

SLOUGHHOUSE

Resource Conservation District

HERALD | SLOUGHHOUSE | WILTON

Regular Meeting of the Board Sloughhouse Resource Conservation District Agenda

When: Wednesday, August 10, 2022
Where: Rancho Murieta Community Service District
15160 Jackson Hwy.
Rancho Murieta, CA 95683

or

Via Zoom
<https://us02web.zoom.us/j/84739507254>
Meeting ID: 847 3950 7254
Call in Number: +1-669-900-9128

All members of the public may participate in the meeting via Zoom or by using the call-in number provided. Use the Zoom functions or press “*9” on your telephone to “raise your hand” when you would like to provide a public comment.

Time: 12:30 pm – 3:30 pm

PUBLIC COMMENT – Any member of the public may address the Board concerning any matter on the agenda before or during its consideration of the matter. Public comment is limited to three (3) minutes per person and no more than fifteen (15) minutes per topic. For good cause, the Board Chairman may waive these limitations.

AGENDA ITEM TIME FRAME – All time allotments are suggested by staff and are an estimate only and subject to change.

ACCESSIBILITY - If you have a disability and require a reasonable accommodation to fully participate in this event, please contact SRCD Staff before the day of the meeting via email [info@SloughhouseRCD.org] or telephone [916-526-5447] to discuss your accessibility needs.

OPENING:

1. Call to Order

PUBLIC COMMENT FROM THE FLOOR (Non-Agenda Items) (15 minutes)

CONSENT CALENDAR: (5 minutes)

Any Board member may request and remove any item from the consent agenda and place that item on the regular portion of the agenda as specified.

- a. Agenda – August 10, 2022

- b. Minutes – July 13, 2022
- c. Financial Report – August 2022
- d. Resolution 2022.08.10.01 – AB 361 Compliance, Teleconference

REPORTS: (20 minutes)

- a. Staff Report
- b. NRCS Report
- c. Board Report

BUSINESS ACTION ITEMS:

1. Contract of Services Agreement with California Association of RCDs (20 minutes)
2. Final Fiscal Year 2022-2023 Budget (10 minutes)
3. Sloughhouse RCD Annual Work Plan (20 minutes)
4. Groundwater Sustainability (30 minutes)
 - a. Cosumnes Groundwater Authority
 - b. South American Subbasin GSP Implementation

IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS

- Board Members may request items to be placed on future agendas.

ADJOURNMENT



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916.526.5447 - info@SloughhouseRCD.org

Meeting of the Board - MINUTES Sloughhouse Resource Conservation District

When: Wednesday, July 13th, 2022
Where: Rancho Murieta Operating Engineers Training Center
Time: 12:30pm – 3:30pm

Board Members: Barbara Washburn, Herb Garms, Gary Silva Jr., Lindsey Liebig
Associate Directors: Pedro Aratanha, Teresa Flewellyn
Staff: Austin Miller

OPENING

Garms called the meeting to order 12:35 pm.

PUBLIC COMMENT

Any member of the public may address the Board concerning any matter not on the Agenda within the Board's jurisdiction. Public comment is limited to three minutes per person and no more than fifteen minutes per topic. For good cause, the Board President may waive these limitations.

CONSENT CALENDAR

- a) Agenda – July 13, 2022
- b) Minutes – June 8, 2022
- c) Financial Report – July 2022
- d) Resolution 2022.07.13.01 – Fiscal Year 2021-2022 Budget Adjustments

*Director Washburn moved to approve the consent agenda items.
Director Silva seconded the motion.
The motion passed with four in favor.*

REPORTS

- a) Staff Report
Staff provided a report on administrative work being done.
- b) NRCS Report
Toney Tillman provided an update on the Elk Grove NRCS Office.
- c) Board Report
None.

BUSINESS ACTION ITEMS

1. Cosumnes Groundwater Authority
The Board discussed CGA activities.



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2. Authorization of Update to Contract of Services Agreement w/ CA Association of RCDs
The Board discussed the contract and decided to wait until a future meeting when all Directors have had an opportunity to provide input.
3. Sloughhouse RCD Long Term Plan
Director Washburn moved to adopt the SRCD 5-Year Plan.
Director Silva seconded the motion.
The motion passed with all in favor.
4. Update on Potential Community Projects
The Board discussed the draft project overviews put together by Staff.
5. Update on GSA Operational Policies and Procedures Readiness Plan
Staff gave a brief reminder of what remaining goals identified in the Readiness Plan still need to be accomplished and discussed next steps.

IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS

The Board approved the follow future agenda items by consensus:

- None

ADJOURNMENT

Garms adjourned the meeting at 3:12 pm.



