNATURE OF PRESIDING OFFICER:

Michael Yearwood
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER:

Michael Yearwood
(Required)

NAME OF NOMINATING DISTRICT:

Cordova Recreation & Park District

MINUTES ATTACHED (Optional):

Yes No

Attest:

Danielle Jones
District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before
5:00 p.m. on July 1, 2023**

Return to:

**Sacramento LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814**

Commissioners

Sue Frost, Rich Desmond, County Members ■ *Patrick Hume, Alternate*
Iva Walton, Sean Loloee, City Members ■ *Jay Vandenburg, Katie Valenzuela, Alternates*
Chris Little, Public Member ■ *Timothy Murphy, Alternate*
Lindsey Liebig, Gay Jones, Special District Members ■ *Charlea Moore, Alternate*

Staff

José C. Henriquez, Executive Officer ■ *Desirae Fox, Policy Analyst*
Nancy Miller, DeeAnne Gillick, Commission Counsel

(916) 826-1470 • bdanzl@crpd.com • Rancho Cordova, CA 95670

Dynamic professional with experience in executive management and business development. Demonstrates success in driving significant growth and profitability through strategic planning and execution of innovative business initiatives. Proven track record of building and leading high-performance teams to achieve organizational objectives and exceed customer expectations. Adept at building strong relationships with clients, stakeholders and partners to create lasting value.

Experience

MAY 23 - PRESENT

President Elect | California Association Of Recreation And Park Districts, Roseville, CA

- Facilitated discussions between opposing sides in order to reach compromise solutions when necessary.
- Coordinated grassroots campaigns to educate districts on issues important to the parks.

MAY 17 - MAY 17

Board Secretary | California Association Of Recreation And Park Districts, Roseville, CA

- Provided administrative support to the Board of Directors, including scheduling meetings and preparing agendas.
- Assisted in the preparation of board meeting minutes, resolutions, reports and other corporate documents.

DEC 13 - PRESENT

Vice Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- Leveraged strong interpersonal skills to build relationships with key stakeholders.
- Created operational dashboards to measure performance across multiple departments.
- Implemented process improvements resulting in increased efficiency within the organization.
- Collaborated with board members to develop corporate governance strategies.

JUN 20 - JUN 21

Board Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- Reviewed financial statements and other reports to monitor organizational performance.
- Developed strategies to increase diversity among board members to reflect community demographics.
- Advised on best practices for corporate governance matters.
- Collaborated with stakeholders on projects related to fundraising, marketing, public relations.

JUN 17 - JUN 18

Board Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- Facilitated effective communication between the Board and senior management teams.
- Evaluated proposals from vendors for goods and services required by the organization.
- Reviewed financial statements and other reports to monitor organizational performance.

JUN 13 - JUN 14

Board Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- Facilitated effective communication between the Board and senior management teams.
- Engaged in continuous development of skills necessary for successful board leadership.
- Monitored progress towards achieving established goals and objectives.



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458
www.saclafco.org

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Vice-chair	Paul Lindsay	Florin Resource Conservation District

SIGNATURE OF PRESIDING OFFICER: _____

Tom Nelson

(Original Signature Required)

Note: *Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.*

PRINTED NAME OF PRESIDING OFFICER: Tom Nelson

(Required)

NAME OF NOMINATING DISTRICT: Florin Resource Conservation District

MINUTES ATTACHED (Optional): Yes No

Attest:

Stepani Phillips

District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before
5:00 p.m. on July 1, 2023**

Return to:

**Sacramento LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814**

Paul Lindsay: Statement of Qualifications for Special District Commissioner for Office No. 7 on the Sacramento Local Agency Formation Commission

I currently serve as Vice Chair for the Florin Resource Conservation District (FRCD) which encompasses a good portion of southern Sacramento County. The District's work in recent years has been the provision of municipal water usage to roughly 40% of the city of Elk Grove.

Previously an Associate Director for the Florin Resource Conservation District, I was appointed to the Board to fill a vacancy and currently serve in my first full term. Retired after a 35-year career with the Social Security Administration, I worked in many different locations within California, from San Juan Capistrano to Yreka. During that time, I served in various positions, including Claims Specialist, Operations Supervisor, Area Systems Coordinator, and ultimately, District Manager. These positions required a thorough understanding of various laws and their application, IT systems, budgeting, and human resources.

