



# SLOUGHHOUSE

## Resource Conservation District

HERALD | SLOUGHHOUSE | WILTON

8698 Elk Grove Blvd. Ste. 1-207, Elk Grove, CA 95624  
541.981.3459 - info@SloughhouseRCD.org

### Regular Meeting of the Board Sloughhouse Resource Conservation District Agenda

When: Wednesday, March 10, 2021  
Where: <https://us02web.zoom.us/j/85786756863>  
Meeting ID: 857 8675 6863  
Call in Number: +1-669-900-9128

Time: 1:00 pm – 3:00 pm

*Public Comment- Any member of the public may address the Board concerning any matter on the agenda before or during its consideration of the matter. Public comment is limited to three minutes per person and no more than fifteen minutes per topic. For good cause, the Board Chairman may waive these limitations.*

*Agenda Item Time Frame- All agenda items times are suggested by staff developing the agenda and are an estimate.*

- 1) Call to Order\*
- 2) Public Comment: *Any member of the public may address the Board concerning any matter not on the Agenda within the Board's jurisdiction. Public comment is limited to three minutes per person and no more than fifteen minutes per topic. For good cause, the Board President may waive these limitations. (15 minutes)*
- 3) Approval of Agenda and Minutes (2/10/21 and 2/24/21)\* (5 minutes)
- 4) Approval of the Financial Report\* (5 minutes)
- 5) Regular Reports
  - a) Staff Report (5 minutes)
  - b) NRCS Report (5 minutes)
  - c) Board Report (5 minutes)
- 6) SRCD Board Policies\* (15 minutes)
  - a) Agenda Structure Template
  - b) Reimbursement Policy\*
- 7) Cosumnes Subbasin GSP Development (60 minutes)
  - a) Long-Term Governance Committee Update
    - i) Long-Term Governance Structure
    - ii) Funding Options for GSP Implementation

\*Action Items  
Prepared by: A. Miller  
3/5/2021



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- b) Ad Hoc Committee Update
  - i) Tech. Memo. #11, Establishment of Sustainability Criteria
  - ii) Groundwater Well Inventory
  - iii) Back Up Plan Concepts
- 8) Consideration of Future Agenda Items\* (5 minutes)
  - a) Drafted Policies
    - i) Public Records Request
    - ii) Document Retention
- 9) Adjourn Meeting

**Notices:**

1. The Board reserves the right to discuss or take action on all of the above agenda items.
2. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (541)981-3459, or writing [austin@sloughousercd.org](mailto:austin@sloughousercd.org) or writing Sloughhouse Resource Conservation District at 8698 Elk Grove Blvd. Suite 1-207, Elk Grove, CA 95624. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the RCD to provide the requested accommodation.
3. Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the meeting or via email as requested. To be placed on the District's public email distribution list, please notify RCD Secretary at: [info@sloughousercd.org](mailto:info@sloughousercd.org)



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### Meeting of the Board - MINUTES Sloughhouse Resource Conservation District

When: Wednesday, February 10<sup>th</sup>, 2021

Where: via Zoom

Time: 1:00pm – 3:00pm

Board Members: Jay Schneider, Herb Garms, Gary Silva Jr., Barbara Washburn, Lindsey Liebig

Associate Board Members: Kathy Beasley

Staff: Austin Miller

1. Call to Order\*  
*Garms called the meeting to order 1:07 pm.*
2. Public Comment: *Any member of the public may address the Board concerning any matter not on the Agenda within the Board's jurisdiction. Public comment is limited to three minutes per person and no more than fifteen minutes per topic. For good cause, the Board President may waive these limitations.*  
*None*
3. Approval of Agenda and Minutes (1/13/21 and 1/27/21)\*  
*Director Liebig moved to approve the agenda and minutes as presented.*  
*Director Silva seconded the motion.*  
*The motion passed with all in favor.*
4. Approval of the Financial Report\*  
*Director Washburn moved to approve the Financial Report as presented.*  
*Director Silva seconded the motion.*  
*The motion passed with all in favor.*
5. Regular Reports
  - a) Staff provided an update on administrative efforts.
  - b) Toney Tillman with NRCS provided an update from the Elk Grove Field Office. The next deadline for EQUIP funding is March 3, 2021.
  - c) Director Schneider disclosed that he spoke with Directors Washburn and Silva about potential groundwater projects. Director Garms disclosed that he spoke with legal counsel regarding potential governance structures for GSP implementation. Director Washburn disclosed that she spoke with a variety of conservation landowners regarding work being done by the Surface Water Advisory Group of the Cosumnes Subbasin.
6. SRCD Board Policies\*  
This item was moved to the next regular Board of Directors Meeting.