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Financial Report

August 2022

Deposits (Revenue):			
<u>Description</u>	<u>Source</u>	<u>Revenue Type</u>	<u>Amounts</u>
Staff Support - July	Cosumnes Groundwater	General	\$ 6,400.00
Sub-Total			\$ 6,400.00
New Bills (Expenditures):			
<u>Description</u>	<u>Vendor</u>	<u>Expense Type</u>	<u>Amounts</u>
Office Supplies (July)	Austin Miller	General	\$ 63.03
Staff Time (June)	CARCD	General	\$ 7,185.93
Legal (June, General)	Kronick	General	\$ 3,712.00
Legal (June, GW)	Kronick	General	\$ 295.19
Sub-Total			\$ 11,256.15
Impress Fund Balance: \$500	Total Change in Account Balance		\$ (4,856.15)

**BEFORE THE BOARD OF DIRECTORS OF THE SLOUGHHOUSE RESOURCE
CONSERVATION DISTRICT**

RESOLUTION No. 2022.08.10.01

**Resolution Of The Board Of Directors Of The Sloughhouse Resource
Conservation District Ratifying The Proclamation Of A State Of Emergency By
Governor Gavin Newsom (March 4, 2020) As Applicable In The District's
Jurisdiction And Authorizing Teleconference, In Person, or Hybrid Meetings Of
District Legislative Bodies Pursuant To The Ralph M. Brown Act**

RECITALS

WHEREAS, all meetings of the Sloughhouse Resource Conservation District ("District") legislative bodies are open and public, as required by the Ralph M. Brown Act, Government Code section 54950 et seq. ("Brown Act"), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, Section 54953(e)(1) provides a legislative body may meet via teleconference if the Governor has proclaimed a state of emergency pursuant to Government Code section 8625 and either (i) state or local officials have imposed or recommended measures to promote social distancing, (ii) the legislative body meets to determine by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, or (iii) the legislative body has voted as such and is meeting pursuant to that vote; and

WHEREAS, while a legislative body meets with teleconference attendance pursuant to Section 54953(e), it must take actions to preserve public access and public participation and give notice of the meeting and post agendas as otherwise required, allow members of the public to access the meeting via call-in line or internet-based service line, provide details on the agenda on how to access the meeting and give public comment, give an opportunity to comment pursuant to Government Code section 54954.3 and allow a reasonable amount of time during public comment for a person to register, login, and comment, and monitor the call-in line and internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored; and

WHEREAS, a legislative body's decision to meet pursuant to Section 54953(e) must be reevaluated and renewed at least every thirty (30) days, or else the body will be required to adopt new initial findings; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency pertaining to the threat to human health and safety posed by the COVID-19 virus pandemic and that proclamation remains in effect to this day in Sacramento County and statewide; and

WHEREAS, the virus has short- and long-term effects – fever and chills, cough, shortness of breath and difficulty breathing, fatigue, headache, nausea, vomiting, gastrointestinal issues, loss of taste and smell, death – and it's prolific spread is severely impacting the health care system, inhibiting access to care for COVID-19 symptoms and other ailments; and

Consent Calendar - D

WHEREAS, while being vaccinated significantly decreases the likelihood of contracting or dying from the virus, vaccinated and unvaccinated people alike can carry, transmit, and be affected by the virus; and

WHEREAS, the COVID-19 virus and its variants are spread through the air when a person who is carrying the virus, whether they are showing symptoms or not, is in close proximity to another person; and

WHEREAS, while the COVID-19 virus remains present in the community, requiring all members of District's legislative bodies and all members of the public to meet in person would present an imminent risk to attendee health and safety beyond the control of the District's services, personnel, equipment, and facilities; and

WHEREAS, pursuant to Government Code section 8635 et seq., the District Board of Directors has the authority during a state of emergency to take all actions necessary to perform its functions in the preservation of law and order, preservation of the furnishing of local services, and protection of life and property, which includes the authority to direct meetings of all District legislative bodies to be held with a teleconference attendance option pursuant to this Resolution; and

WHEREAS, the District Board of Directors desires to ratify the Governor's March 4, 2020, proclamation of state of emergency related to the COVID-19 virus pandemic as it applies to the jurisdiction of the District and authorize teleconference meetings of District legislative bodies pursuant to Section 54953(e) so long as all provisions of that section are followed to provide public access and opportunity for public comment; and

WHEREAS, the District has taken and will continue to take measures to ensure access for the public, including by providing the public a call-in option and/or internet-based service option to access and comment for all meetings of District legislative bodies.

WHEREAS, the conditions described above exist in the District and the District Board of Directors has considered the circumstances of the State of Emergency as well as local orders and recommendations; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Sloughhouse Resource Conservation District as follows:

1. The recitals set forth above are true and correct and are incorporated herein by reference as if set forth in full.
2. The Governor's March 4, 2020 proclamation of state of emergency related to the COVID-19 virus pandemic applies to the jurisdiction of the District and is ratified by the Board of Directors.
3. A state of emergency exists within the District's jurisdiction related to the COVID-19 virus pandemic and conditions of that emergency present an imminent risk to the health and safety of attendees at District legislative body meetings.
4. In order to decrease the risk to the health and safety of attendees to District public meetings, all meetings of District legislative bodies shall be conducted in a hybrid format with an

Consent Calendar - D

option for attendees to appear in person, social distancing permitting, or via a completely remote teleconference if needed, in accordance with Government Code section 54953(e) and staff are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Section 54953(e) and other applicable provisions of the Brown Act.