My wife and I settled in Elk Grove in 1985 and I've been very involved in Civic matters since then. I've served on Sacramento County's Community Planning Advisory Commission for Elk Grove prior to its incorporation (and was heavily involved in several incorporation efforts) and was a charter member of the original Planning Commission for the City of Elk Grove, serving on it for more than seven years. I also chaired the East Elk Grove Specific Area Planning Advisory Group. Recently, I also served on the Sacramento County Grand Jury for two years (much of which was spent reviewing Special Districts, their operations, and practices). I served two years on the Cosumnes Community Service District's Landscape and Lighting Committee. During these different activities, I was able to interact with LAFCO on a variety of issues and gained an understanding of its responsibilities and duties.

I ask for your support for this position on LAFCO's Commission because I believe that I can bring a fresh perspective to the Commission and a willingness to listen, learn, and to represent Special District interests on the Commission.



SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Special District Commissioner	Joanna McVay	North Highlands Recreation Park

SIGNATURE OF PRESIDING OFFICER: Patrick B Williams
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Patrick Williams
(Required)

NAME OF NOMINATING DISTRICT: North Highlands Recreation Park

MINUTES ATTACHED (Optional): Yes No

Attest:
[Signature]
District Secretary, Clerk or General Manager

Nominations must be received by LAFCo before 5:00 p.m. on July 1, 2023

Return to:
Sacramento LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814

-
- Commissioners
Sue Frost, Rich Desmond, County Members ■ Patrick Hume, Alternate
Iva Walton, Sean Loloee, City Members ■ Jay Vandenburg, Katie Valenzuela, Alternates
Chris Little, Public Member ■ Timothy Murphy, Alternate
Lindsey Liebig, Gay Jones, Special District Members ■ Charlea Moore, Alternate
- Staff
José C. Henríquez, Executive Officer ■ Desirae Fox, Policy Analyst
Nancy Miller, DeeAnne Gillick, Commission Counsel



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
 1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458
 www.saclafco.org

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Trustee Commissioner <i>A</i>	Edwin Perez	Reclamation District 1000

SIGNATURE OF PRESIDING OFFICER:

Elena Lee Reeder
 (Original Signature Required)

Note: *Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.*

PRINTED NAME OF PRESIDING OFFICER: Elena Lee Reeder
 (Required)

NAME OF NOMINATING DISTRICT: Reclamation District 1000

MINUTES ATTACHED (Optional): Yes No

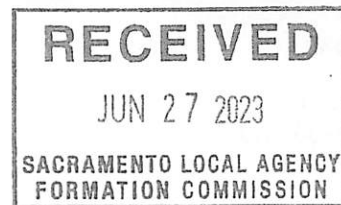
Attest:

[Signature]
 District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before
 5:00 p.m. on July 1, 2023**

Return to:

**Sacramento LAFCo
 1112 I Street, Suite 100
 Sacramento, CA 95814**



Commissioners

Sue Frost, Rich Desmond, County Members [■] *Patrick Hume, Alternate*
Iva Walton, Sean Loloee, City Members [■] *Jay Vandenburg, Katie Valenzuela, Alternates*
Chris Little, Public Member [■] *Timothy Murphy, Alternate*
Lindsey Liebig, Gay Jones, Special District Members [■] *Charlea Moore, Alternate*

Staff

José C. Henriquez, Executive Officer [■] *Desirae Fox, Policy Analyst*
Nancy Miller, DeeAnne Gillick, Commission Counsel



ED
PEREZ
T R U S T E E



CONTACT

PHONE:
916-802-8053

WEBSITE:
www.RD1000.org

EMAIL:
EPerez@RD1000.org

STATEMENT OF QUALIFICATIONS

I am seeking a seat on the Sacramento LAFCO to leverage my years of professional experience in the areas of community engagement, organizational governance, and collaboration with various levels government to effectively represent special districts on the commission.

I was elected in 2022 as Trustee with Reclamation District 1000, the flood control agency for the Natomas Basin. In this brief period of time, I was able to leverage my extensive relationships with community members and organizations to help win voter approval of a stormwater service fee to fund much needed infrastructure maintenance and help ensure a flood-safe future for the Natomas Basin.

I have served as a City of Sacramento Commissioner, President of a 1,300 household homeowners association, board member of California's largest state employee organization, and served on the board of numerous community and non-profit organizations.

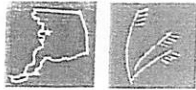
In these roles, I learned to value the input from concerned residents, the importance of collaborating with community partners, and the need to pay attention to details and also see the "big picture". These experiences have prepared me to serve on the LAFCO.

I would be honored to receive your vote and look forward to working with you.