\*Action Items

Prepared by: A. Miller

2/17/2021



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7. Cosumnes Subbasin Tribal Outreach Letter\*

*Director Liebig moved to approve the letter to tribal contacts.*

*Director Washburn seconded the motion.*

*The motion passed with all in favor.*

8. Dept. of Water Resources, Facilitation Support Services\*

This item was moved to the next Groundwater Committee Meeting.

9. Cosumnes Subbasin GSP Development

a) Discussion of Draft GSP Plan Area

- i) The Board agreed to send any comments on the Draft GSP Plan Area to Associate Director Beasley by Thursday, February 18, 2021.

b) Long-Term Governance Committee Update

- i) The Board discussed potential funding structures for GSP implementation.

c) Ad Hoc Committee Update

10. Consideration of Future Agenda Items

The Board approved the follow future agenda items by consensus:

- Draft Policies
  - Reimbursement
  - Public Records Request
  - Document Retention
- Process to Review Draft GSP Sections
- Agenda Template Update
- Ethics Training

11. Adjourn Meeting

*Schneider adjourned the meeting at 3:07 pm.*



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### Meeting of the Board - MINUTES Sloughhouse Resource Conservation District

When: Wednesday, February 24<sup>th</sup>, 2021  
Where: via Zoom  
Time: 1:00pm – 3:00pm

Board Members: Jay Schneider, Herb Garms, Gary Silva Jr., Barbara Washburn, Lindsey Liebig  
Associate Board Members: Kathy Beasley  
Staff: Austin Miller

1. Call to Order\*  
*Garms called the meeting to order 1:07 pm.*
2. Public Comment: *Any member of the public may address the Board concerning any matter not on the Agenda within the Board's jurisdiction. Public comment is limited to three minutes per person and no more than fifteen minutes per topic. For good cause, the Board President may waive these limitations.*  
*None*
3. Approval of Agenda\*  
*Director Liebig moved to approve the agenda as presented.*  
*Director Washburn seconded the motion.*  
*The motion passed with all in favor.*
4. Adoption of GSP Readiness Plan\*  
*Director Washburn moved to adopt the GSP Readiness Plan as presented.*  
*Director Liebig seconded the motion.*  
*The motion passed with Directors Washburn, Liebig, Silva, and Garms in favor and Director Schneider opposed.*
5. Process to Review Draft GSP Sections  
The Board discussed our shared process to review draft sections of the GSP as they become available from the consulting team. By consensus, the Board agreed to bring all revisions to the SRCD Board of Directors for approval. All SRCD revisions will then be sent to the consulting team by Staff.
6. Revisions to Draft GSP Plan Area\*  
*Director Washburn moved to approve the revisions to the Draft GSP Plan Area and to send them to the consultants.*  
*Director Liebig seconded the motion.*  
*The motion passed with Directors Washburn, Liebig, Silva, and Garms in favor and Director Schneider opposed.*
7. Cosumnes Subbasin GSP Development\*



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- a) Resolution 2021.02.24.01 – Resolution to Oppose Taxing Parcels Who Lawfully Cannot Drill Wells and/or Cannot Irrigate

*Director Schneider moved to table Resolution 2021.02.24.01.*

*Director Silva seconded the motion.*

*The motion failed with Directors Schneider and Silva in favor, Directors Liebigh and Garms opposed, and Director Washburn abstained.*

- b) Long-Term Governance Committee Update

The Board discussed a variety of items related to the Long-Term Governance Committee.