5. This Resolution shall take effect immediately upon its adoption and be effective for thirty (30) days, unless the Governing Board takes action to rescind the Resolution. On or before the 30th day since adoption, the Governing Board may take action to extend the Resolution's permissions pursuant to Government Code section 54953(e)(3).

This Resolution shall be effective immediately upon its approval and adoption.

PASSED AND ADOPTED on this 10th day of August, 2022, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, the undersigned, hereby certify that I am the duly appointed and acting Secretary of the Sloughhouse Resources Conservation District, and that at a meeting of the Board of Directors of the District held on August 10, 2022 that Resolution 2022.07.10.01 was adopted and has not been rescinded or amended since the date of its adaptation and that it is now in full force and effect.

Austin Miller, SRCD Secretary

Date

Agenda Item #1

Sloughhouse Resource Conservation District Board of Directors Meeting

Agenda Date: August 10, 2022

Agenda Item #: #1

Agenda Item Subject: Authorization of Update to Contract of Service Agreement with CARCD

To: SRCD Board of Directors

From: Austin Miller, District Manager

Background

The Sloughhouse RCD Board of Directors have partnered with the California Association of Resource Conservation Districts to provide staff support for many years. The current agreement was entered into in April 2019.

The proposed amendments to contract for service reflects changes that the SRCD Board of Directors adopted in the Sloughhouse RCD Fiscal Year 2022-2023 Budget.

Attachments

- Updated Contract for Service

Staff Recommendations

- Approve the amended contract for service between Sloughhouse RCD and the CA Association of RCDs.

CONTRACT FOR SERVICE

This AGREEMENT made on July 1, 2022 between:

CLIENT: Sloughhouse Resource Conservation District
8698 Elk Grove Blvd Suite 1-207
Elk Grove, CA, 95624

and

CONTRACTOR: California Association of Resource Conservation Districts.
705 E Bidwell St., Suite 2-415
Folsom, CA 95630

ARTICLE I. TERM OF CONTRACT

Section 1.01. This agreement will become effective on 7/1/2022, and will continue for a period of 2 years unless terminated in accordance with the provisions of Article 7 of this agreement. This agreement may be renewed on the anniversary date with the concurrence of both the Client and Contractor.

ARTICLE 2. INDEPENDENT CONTRACTOR STATUS

Section 2.01. It is the express intention of the parties that Contractor is an independent contractor and not an employee of Client, and the Client is not an agent of Contractor. Nothing in this agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Client and Contractor or any employee or agent of Contractor. Both parties acknowledge that Contractor is not an employee for state or federal employee tax purposes. Contractor shall retain the right to perform services for others during the term of this agreement.

ARTICLE 3. SERVICES TO BE PERFORMED BY CONTRACTOR

Section 3.01. Contractor agrees to carry out assigned duties of District Manager, District Secretary, and District Treasurer.

Specific duties will be further defined by the Client. Example duties include:

District Management:

- Serve as the Sloughhouse RCD Board of Directors Secretary and Treasurer and complete all associated tasks.
- Work with the Client's financial management partners (Five Star Bank, County of Sacramento) to carry out District business.

Public/Partner Correspondence:

- Serve as the main point of contact for the Client. Manage Client email accounts, websites, mailing lists, and public phone number.

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Sacramento, CA 95814

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Current Duties:

Attend Board Meetings of the Board of Directors.
Assist the Board in compliance with the Brown Act.
Take Meeting minutes.

To prepare for Board Meetings:

Prepare agenda with input from Chairman & NRCS
Agenda must posted at least 72 hrs. before meetings

Prepare Treasurer's Report.

Prepare Secretary's Report

Prepare Minutes

Prepare documents for signature for Chairman.

Documents include: claims forms and deposits.
Compile Board packet, distribute board packet to email list
72 hours before meeting.

After Meetings:

Make file copies of the signed documents. Send claims
forms to Sacramento County for Payment or deposit.

Between Meetings:

Transcribe minutes.

Post bookkeeping.

Review incoming correspondence.

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scope of work.

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to appropriate board member.

- Organize, advertise, and facilitate outreach events and workshops.

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Groundwater Sustainability Plan Implementation:

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- Support the Cosumnes Groundwater Authority.
- Participate in the South American Subbasin GSA Working Group.
- Provide regular updates on Groundwater Sustainability Plan Implementation efforts.
- Attend other meetings as they arise (SCGA, OHWD, etc.). Provide written and verbal feedback on documents and meetings.

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Project Development:

- Work with partners and Board to develop possible projects/programs the Board may have interest in perusing.
- Research possible funding opportunities, including writing grants and pursuing partnerships.

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NRCS Partnership:

- Meet regularly with Elk Grove NRCS District Conservationist.
- Work with local NRCS office to host a Working Group meeting to inform annual NRCS practices compensation rates.
- Work with District Conservationist to develop proposals for cooperative agreements and other funding opportunities.

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Method of Performing Services

Section 3.02. The Client will inform the Contractor when additional duties are required. The contractor and the Client will work together to schedule additional support. The Contractor will bring project, funding, and grant opportunities to the Clients attention.