Respectfully,

ED PEREZ

henriquezj @ SAC LAFCO .org



Sacramento LAFCO

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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
SPECIAL DISTRICT COMMISSIONER	MICHAEL SEAMAN	Fulton El Camino REC + PARK DISTRICT

SIGNATURE OF PRESIDING OFFICER: Teresa Higgins
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Teresa Higgins, Board Chair
(Required)

NAME OF NOMINATING DISTRICT: FULTON-EL CAMINO RECREATION + PARK DISTRICT

MINUTES ATTACHED (Optional): Yes No

Attest:

Leena Wallace, District Secretary
District Secretary, Clerk or General Manager

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STATEMENT OF QUALIFICATIONS – MICHAEL J SEAMAN
for Sacramento Local Agency Formation Commission

Sacramento County resident and homeowner, 1978 - present

Veteran, U.S. Navy Civil Engineer Corps

Current Employment – Snowsports Instructor, Boreal Mountain Resort (winter seasonal)

Academic experience

- B. Architecture, University of California
- M. Urban Planning, San Jose State University
- M. Landscape Architecture/Environmental Planning, University of California
- Adjunct Professor, Sacramento State University (2 years)
- Adjunct Professor, National University (3 semesters)

Governmental experience

- Federal
 - Active and reserve service (9+ years)
 - Navy civilian employment after discharge (1 year)
- State
 - California civil service, 32 years across 6 agencies
 - Retired since 12/2009
- Local
 - County/Council of Governments staff experience in WA and OR (2+ years)
 - Member, City of Cannon Beach Design Review Board (1 year),
 - Board Member, Fulton-El Camino Recreation & Park District (28+ years – present)

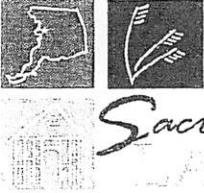
Association experience

- American Institute of Architects
 - Associate Member (46 years)
 - Retired Associate AIA Emeritus (8 years - present)
- California Special Districts Association
 - Participant (28+ years - present),
 - Legislative Committee (4+ years),
 - Board Member (4 years)
- California Association of Recreation and Park Districts
 - Participant (28+ years - present)
 - Board Member (4+ years - present)
- Professional Ski Instructors of America/American Association of Snowboard Instructors
 - Member (34 years - present)
 - Certified Instructor – Nordic Track Skiing, Alpine Skiing, Snowboarding

LAFCO Experience

- Sacramento LAFCO Special Districts Advisory Committee (4 years)
- Applicant participation, Sacramento LAFCO City of Arden Arcade Measure D (11/2010)
- Observer via Advocates for Arden Arcade citizens' group and California (un)Incorporated coalition

July 2023



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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Director	Robert "Bob" Wicher	Sac. Suburban Water Dist.

SIGNATURE OF PRESIDING OFFICER: _____

(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: _____

Jay Boatwright
(Required)

NAME OF NOMINATING DISTRICT: _____

Sacramento Suburban Water District

MINUTES ATTACHED (Optional):

Yes No

Attest:

District Secretary, Clerk or General Manager

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 5:00 p.m. on July 1, 2023**

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José C. Henríquez, Executive Officer [■] Desirae Fox, Policy Analyst
 Nancy Miller, DeeAnne Gillick, Commission Counsel

Robert P. "Bob" Wichert Qualifications For LAFCO

Lifelong resident of Sacramento County.

18 years employed by the Sacramento Municipal Utility District with frequent Board interactions and direction. Experience on hydroelectric power projects, and personally responsible for establishment of the first customer-choice all-renewable energy program in California, SMUD Greenergy ©.

Currently serving my third elected term on the Board of Directors of the Sacramento Suburban Water District including prior service as Board President.

Qualification as a Master's Candidate in Communication Studies at the California State University, Sacramento.

Five years as a member of the United Nations Sub-Committee of Experts on the Transport of Dangerous Goods.

Five years as a member of the International Civil Aviation Organization Dangerous Goods Panel.

Service as a writing member expert on Institute of Electrical and Electronics Engineers standards committees.

Service as a writing member expert on American Society of Mechanical Engineers codes and standards.

Service as a writing member expert on National Fire Protection Association codes and standards.

Fifteen years as a Professional Engineer in private practice, Robert P Wichert Professional Engineering, Inc.

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AND NATURAL RESOURCES

RANGE AND NATURAL RESOURCES YOUTH CAMP

TEACHING SKILLS OF ENVIRONMENTAL
SCIENCE AND MANAGEMENT TO
CALIFORNIA'S FUTURE LEADERS

THANK YOU!

Thank you very much for sponsoring me. I have learned so much about plants, grazing, fire safety, and watersheds. This camp has greatly helped me to learn what I'm going to do after college. It has also shown me how important rangeland and our watersheds are. I hope to help our preservation of natural resources.

-John Carrutho



University of California
Agriculture and Natural Resources

<https://ucanr.edu/sites/rangecamp/>