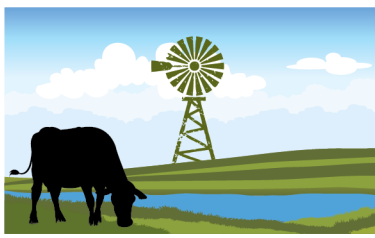
### 8. Consideration of Future Agenda Items

The Board approved the follow future agenda items by consensus:

- Legality of proposed fee structures.
- Revisit Agenda Development Policy
- Additional Outreach to Ag
  - In person options for March Workshop
- Invite a representative from Westlands to present
- Look into pro-bono legal options
- Additional tech equipment

### 9. Adjourn Meeting

*Schneider adjourned the meeting at 3:08 pm.*



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### Regular Meeting of the Board Sloughhouse Resource Conservation District Agenda

When: Date  
Where: Zoom Info  
Time: 1:00 pm – 3:00 pm

**PUBLIC COMMENT** – Any member of the public may address the Board concerning any matter on the agenda before or during its consideration of the matter. Public comment is limited to three (3) minutes per person and no more than fifteen (15) minutes per topic. For good cause, the Board Chairman may waive these limitations.

**AGENDA ITEM TIME FRAME** – All agenda items are suggested by staff and are an estimate only and subject to change.

#### **OPENING:**

1. Call to Order\*

#### **PUBLIC COMMENT FROM THE FLOOR (Non-Agenda Items) (15 minutes)**

#### **CONSENT CALENDAR:\***

Any Board member may request and remove any item from the consent agenda and place that item on the regular portion of the agenda as specified. (10 minutes)

- a. Agenda - Date
- b. Minutes - Date
- c. Financial Report – Date

#### **REPORTS:**

- a. Staff Report (5 minutes)
- b. NRCS Report (5 minutes)
- c. Board Report (5 minutes)

#### **BUSINESS ACTION ITEMS:\***

1. Item 1

#### **IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS**

- a. Item1

#### **Correspondence Received**

- a. Item 1

#### **ADJOURNMENT**

## **SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT**

### **Reimbursement Policy**

Draft February 5, 2020

The purpose of this policy is to guide Sloughhouse Resource Conservation District (SRCD or the District) in reimbursing Directors, Associate Directors, and District Staff for expenditures they accrue while doing work for SRCD. Consultants are not covered under this policy; they are governed by their contractual agreement with SRCD.

#### **General Rule**

A Director, Associate Director, or District Staff may be entitled to reimbursement for any actual and necessary expenses incurred in the performance of official duties for SRCD, provided that the amount of the expenses does not exceed the reasonable reimbursement rates set forth in this Reimbursement Policy, and provided that the amount of the expense does not exceed the amount budgeted for such expense.

#### **Official Duties**

Costs associated with the following “official duties” are eligible for reimbursements:

- a. Expenses incurred by the person for which there is reasonable connection with the District’s adopted policy position, purpose, or goal.
- b. Attending meetings, seminars, or events at the direction or request of the District.
- c. Operating expenses for District events (e.g.: meeting spaces, deposits, printing costs, etc.

#### **Actual and Necessary Expenses**

Those seeking reimbursements are entitled to reimbursements only for actual and necessary expenses incurred in the performance of official duties. This shall not include any costs related to gifts to any third-party, personal entertainment or recreation, political campaign activities, or charitable contribution.

#### **Reasonable Reimbursement Rates**

The following activities can be approved by District Staff. Any expenses not identified below will be approved on a case by case basis by the Board at a regularly scheduled meeting.

- a. Travel: Travel to approved events by personal vehicle for trips up to a 100-mile radius from the persons home. Travel will be reimbursed in accordance with the current Internal Revenue Service rate for mileage reimbursement.
- b. Misc. Travel: Additional miscellaneous approved travel expenses up to \$100 per day. This includes parking, tolls, meals, etc.
- c. Board Approved Events: If the Board directs a Director or Staff Person to attend an event that will require other expenses (lodging, additional travel, registration, etc.), additional approval for other expenses will not be needed and Board may consider event specific reimbursement limits for such items as meals, travel, lodging etc.; or the Board may set a per-diem amount in which case the attendee shall know with certainty what reimbursement will be made.



**Procedure**

Those seeking reimbursement should submit the claim to District Staff who will include the matter in the next “financial report” to be approved by the Board. Claims should be submitted in a timely manner but must be made within one year of occurrence.

**Petty Cash Account**

District Staff will manage a petty cash account in the District’s name of \$500. This should be used when needed in the Districts interest. The difference in the account should be settled monthly by approval from the Board.