Employment of Assistants

Section 3.03. Contractor may, at the Contractor's own expense, employ such assistants as Contractor deems necessary to perform the services required of the Contractor by this agreement. Client may not control, direct, or supervise Contractor's assistants or employees in the performance of those services. Contractor assumes full and sole responsibility for the payment of all compensation and expenses of those assistants and for all state and federal income tax, unemployment insurance, Social Security, disability insurance and other applicable withholdings.

Place of Work

Section 3.04. Contractor shall perform the services required by this agreement at any place or location and at such times as Contractor shall determine. The Contractor will attend regularly scheduled Board Meetings and any special meetings that the Client requests. The Client will inform the Contractor where and when specific services are required.

ARTICLE 4. COMPENSATION

Section 4.01. In consideration for the services performed by the Contractor, Client agrees to pay the Contractor the following:

- Up to \$47.00/hour for District Manager duties and activities
- Up to \$30.00/hour for Administrative Coordinator duties and activities
- Travel expenses as detailed in the Client's Reimbursement Policy (Attachment 1)
- 1 cell phone line to be used by Contractor's employees and will serve as the Client's public contact number
- Health insurance expenses for each Contractor's employee assigned to the Client, with consideration of level of dedication to Client (1 FTE, .5 FTE, etc.)
- A 4% administration fee to cover necessary accounting services and cost of business.

Invoices

Section 4.02. Contractor shall submit invoices for all services rendered every other month at each of the regularly scheduled Board meeting of the Client.

Date for Payment

Section 4.03. Payment to Contractor will be with 15 days of receipt of payment of Client by Sacramento County. Expected time is 60 days after submission of invoice to the Board.

Expenses

Section 4.04. The Client will be responsible for office supplies and postage needed to perform the above noted duties. The Contractor will prepare invoices to be presented to the board at each regular board meeting. Contractor shall be responsible for all cost and expenses incident to the performance of services for Client, including but not limited to, all fees, fines, licenses, bonds, or taxes required of or imposed against Contractor and all other of Contractor's cost of doing business. Client agrees to pay all reasonable fees up until receipt of notice.

ARTICLE 5. OBLIGATIONS OF CONTRACTOR

Tools and Instrumentality

Section 5.01. Client will supply all tools and instrumentalities required to perform the services under this Agreement. Client is not required to purchase or rent any tools, equipment or services from Contractor. Contractor agrees to return all properties belonging to Client, including records, if requested by Client.

Workers Compensation

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Supervisory activities are not to exceed 4 hours/2 months. ¶

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¶ The Contractor will apply a

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Section 5.02. Contractor agrees to provide workers' compensation insurance for Contractor's employees and agents and agrees to hold harmless and indemnify Client for any and all claims arising out of any injury, disability, or death of any of Contractor's employees or agents.

Indemnification of Liability

Section 5.03. Contractor will not be liable to Client or to anyone who may claim any right due to a relationship with Client for any acts or omissions in the performance of services under the terms of this agreement or on the part of employees or agents of Contractor unless such acts or omissions are due to willful misconduct. Client will indemnify and hold Contractor harmless from any obligations, costs, claims and judgments, attorney's fees and attachments arising from, growing out of, and or in any way connected with the services rendered to the Client under terms of this Agreement, unless Contractor is judged by a court of competent jurisdiction to be guilty of willful misconduct.

Assignment

Section 5.04. Neither this Agreement nor any duties or obligations under this Agreement may be assigned by Contractor without the prior written consent of Client.

State and Federal Taxes

Section 5.05. As Contractor is not Client's employee, Contractor is responsible for paying all required state and federal taxes. In particular.

- Client will not withhold FICA (Social Security) from Contractor's payments
- Client will not make state or federal unemployment insurance contributions on behalf of Contractor
- Client will not withhold state or federal income tax from payment to Contractor
- Client will not make disability insurance contributions on behalf of Contractor
- Client will not obtain workers compensation insurance on behalf of Contractor

ARTICLE 6. OBLIGATIONS OF CLIENT

Cooperation of Client

Section 6.01. Client agrees to comply with all reasonable requests of Contractor (and provide access to all documents) reasonably necessary to the performance of Contractor's duties under this agreement.

Assignment

Section 6.02. Neither this agreement nor any duties or obligations under this agreement may be assigned by Client without the prior written consent of Contractor.

CARCD Membership

Section 6.03. Sloughhouse RCD will pay their annual dues to the California Resource Conservation District.

ARTICLE 7. TERMINATION OF AGREEMENT

Termination on Occurrence of Stated Events

Section 7.01. This agreement shall terminate automatically on the Occurrence of any of the following events:

1. Bankruptcy or insolvency of either party
2. Sale of the business of either party
3. Death of either party

Termination by Client for Default of Contractor

Section 7.02. Should Contractor default in the performance of this agreement or materially breach any of its provisions, Client at Client's option, may terminate this agreement by giving written notification to Contractor. For the purposes of this section, material breach of the agreement shall include, but not be limited to, failure to adequately carryout assignments as directed by Client.

Termination by Contractor for Default of Client

Section 7.03. Should Client default in the performance of this agreement or materially breach any of its provisions, Contractor at the Contractor's option, may terminate this agreement by giving notice to Client. For the purposes of this section, material breach of this agreement shall include but not be limited to, failure to pay Contractor for services rendered as agreed.

Termination for Failure to Make Agreed-Upon Payments

Section 7.04. Should Client agree to pay Contractor all or part of the compensation set tort in Article 4 of this agreement on the date due, Contractor, at the Contractor's option, may terminate this agreement if the failure is not remedied by Client within thirty (30) days from the date payment is due.

Termination Without Cause Upon Notice

Section 7.05. Notwithstanding anything herein to the contrary, either Contractor or Client may terminate this agreement upon thirty (30) days written notice to the other. At such time of Notice of Termination. All monies due Contractor are due and payable and all Client's documents and work in progress are to be returned promptly.

ARTICLE 8. GENERAL PROVISIONS

Section 8.01. Any notices to be given hereunder by either party to the other may be effected either by personal delivery in writing or by mail, registered or certified postage prepared with return receipt requested. Mailed notices shall be addressed to the parties of the addresses appearing in the introductory paragraph. Notices delivered personally will be deemed as of actual receipt: mailed notices shall be deemed communicated as of two days after mailing.

Entire Agreement of Parties

Section 8.02. This agreement supersedes any and all agreements, either written or oral, between the parties hereto with respect to the rendering of services by Contractor for Client and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises or agreements, orally or in writing have been made by any party, or on the behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing signed by the party to be charged.

Partial Invalidity

Section 8.03. If any provision in this agreement is held by a court of competent jurisdiction to be invalid void or unenforceable, the remaining provisions will nonetheless continue in full force without being impaired or invalidated in any way.

Arbitration of Disputes Required

Section 8.04. Any dispute or claim that arises out of or that relates to this contract, or to the existence, scope, or validity of this contract agreement, or that relates to the breach of this contract, or that arises out of or that is based upon the employment relationship (including any wage claim, any claim for wrongful termination, or any claim based upon any statute, regulation, or law, including those dealing with employment discrimination, sexual harassment, or civil rights, age, or disabilities), or a dispute between Contractor and Client that arose/arises before, during, or after employment, shall be resolved by arbitration in accordance with the then effective arbitration rules. If dispute persists upon the completion of the arbitration process each party had the right to carry out litigation.

Attorney's Fees

Section 8.05. If any action at law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this agreement, the prevailing party will be entitled to reasonable attorney's fees, which may be set by the court in the same action brought for that purpose, in addition to any other relief to which the party may be entitled.

Governing Law

Section 8.06. This agreement will be governed by and construed in accordance with the laws of the State of California. Executed at Sacramento- Sacramento County, California, on the date and the year first above written.

CONTRACTOR
Karen Buhr
Executive Director
California Association of Resource
Conservation Districts

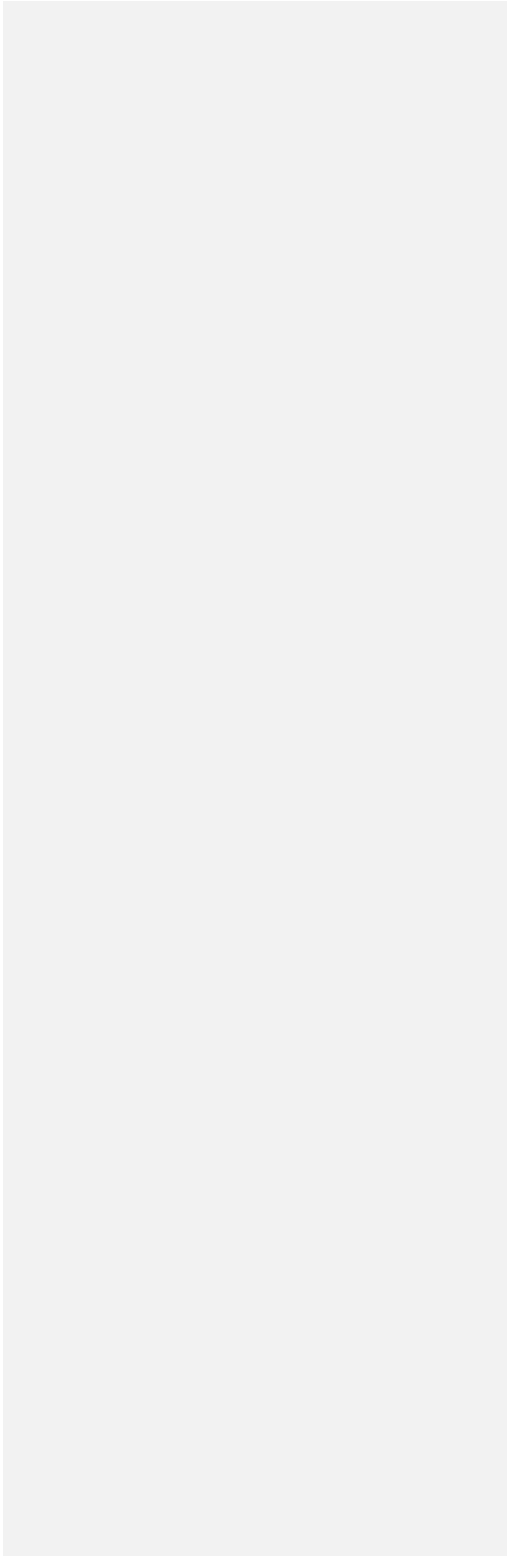
CLIENT
Herb Garms
Chair
Sloughhouse Resource Conservation District

By: _____

By: _____

Date: _____

Date: _____



Agenda Item #2

Sloughhouse Resource Conservation District Board of Directors Meeting

Agenda Date: August 10, 2022
Agenda Item #: #2
Agenda Item Subject: SRCD FY 2022-2023 Final Budget
To: SRCD Board of Directors
From: Austin Miller, District Manager

Background

The County of Sacramento's Department of Finance requires us to complete a Preliminary Budget (adopted June 2022) and Final Budget. The Final Budget submittal must include completed originals of the following schedules:

- Financing Requirements Summary Schedule
- Long-Term Loan Schedule
- Fixed Asset Schedule
- Expenditure Detail Schedule
- Revenue Detail Schedule
- Appropriations Schedule

The above forms are due to the County by August 31, 2022. The SRCD Board approved the Preliminary Budget at the June SRCD Board of Directors Meeting and there have been no adjustments since.

Attachments

- Resolution 2022.08.10.02: Approving SRCD's Fiscal Year 2022-2023 Final Budget Packet for the County of Sacramento Department of Finance

Staff Recommendation

1. Approve Resolution 2022.08.10.02, resolution approving the SRCD FY 22-23 Final Budget.

**BEFORE THE BOARD OF DIRECTORS OF THE SLOUGHHOUSE RESOURCE
CONSERVATION DISTRICT**

RESOLUTION No. 2022.08.10.02

RESOLUTION ADOPTING PROPOSED FY 2022-23 FINAL BUDGET

WHEREAS, hearings have been terminated during which time all additions and deletions to the proposed budget for 2021-22 were made, and

NOW, THEREFORE, BE IT RESOLVED in accordance with Public Resource Code Division 9, the proposed final budget for Fiscal Year 2022-2023 be and is hereby adopted in accordance with the followings:

1. Salaries and employee benefits	\$0
2. Services and Supplies	\$365,615
3. Other Charges	\$0
4. Fixed Assets	\$0
a. Land	
b. Structures and Improvements	
c. Equipment	
d. Infrastructure	
e. Intangibles	
5. Expenditures transfers	\$0
6. Contingencies	\$0
7. Provisions for reserve increases	\$0
TOTAL Budget Requirements	\$365,615

BE IT FURTHER RESOLVED that means of financing the expenditures program will be by monies derived from Revenue to Accrue, Fund Balance Available, and Property Taxes.

BE IT FURTHER RESOLVED that the preliminary budget be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues, and methods of financing, attached hereto and by reference made a part hereof.

Attachments:

Financing Requirements Summary Schedule
Long-Term Loan Schedule
Fixed Asset Schedule
Expenditure Detail Schedule
Revenue Detail Schedule
Appropriations Limit Schedule

RESOLUTION
2022.08.10.02
SLOUGHHOUSE RCD

Votes were as follows:

AYES:

NOES:

ABSENT:

ABSTAIN

I, the undersigned, hereby certify that I am the duly appointed and acting Secretary of the Sloughhouse Resources Conservation District, and that at a regular meeting of the Board of Directors of the District held on August 10, 2022, the foregoing Resolution 2022.08.10.02 was duly and regularly adopted by the Board of Directors, and that Resolution 2022.08.10.02 has not been rescinded or amended since the date of its adaptation and that it is now in full force and effect.

Secretary, Sloughhouse RCD

Date

FISCAL YEAR 2022-23 PRELIMINARY BUDGET

FINANCING REQUIREMENTS SCHEDULE FOR FUND 394A SLOUGHHOUSE RESOURCE

APPROPRIATIONS BY OBJECT OF EXPENDITURE	
OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS	
OBJECT 20 - SERVICES AND SUPPLIES	<u>365,615</u>
OBJECT 30 - OTHER FINANCING USES	
LOAN AND LEASE REPAYMENTS	
INTEREST AND PRINCIPLE	
TAXES/LICENSES/ASSESSMENTS	
JUDGEMENTS/DAMAGES	
TOTAL OBJECT 30 - OTHER FINANCING USES	
OBJECT 40 - FIXED ASSETS	
OBJECT 41 - LAND	
OBJECT 42 - STRUCTURES AND IMPROVEMENTS	
OBJECT 43 - EQUIPMENT	
OBJECT 44 - COMPUTER SOFTWARE	
OBJECT 45 - INFRASTRUCTURE	
OBJECT 46 - INTANGIBLES	
TOTAL OBJECT 40 - FIXED ASSETS	
OBJECT 50 - FUND TRANSFERS OUT	
OBJECT 59 - FUND TRANSFER IN	
OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT	
OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIE	
OBJECT 80-OTHER COMMODITIES	
PROVISIONS FOR RESERVE INCREASES	
GENERAL RESERVES	
OTHER RESERVES	
TOTAL BUDGETARY REQUIREMENT	<u><u> </u></u>
TOTAL DIFFERENCE	<u> </u>

MEANS OF FINANCING THE BUDGET REQUIREMENTS	<u>350,165</u>
ESTIMATED REVENUE	
RESERVES TO BE DECREAS	
GENERAL RESERVE DECREASE	<u>15,450</u>
ENCUMBRANCE DECREASE	
OTHER RESERVE DECREASE	
TOTAL RESERVES TO BE DECREASED	
FUND BALANCE AVAILABLE DECREASE	
ESTIMATED LONG TEM LOAN PROCEEDS	
TOTAL AVAILABLE FINANCING	<u><u> </u></u>

FUND EQUITY SCHEDULE

	<u>RESERVES</u>	<u>EST BALANCE AS OF 02/28/22</u>	<u>INCREASES</u>	<u>DECREASES</u>	<u>ADJUSTED FUND BALANCE</u>
GENERAL					
ENCUMBRANCE					
OTHER					
FUND BALANCE AVAILABLE					
TOTALS		<u>521,457</u>		<u>15,450</u>	<u>506,007</u>

APPROPRIATIONS LIMIT
APPROPRIATIONS SUBJECT TO LIMIT
OVER/UNDER LIMIT

LONG-TERM LOAN SCHEDULE

FISCAL YEAR 2022-23

DISTRICT NAME: Sloughouse RCD

<u>DESCRIPTION</u> (1)	<u>PROCEED</u> (2)	<u>PAYMENTS</u> (3)	<u>TRANSFERS</u> (4)
<hr/>			<u>N/A</u>
TOTALS			

LONG TERM LOAN SCHEDULE INSTRUCTIONS

- A. Describe any existing or proposed plan to borrow or purchase on a contract other than a capital lease.
- B. **CAUTION:** Bonds financed by taxes are not included in this budget. Only the proceeds of bank or other long-term loans to be paid out of the districts general fund are entered on this schedule.

Contact the Department of Finance, Auditor-Controller, before making any loan or contract commitments.
- C. Enter the principal repayment amount of any new loan proceeds anticipated during the budget year. Identify any related assets to be acquired by each loan. Enter the loan proceeds available for financing of the related assets into Revenue Account No. 98987000. Enter the related appropriation for the assets to be acquired in the 4100's, 4200's and 4300's expense accounts.
- D. Enter the principal and interest portion of general fund payments on existing loans that will be paid in 2022-23. Be sure to include the same principal and interest payment in the expenditure detail report.
- E. Districts that have issued or plan to issue Certificates of Participation (COP's) as means of financing capital improvements must record in COMPASS all activity occurring through the trustee.
 - a) In the first year that COP's are issued, all COP proceeds must be recorded as cash with fiscal agent and long-term loan proceeds. Thus, the entire amount issued must be budgeted in Revenue Account No. 98987000. The related appropriation for capital improvement expenditures occurring in Fiscal Year 2022-23 should be recorded in the object 4200's. If the COP's proceeds are not all expended in the first year, a fund balance reserve should be established for future year expenditures.
 - b) Expenditures should be recorded in COMPASS on a regular basis per the trustee's monthly statements.
 - c) Interest and principal payments to be made in Fiscal Year 2022-23 must be included in expenditure accounts 30321000 and 30322000.
 - d) If your district plans to issue COP's as a means of financing capital improvements, contact the Department of Finance, Auditor-Controller, before making any contract commitment.

FIXED ASSETS AND INTAGIBLES TO BE ACQUIRED

FISCAL YEAR 2022-23

DISTRICT NAME: Sloughhouse RCD

<u>LAND</u>	<u>BUILDING or LEASEHOLD</u>	<u>STRUCTURES & IMPROVE- MENT</u>	<u>EQUIPMENT</u>	<u>INFRA- STRUCTURE</u>	<u>INTAGIBLES</u>
41410100	42420100 42420110	42420200	43430300	45450300	44440300 46460300 46461300 46462300

Description

N/A

EXPENDITURE DETAIL SCHEDULE - FY 2022-23 BUDGET
SPECIAL DISTRICT (411) - SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT

Fund Center	Commitment Item	Description	FY 19-20 History	FY 20-21 History	FY 21-22 Budget	FY 21-22 As Of 02/28/22	Computed Est For FY 21-22	Preliminary
FUND 394A	SLOUGHHOUSE RESOURCE							
9399394	20202900	BUSINESS/CONFERENCE EXPENSE	2,276	4,374	4,000	471	707	4,000
9399394	20203600	EDUCATION & TRAINING SUPPLIES	375	0	2,000	40	60	2,000
9399394	20205100	INSURANCE - LIABILITY	0	0	2,500	2,254	3,381	2,500
9399394	20206100	MEMBERSHIP DUES	854	845	946	946	1,419	1,000
9399394	20207600	OFFICE SUPPLIES	1,423	3,841	3,000	11,527	17,291	5,000
9399394	20227504	MISCELLANEOUS	0	0	2,000	93,519	140,279	3,000
9399394	20250500	ACCOUNTING SERVICES	0	0	3,000	5,950	8,925	3,000
9399394	20250700	ASSESSMENT / COLLECTIONS SERVICES	1,303	1,425	1,250	747	1,121	1,500
9399394	20253100	LEGAL SERVICES	0	66,899	40,000	78,000	117,000	30,000
9399394	20254100	PERSONNEL SERVICES	0	65,263	103,000	61,553	92,330	142,000
9399394	20254102	BENEFIT ADMINISTRATION SERVICES	0	5,491	0	0	0	0
9399394	20259100	OTHER PROFESSIONAL SERVICES	0	0	10,000	7,315	10,973	10,000
9399394	20281204	OTHER	0	0	154,874	0	0	150,615
9399394	20281304	SALES TAX ADJUSTMENT-BOARD OF EQ	(5)	0	0	0	0	0
9399394	20289800	OTHER OPERATING EXPENSE - SUPPLIE	172	0	0	0	0	0
9399394	20289900	OTHER OPERATING EXPENSE - SERVICE	154,780	10,726	18,000	19,124	28,686	10,000 10,000
9399394	20292200	GS MAIL/POSTAGE CHARGES	4	1,263	500	8,882	13,323	1,000
		Object 20	161,182	160,127	345,070	290,328	435,492	365,615
	FUNDCENTER 9399394		161,182	160,127	345,070	290,328	435,492	365,615
	FUND TOTAL 394A		161,182	160,127	345,070	290,328	435,492	365,615
	DISTRICT TOTAL		161,182	160,127	345,070	290,328	435,492	365,615

Agenda Item #3

Sloughhouse Resource Conservation District Board of Directors Meeting

Agenda Date: August 10, 2022

Agenda Item #: #3
Agenda Item Subject: SRCD Annual Work Plan Development

To: SRCD Board of Directors
From: Austin Miller, District Manager

Background

- California's Resource Conservation District law (Public Resource Code Division 9) outlines a strategic planning process for districts that includes a 5-year plan, **an annual plan**, and an annual report.
- The annual work plans shall serve the following functions:
 - Identification of high priority actions to be undertaken (and who/how/when they will be undertaken) by SRCD during the year covered by the plan.
 - Demonstration of the relationship of annual tasks to the long-range district goals identified in the SRCD 5-Year Plan (adopted in July 2022).
 - Informing the public of the district's goals for the year.

Attachments

- Draft Annual Work Plan

Staff Recommendation

1. None (discussion item).

Sloughouse Resource Conservation District Annual Work Plan

July 2022 - June 2023

Prepared For:

The Resource Conservation District Board of Directors

Prepared By:

Austin Miller, District Manager

Introduction

This work plan was developed to provide an annual roadmap for implementation of the existing Sloughhouse Resource Conservation District 5-Year Plan, adopted in July 2022. The 5-Year Plan identifies seven Priority Focus Areas, with corresponding activities/targets to be dealt with by the RCD over the five-year timeframe. The Activities proposed in this work plan relate directly back to the content of the 5-Year Plan, with each Issue and Goal identified by number. Each Activity supports one of the Priority Focus Areas from the 5-Year Plan that has been converted to an action item. The responsible party, approximate cost, and funding source for each Activity is identified when possible.

Performance Measures

Strategic Issue 1: Re-State Issue 1 from 5-Year Plan

Goal 1.1 - Re-State Goal 1 from Issue 1 in Strategic Plan

Project/Program	Activity	Timing	Lead	Total Cost	Funding Source

Goal 1.2 - Re-State Goal 2 from Issue in Strategic Plan

Project/Program	Activity	Timing	Lead	Total Cost	Funding Source

Goal 1.3 - XX

Project/Program	Activity	Timing	Lead	Total Cost	Funding Source

Agenda Item #4

Sloughhouse Resource Conservation District Board of Directors Meeting

Agenda Date: August 10, 2022
Agenda Item #: #4
Agenda Item Subject: Groundwater Sustainability
To: SRCD Board of Directors
From: Austin Miller, District Manager

Cosumnes Groundwater Authority (CGA)

Links: [Board Meeting Materials](#) | [Committee Meeting Materials](#)

CGA Board Actions from July 18, 2022

- Selected the EKI Environment and Water team (EKI, Larry Walker and Associates, and LandIQ) to assist with scoping out Projects and Management Actions.
- Selected the SCI Consulting team (SCI and Larry Walker and Associates) to assist in developing a groundwater fee study.

Next CGA Board Meeting

- Monday, August 15, 2022, 9:00-11:00am
- Location: Galt Police Department, 455 Industrial Dr., Galt, CA 95632
- Zoom: <https://us02web.zoom.us/j/82092601862>

South American Subbasin GSP Implementation

Links: [South American Subbasin Website](#)

Recent Activities

- South American Subbasin facilitation support consultants (Stantec) met with a group of agricultural-residential stakeholders in the South American Subbasin to discuss Outreach and Engagement efforts in the Subbasin.

MOU Development for GSP Implementation

- Conversations are ongoing.

Delta Conveyance Project

Links: [Project Website](#)

- DWR is holding three virtual public hearings to receive comments on the Draft EIR (September 13, 22, and 28) and will be accepting written comments through October 27, 2022.

Staff Recommendations

- None.